



**North Carolina Department of Health and Human Services  
Division of Health Service Regulation ■ Adult Care Licensure Section**  
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2708 Mail Service Center ■ Raleigh, North Carolina 27699-2708

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Barbara Ryan, Chief

**Publication Guide Order Form**

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{Rules & manuals are also available on the Adult Care Licensure Section division website listed below}

Qty	Description	Printing Cost	Mailing Cost	Total (Printing + Mailing)
*	Personal Care Staff (PCA) Manual (Note: Not available on website)	\$10.40 Per Copy	\$5.20 Per Copy	\$15.60 Per Copy

The following items are not available by mail or pick-up at this time. Please go to the Division website as listed in the column on the right to obtain a copy at no cost.

- December 2006 Rules for the Licensing of Adult Care Homes (7+beds) Title 10A-Subchapter 13F
- December 2006 Rules for the Licensing of Family Care Homes (2-6 beds) Title 10A-Subchapter 13G
- Food Service Orientation Manual
- Resident Assessment Manual

<http://www.ncdhhs.gov/dhsr/acls/rules.html>

The Medication Study Guide for Unlicensed Personnel in Adult Care Homes is available on the Medication Testing website: <https://mats.dhhs.state.nc.us:8598/default2.aspx> and the Adult Care Licensure Section division website: <http://www.ncdhhs.gov/dhsr/acls>.

Please make check payable to: **DHSR**. Please include payment with your purchase request. (Disregard the mailing cost if you are picking up from the Adult Care Licensure Section at: 805 Biggs Drive, Raleigh NC 27603 (Broughton Building))

**MAIL TO: DHSR, Adult Care Licensure Section, 2708 Mail Service Center, Raleigh, NC 27699-2708**

