



**North Carolina Department of Health and Human Services
Division of Aging and Adult Services**

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September 21, 2009

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: ADULT SERVICES SUPERVISORS AND PROGRAM MANAGERS

SUBJECT: ADULT SERVICES TRAINING SCHEDULE FOR FY 09-10

We are pleased to announce that the Adult Services Training Schedule for FY 09-10 is now available online. Copies can be downloaded and printed from the Adult Services Training Schedule on the Division of Aging and Adult Services website (<http://www.ncdhhs.gov/aging/adultsvcs/TrainingCalendar.pdf>).

The schedule describes training offered by the division's Adult Services Section, training provided through the division's contract with the Center for Aging Research and Educational Services (CARES), and certain training events provided through the Division of Health Service Regulation.

Please note that information about all of the division's face-to-face trainings for the fiscal year and how to register is contained in the training schedule. No other dear director letters of upcoming individual training events will be sent out.

This fiscal year some of our division trainings will be offered via video conferencing. The training schedule includes information about the video conferencing, as well as a list of trainings that will use this new format. Dates and locations for video conference training events are still being established, but will be provided in the training schedule and by a future memorandum.

We hope the Adult Services Training Schedule for FY 09-10 will be useful to you in planning your training needs this year. If you have questions about specific training events, please call the contact person listed in the training schedule or your [Adult Programs Representative](#).

Sincerely,

A handwritten signature in black ink that reads "Suzanne P. Merrill".

Suzanne P. Merrill, Chief
Adult Services Section

SPM:ksw

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