

North Carolina Department of Health and Human Services

Division of Aging and Adult Services

2101 Mail Service Center • Raleigh, North Carolina 27699-2101

Tel 919 733-3818 • Fax No. 919 715-0023

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Dennis W. Streets, Director
919-733-3983

August 5, 2009

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

SUBJECT: Adult Protective Services Survey

Attention: Adult Services Supervisors

The Division of Aging and Adult Services (Division) is conducting the Annual Survey of North Carolina's Adult Protective Services Program (APS) to collect crucial information about the needs of vulnerable older adults and adults with disabilities who come to the attention of your agency. We are preparing for future legislative sessions and data from the annual survey will provide essential information supporting the need for a Vulnerable Adult Protection System (VAPS) and other potential improvements to North Carolina's APS program. Your timely and accurate completion of the APS Survey will help provide important data to support the need for current and future resources to more effectively protect vulnerable older adults and adults with disabilities in your communities.

This fiscal year the APS Survey has been expanded to include additional data gathered on the **new APS Log** contained in the APS Manual, accessed at http://info.dhhs.state.nc.us/olm/manuals/doa/aps/man/APSlog_Interactive.xls In particular, you will be asked to provide information about required notices sent to the District Attorney, law enforcement, regulatory agencies, and others.

The APS Survey can be accessed at

http://www.ncdhhs.gov/aging/adultsvcs/codirltr/2009/AFS-06-2009_survey.pdf

It is an interactive document that must be completed and submitted electronically by clicking the word "Submit" found in the upper right hand corner of the survey. Please note that the survey **must be signed** by the agency director. The survey can be **signed electronically** or the signature sheet can be printed and signed by the director and **faxed to Charlene Wilson at (919) 715-0023.**

Location: 693 Palmer Drive, Raleigh, NC 27603 • State Courier No. 56-20-02
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<http://www.nccarelink.gov/>

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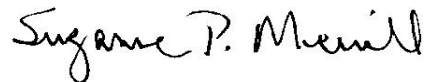
For your convenience there is an instruction document to assist with completion of the STAFF POSITIONS and APS REPORTS STATISTICS sections of the survey, found at this link:
http://www.ncdhhs.gov/aging/adultsvcs/codirltr/2009/AFS-06-2009_survey_inst.pdf

Data from your June 2009 APS Register Report, your agency's APS Log, the **new** APS Log, and completed APS intake forms can be used to complete the survey.

In order for the Division to compile the data in a timely manner, **please electronically submit the survey as indicated above no later than August 31, 2009. It is our intention to make this data available on the Division's website.**

Thank you for your prompt attention to this matter. If you have questions or need additional information, please contact Sarah Lugar or Nancy Warren at (919) 733-3818.

Sincerely,



Suzanne P. Merrill, Chief
Adult Services Section

SPM/sl

AFS-06-2009