

# HEALTH CHECK/EPSTD PROGRAM POLICIES AND PROCEDURES

## TABLE OF CONTENTS

<b>SECTION</b>	<b>CONTENT</b>	<b>PAGE #</b>
Section A	History and Organization	A-1-2
Section B	Early and Periodic Screening, Diagnosis, and Treatment (EPSTD) Program	B-1-6
Section C	Annual Plan, Budgetary Guidance, and Reimbursement For Health Check Coordination Services	C-1-2
Section D	Health Check Equipment, Furnishings and Supply Needs	D-1
Section E	Requirements for Health Check Coordinator Positions	E-1-2
Section F	Automated Information and Notification System	F-1
Section G	Documentation of Health Check Coordinator Activities	G-1-2
Section H	Submission of Required Documents	H-1
Section I	County Options Change Request Form	I-1
Section J	Health Check Record Files	J-1
Section K	Technical Visits, Comprehensive Site Visits, Evaluation	K-1-2
Section L	Home Visits	L-1
Section M	Standardized Letters	M-1

# HEALTH CHECK/EPSDT PROGRAM POLICIES AND PROCEDURES

## TABLE OF CONTENTS APPENDIX

---

<b>CONTENT</b>	<b>PAGE #</b>
Health Check Program Overview	Appendix 1-1-4
Health Check Coordination Contact Directory	Appendix 2-1-19
DMA Managed Care Consultants	Appendix 3-1
Health Check Coordination Agreements DMA/CCNC Agreement	Appendix 4-1-2
Suggested Local Orientation Guide for New Health Check Coordinators	Appendix 5-1-2
Health Check Outreach Project Annual Plan Form	Appendix 6-1-2
Automated Information and Notification System Overview	Appendix 7-1
County Options Change Request Form Instructions Actual Form	Appendix 8-1-2 Appendix 8-3-4
Health Check Outreach Project Budget	Appendix 9-1
Abbreviations	Appendix 10-1
Technical Site Visit Form	Appendix 11-1-2
Standard Letters	Appendix 12-1-8
Dental Lawsuit Settlement Agreement	Appendix 13-1-4
ER Letters	Appendix 14-1-6
HIPPA Memo to HCCs & Local Care Managers	Appendix 15-1-3