

ARMS Update – October 2011

1. Non-Unit Reimbursement Edit Check

The edit to prevent non-unit reimbursement request for select non-unit services has been implemented in ARMS. If a Non-Unit Reimbursement Request is keyed for a month where no service total exists for the month, ARMS will return an error message “No Provider Client Service Total Record Found.” See Figure 1 below.

Provider Non-Unit Reimbursements

Region : SOUTHWESTERN COMMISSION
 County : Graham
 Provider: SW NC PLANNING COMMISSION(A018)
 Service : FC-INCONTINENCE SUPPLIES(857)
 Report Month : Jul

Administrative Direct Cost: \$ 500
 Administrative Indirect Cost: \$
 Program Cost: \$

No Provider Client Service Total Record Found

Figure 1

In Figure 1, the month of July was selected. In Figure 2 you will note *No Provider Client Service Totals* for the month of July.

Provider Site/Route/Worker Service Totals																
Provider: SW NC PLANNING COMMISSION(A018)										Region - County : A - Graham						
Service : FC-INCONTINENCE SUPPLIES(857) [Maximum monthly units: 12]										Site/Route/Worker : 357 - GRAHAM FC-INCONTINENCE SUPPLIES						
SSN#	Name	Status	Date Of Birth	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
51 18	BARMES VERNON	R	9/24/15 12:00:00 AM								12	12	12	12	12	60
51 2	MURRAY CAROL	A	2/4/15 12:00:00 AM				6	1	1							8
40	WALKER CAROLYN	R	7/30/15 12:00:00 AM					6	7	7						20
				0	0	0	6	7	8	7	12	12	12	12	12	88

Figure 2

This new edit check was applied to the following service codes:

823	846	858	704	714	726	738
824	847	859	705	715	727	739
832	848	860	706	716	728	740
833	849	861	707	717	729	742
834	852	862	708	718	730	743
835	853	863	709	719	731	
842	854	864	710	720	734	610
843	855	701	711	723	735	160
844	856	702	712	724	736	
845	857	703	713	725	737	

2. Search ARMS Client

The Search ARMS Client mandatory and exact match criteria have been changed to allow users more flexibility in searching ARMS for clients that may have a different spelling in CNDS.

Figure 3 is an illustration showing partial last and first name search with the results.

Search ARMS Client

Last Name* : The Last Name field is mandatory, but will allow partial name entry as shown in this example. User can also narrow the search with keying date of birth.

First Name :

Sex :

Date Of Birth :

List of Clients

Last Name	First Name	MI	SSN4	Sex	Date Of Birth	Status	Registration Date	▲
WELBORN	CHARLES		4131	M	1/8/1933	R	9/30/2010	Details...
WELCH	CAROLYN		910	F	11/21/1939	I	12/5/2007	Details...
WELLBORN	CLYDE		25	F	10/6/1934	A	3/2/1998	Details...
WELLMON	CAROLYN	D	300	F	9/16/1935	I	4/2/2007	Details...
WELLONS	CHRISTINE		111	F	2/29/1937	A	11/6/2008	Details...
WELLS	CLARENCE	W	1021		10/10/1942	X	10/20/2009	Details...
WELLS	CAROLYN		070	F	6/25/1944	I	2/14/2005	Details...
WELLS	CAROLYN	M	1201	F	10/17/1945	A	8/17/2009	Details...

Figure 3

This change should help Users find clients where the first name does not match Clients in CNDS with the same unique identifier used in ARMS. (Figure 4)

Client is already defined with same last 4 Digits of SSN, Last Name and Date Of Birth.

Last Name : Suffix :

First Name :

Figure 4

- If Users continue to find clients with **non-matching first name** contact the Regional ARMS Coordinator. If the client is owned by CNDS as illustrated in Figure 4, the first name will require a manual change in ARMS to match CNDS.
- Users should notice the months disabled on the SRW Service Totals should match the month the client became Inactive or Died. Units are not allowed for the following months of those dates. Encourage users to remove Clients who are not receiving units from SRW Service Totals. Reference: <http://www.ncdhhs.gov/aging/arms/manual/removeclientsrsw.pdf>.