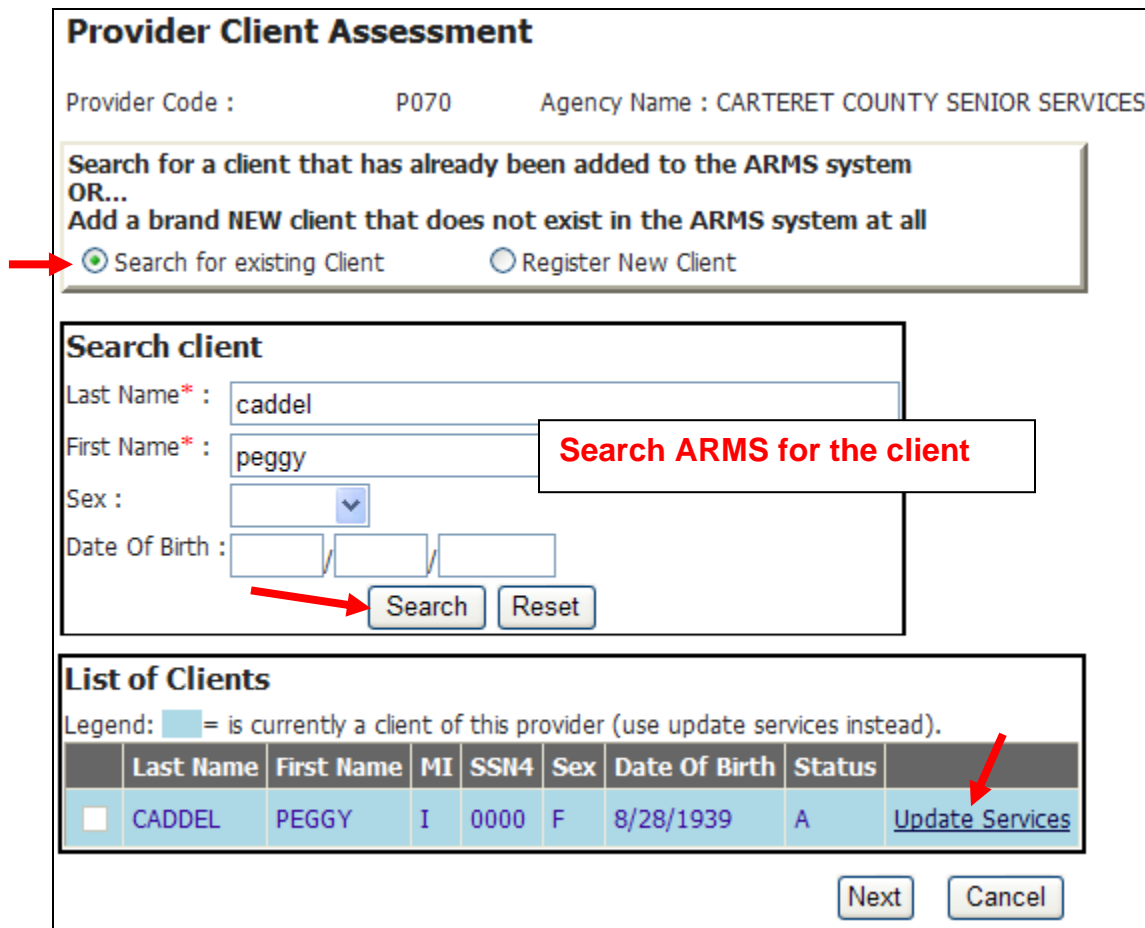

Inactive Client Issue with New Fiscal Year

Client with a Provider Client Status of Inactive with an inactivation date in the previous fiscal year were removed from the Provider Client list in the current fiscal year. User will need to change the Overall Client Status of Inactive to Active on the Client Record. Then the User will need to add the client back to the Client list by clicking the Add Client button.



Client List
Provider Code : P070
Agency Name : CARTERET COUNTY SENIOR SERVICES

Search ARMS for the client. Click Update Services.



Provider Client Assessment
Provider Code : P070 Agency Name : CARTERET COUNTY SENIOR SERVICES

Search for a client that has already been added to the ARMS system
OR...
Add a brand NEW client that does not exist in the ARMS system at all

Search for existing Client Register New Client

Search client
Last Name* : caddel
First Name* : peggy
Sex :
Date Of Birth :
Search ARMS for the client
Search Reset

List of Clients
Legend: = is currently a client of this provider (use update services instead).

	Last Name	First Name	MI	SSN4	Sex	Date Of Birth	Status	
<input type="checkbox"/>	CADDEL	PEGGY	I	0000	F	8/28/1939	A	Update Services

Next Cancel

If you are not changing services, the User should click **Next**. You can add additional services if necessary.

Provider Client Assessment

Provider Code : P070 Agency Name : CARTERET COUNTY SENIOR SERVICES
Last 4Digits of SSN : 0000 Date Of Birth : 8/28/1939
First Name : PEGGY Last Name : CADDEL

	Service Code	Name	Service Status
<input type="checkbox"/>	020	HOME DELIVERED MEALS	Active <input type="button" value="v"/>
<input checked="" type="checkbox"/>	180	CONGREGATE NUTRITION	Active <input type="button" value="v"/>
<input type="checkbox"/>	250	TRANSPORTATION	Active <input type="button" value="v"/>

If an additional service was selected, the appropriate Client Assessment screens will display.

If no new service was selected, the following screen will display. The user should click **Finish**. This will add the client back to your Client List.

Provider Client Assessment

Provider Code : P070 Agency Name : CARTERET COUNTY SENIOR SERVICES
Last 4Digits of SSN : 0000 Date Of Birth : 8/28/1939
First Name : PEGGY Last Name : CADDEL