



**North Carolina Department of Health and Human Services  
Division of Aging and Adult Services**

2101 Mail Service Center • Raleigh, North Carolina 27699-2101

Beverly Eaves Perdue, Governor  
Lanier M. Cansler, Secretary

Dennis W. Streets  
Director

January 16, 2009

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES**

**ATTENTION: ADULT SERVICES SUPERVISORS AND PROGRAM MANAGERS**

**SUBJECT: AUTOMATION of DAAS 5026 FORM**

We are pleased to announce that an automated version of the DAAS 5026 Report to Adult Protective Services Register is now available for your use at

[http://info.dhhs.state.nc.us/olm/manuals/doa/apsr/man/automated\\_5026\\_desk\\_reference.xls](http://info.dhhs.state.nc.us/olm/manuals/doa/apsr/man/automated_5026_desk_reference.xls)

APS social work staff will be able to complete the DAAS 5026 form, save a copy of the completed version to an electronic record, if desired, or print the completed version for a hard copy. The completed 5026 must still be sent to data entry either in hard copy or as an e-mail attachment in order to be entered successfully into the APS Register.

If you have questions about the automated 5026 form please contact your agency's Adult Programs Representative <http://www.ncdhhs.gov/aging/adultsvcs/aprlist.htm> or Sarah Lugar, APS Program Consultant at 919-733-3818.

Sincerely,

A handwritten signature in cursive script that reads "Suzanne P. Merrill".

Suzanne P. Merrill, Chief  
Adult Services Section

SPM:nsw

AFS-01-2009