



North Carolina Department of Health and Human Services  
Office of the Controller

Beverly Eaves Perdue, Governor  
Lanier M. Cansler, Secretary

Laketha M. Miller, Controller  
(919) 733-0169

MAILING ADDRESS:  
2019 Mail Service Center  
Raleigh, NC 27699-2019

LOCATION:  
616 Oberlin Road  
Raleigh, NC 27605

April 06, 2011

Dear Child Support Enforcement Agency Director:

**Subject: DSS-1571 Year-End Information**

As a reminder, the service month of May 2011 (reimbursed June 2011) is the last month during which you may report expenditures that will be reimbursed from your SFY 10-11 allocations. In an attempt to assist you with the maximization of your remaining funds, we ask that you prepare and submit your DSS-1571 for the service month of May 2011 as soon as possible. **Due to time constraints imposed upon the Controller's Office by the Office of the State Controller and the Office of State Budget and Management related to year-end closing, we are moving up the closing date for the month of June only. All counties will be required to be uploaded and balanced by COB on Wednesday, June 15, 2011.** Please check the State system via NC X/PTR for the WCA450 Notification Report, which will indicate when you may upload your files and also check for the DHRWCA County Transmittal Balance Report, which will indicate whether you have uploaded successfully.

If you have any questions, please call the County Administration Accounting Unit (919) 733-2306.

Sincerely,

*Laketha M. Miller*  
Laketha M. Miller

LMM:mkd

cc: Child Support Enforcement Agency Finance Officers  
IV-D Consultants  
Sherry S. Bradsher  
Kathy Sommese  
Jack W. Chappell  
Debbie Hawkins  
Myra K. Dixon