

# Case Management Services

## Steering Committee

August 5, 2009

### Minutes

#### Attendees:

Phillip Hardin	Susan Osborne	Teresa Piezzo	John Rouse	Carol Tant
Dennis Williams	Joe Holliday	Sherry Franklin for Deborah Carroll	Michael Howard	Jennifer Brest
Thomas George	Vivian Leon	Nancy Warren	Fred Waddle	Kevin Kelley
Christina Carter	Kelly Crosbie	Catherine Goldsmith	Sabrena Lea	Jennifer Cockerham
Victoria Landis	Larry Nason	David Richard	Bob Hedrick	Amy Smiley
Patti Forest	Alene Watson	Jim Jarrard	Tara Larson	Debbie Pittard
Denise Levis	Sam Bowman Fuhrmann	Jane Clay	Angela Holcomb	Charles Williams
Craigan Grey	Lea Anne McTavish	Foster Norman	Rene Morrison	Julia Simmons
Kenny Burrow Martha Boston	Shannon Jones	Lisa Moore	Karen Boyette	Donna Marple

#### Minutes

Tara Larson, DMA's Chief Clinical Operating Officer, led the meeting.

#### Goals and Outcomes

DMA received recommendations from committee members on changes to the goals and outcomes. These were consolidated and incorporated into the document and redistributed for discussion. There were a few additional revisions suggested.

#### Division Presentations

Each Division presented a 10 minute overview of its case management program. It included how a recipient accessed the program, functions of the case manager, and exit criteria. Each Division provided a handout which is attached.

#### Budget and Duplication Data

At a previous meeting, budget data was shared with the committee. DMA was asked to break out the federal and state share. This was done and redistributed.

At the same meeting, DMA distributed information on duplication of case management services. After review and discussion, DMA was asked to rerun the data based on date of service instead of date of payment. This was done and redistributed.

#### Case/Care Management Deliverable

The subcommittee assigned to this deliverable met and created a definition for case management and care management. These were reviewed with the committee. After discussion, it was determined that further work was needed on the functions of care management as well as determining how case and care management actually meet. In addition, the subcommittee is to determine what would need to change in the existing case management system to adopt the definitions of case and care management.

<b>Assignments</b>	<ul style="list-style-type: none"> <li>▪ Case/care management subcommittee complete deliverable.</li> <li>▪ By August 10, send to Debbie any policy, requirement, form, administrative function that you believe increases cost to the CM program but does not add value.</li> </ul>	
<b>Parking Lot</b>	<ul style="list-style-type: none"> <li>▪ Quality of case manager</li> <li>▪ Provider requirements</li> <li>▪ Family education</li> <li>▪ Rule modifications</li> <li>▪ Specialty case management</li> <li>▪ What does person centered look like for case management?</li> </ul>	
<b>Next Meeting and Agenda</b>	<p>August 11, 2009  2:00-5:00  Room 297 Kirby  Conference Line  1-866-751-5726  Room Code: *5323665*</p>	<p><b>AUGUST 11 AGENDA</b></p> <ul style="list-style-type: none"> <li>▪ Data discussion</li> <li>▪ Care/Case Management Subcommittee Deliverable</li> <li>▪ Administrative Functions Wish List review</li> <li>▪ Specialty Care Management</li> </ul>