Examiner Certification Schedule

NC-SNAP certification is available to professional DD staff that are responsible for completing or reviewing NC-SNAP assessments as part of their job responsibilities. To facilitate the registration process, staff responsible for completing the NC-SNAP should request NC-SNAP registration via their LME/MCO training coordinator. The LME/MCO training coordinator will ensure that all persons requesting NC-SNAP certification have the proper credentials and are in a position that require them to complete or review NC-SNAP assessments prior to forwarding the registration request for the training. The Qualified Professional is not registered for a scheduled certification class until he or she has received a confirmation letter. This letter is required for admittance.

Please note that typically there is a high demand for NC-SNAP certification training. All staff registered are asked to notify the training site in advance if unable to attend a scheduled training. Registered staff that do not cancel in advance and/or do not show up for a scheduled training session may be prohibited from re-registering for sixty days. NC-SNAP examiner certification requires all of the allotted time; staff arriving late will not be admitted. **The training area will be open to staff by 12:15 on the day of training.**

| Month/Date | Time | Location | Contact |
|------------|--------------------------|--|--|
| December | | | |
| 12/4/2014 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |
| January | | | |
| 1/05/2015 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |
| February | | | |
| 2/04/2015 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |

Examiner Certification Schedule

| Month/Date | Time | Location | Contact |
|------------|--------------------------|--|--|
| March | | | |
| 3/16/2015 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |
| April | | | |
| 4/23/2015 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |
| 4/24/2015 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |
| May | | | |
| 5/04/2015 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |
| June | | | |
| 6/04/2015 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |
| July | | | |
| 7/20/2015 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |
| August | | | |

Examiner Certification Schedule

| Month/Date | Time | Location | Contact |
|--|--------------------------|--|--|
| 8/04/2015 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |
| 8/05/2015 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |
| September | | | |
| 9/07/2015 (Holiday alternate date tbd) | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |
| October | | | |
| 10/06/2015 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |
| November | | | |
| 11/03/2015 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |
| December | | | |
| 12/08/2015 | 1:00 p.m. – 4:00 p.m. | Dorothea Dix Hospital Brown Building room 104 801 Briggs Drive Raleigh, NC | Requests for NC-SNAP examiner certification training should be directed to your MCO. |

Examiner Certification Schedule

| Month/Date | Time | Location | Contact |
|------------|------|----------|---------|
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NC SNAP point of contact and lead trainer: Rachel Noell <u>rachel.noell@dhhs.nc.gov</u> 919-715-1294