



**North Carolina Department of Health and Human Services
Division of Aging and Adult Services**

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Michael F. Easley, Governor
Dempsey Benton, Secretary

Dennis W. Streets, Director
919-733-3983

November 21, 2008

Dear County Director of Social Services

Subject: Revisions to Adult Services Training, Consultation, and Monitoring

**Attention: Adult Services Supervisors and Staff
Special Assistance Supervisors and Staff**

As you know with the current economic outlook, we are all reviewing our critical work activities in an effort to reduce costs. In light of the State's current budgetary constraints the Governor has required divisions in the Department of Health and Human Services to develop a plan to reduce expenditures of state dollars for the duration of this fiscal year. In order to meet the reduction plan, the Adult Services Section is making changes to the FY 2008-09 training schedule and to the frequency of routine agency visits by the Adult Program Representatives (APR). We are also reviewing our monitoring activities to see what changes, if any, may need to be made in this area.

By now your APR has had conversations with you and your staff about limiting on-site contacts and has developed effective alternative methods for providing consultation and technical assistance. All staff in the Division of Aging and Adult Services, field and central office, remains available and committed to responding to your agency's questions and needs.

The revised training schedule for the remainder of this fiscal year is attached. We take our responsibility to provide quality training to your staff very seriously and are making every effort to conduct some of the already scheduled on-site training events. The remaining on-site training events will be held subject to our continuing ability to travel and the number of participants registered at each site. Meanwhile, we continue to pursue other training venues such as web streaming and on line curricula.

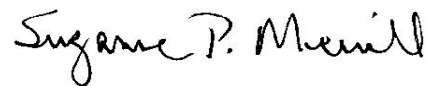
We are maintaining our monitoring schedule as planned through November and December with the change being that monitors will conduct entrance and exit conferences by telephone if it will entail additional on-site time. Other changes may need to be made in the coming months. As with training activities, we are pursuing other options to carrying out our monitoring responsibilities.

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The budget situation remains very fluid and more changes may be necessary in the coming months. If we are able to conduct any of the training events that have been canceled, we will try to get them rescheduled before the fiscal year is over.

We will do our best to keep you informed and please do not hesitate to contact us with your questions and concerns. We appreciate your patience as we all struggle to deal with this difficult economic situation.

Sincerely,

A handwritten signature in black ink that reads "Suzanne P. Merrill". The signature is written in a cursive style with a large, looped 'S' at the beginning.

Suzanne P. Merrill, Chief
Adult Services Section

/spm

AFS-22-2008

REVISED FY 2008-09 ADULT SERVICES TRAINING SCHEDULE – EFFECTIVE DECEMBER 1, 2008

| | Special Assistance | Adult Protective Services | Guardianship | Adult Care Home Case Management | At-Risk Case Management |
|--|--|--|--|--|---|
| TRAININGS TO CONDUCTED BY THE ADULT SERVICES SECTION | | | | | |
| Trainings Conducted by the Adult Services Section (subject to ability to travel and registration demand) | <ul style="list-style-type: none"> • SA/Adult Care Home January 14, 2009 Beaufort March 3, 2009 Lillington April 14, 2009 Greensboro May 6, 2009 Charlotte • SA/In-Home January 15, 2009 Beaufort March 4, 2009 Lillington April 15, 2009 Greensboro May 7, 2009 Charlotte | <ul style="list-style-type: none"> • APS Basic Skills January 6-7, 2009 January 21-23, 2009 Pittsboro • Assessing Capacity to Consent December 9, 2008 Greensboro April 2, 2009 Roxboro • Dynamics of Mistreatment February 10, 2009 Smithfield • APS in Facilities February 4-5, 2009 Pittsboro | <ul style="list-style-type: none"> • Basic Guardianship December 4-5, 2008 Albemarle March 12-13, 2009 Brevard • Planning Services December 9, 2008 Williamston • Decision-Making Staff January 21-22, 2009 Rocky Mount | <ul style="list-style-type: none"> • ACHCM March 17, 2009 Smithfield May 19, 2009 Charlotte | <ul style="list-style-type: none"> • ARCM March 3, 2009 Charlotte May 5, 2009 Smithfield |
| TRAININGS CANCELLED BY THE ADULT SERVICES SECTION | | | | | |
| Trainings Cancelled by the Adult Services Section | <ul style="list-style-type: none"> • SA/Adult Care Home December 18, 2008 Roxboro February 10, 2009 Williamston February 18, 2009 Wilmington March 18, 2009 Statesville April 28, 2009 Boone • SA/In-Home February 11, 2009 Williamston April 29, 2009 Boone | <ul style="list-style-type: none"> • APS Basic Skills March 4-5, 2009 March 18-20, 2009 Boone • APS in Facilities December 3-4, 2008 Wilmington April 7-8, 2009 Boone | <ul style="list-style-type: none"> • Planning Services January 15, 2009 Albemarle April 9, 2009 Brevard • Decision-Making Staff February 18-19, 2009 Winston-Salem May 13-14, 2009 Asheville • Decision-Making Directors March 25-26, 2009 Winston-Salem | <ul style="list-style-type: none"> • ACHCM January 13, 2009 Asheville | <ul style="list-style-type: none"> • ARCM December 2, 2008 Asheville January 20, 2009 Beaufort |