

THE NORTH CAROLINA PLAN

FOR ADMINISTERING

THE COMMUNITY SERVICES BLOCK GRANT PROGRAM

IN

FISCAL YEARS 2010 and 2011

August 2009
REVISED
March 25, 2010

North Carolina Department of Health and Human Services
Office of Economic Opportunity
2013 Mail Service Center
Raleigh, North Carolina 27699-2013
(919) 715-5850



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II. Federal Fiscal Years Covered by State Plan

The major goal of the North Carolina Community Services Block Grant Program is to provide funding to Community Action Agencies to carry out activities that will enable low-income families to move out of poverty.

This grant program is administered by the Department of Health and Human Services – Office of Economic Opportunity.

The North Carolina Plan for Administering the Community Services Block Grant Program in Fiscal Years 2010 and 2011 serves as North Carolina's application to the Department of Health and Human Services, Office of Community Services for funding for federal fiscal years 2010 and 2011. This application document was prepared in accordance with requirements of the Act and the Office of Community Services.

III. Executive Summary

A. CSBG State Legislation

The North Carolina State Executive Budget Act, General Statute 143-16.1, requires that the Secretary of the Department of Health and Human Services report to the General Assembly on the administration of the Community Services Block Grant Program. The report must include, but is not limited to a delineation of the proposed dollar amount of allocations by activity and by category, including dollar amounts to be used for administration costs and a comparison of the proposed funding with two prior years' program budgets.

B. Designation of Lead State Agency to Administer CSBG Program (see next page)



STATE OF NORTH CAROLINA
OFFICE OF THE GOVERNOR
20301 MAIL SERVICE CENTER • RALEIGH, NC 27699-0301

BEVERLY EAVES PERDUE
GOVERNOR

May 29, 2009

Mr. Seth Hassett, Director
U.S. Department of Health and Human Services
Administration for Children and Families
Office of Community Services
Division of State Assistance
5th Floor West
370 L'Enfant Promenade
Washington, DC 20447

Dear Mr. Hassett:

I am writing to formally designate the North Carolina Department of Health and Human Services as the agency which is responsible for the administration of the Community Services Block Grant Program.

Through this designation, I am authorizing the Secretary of the Department of Health and Human Services to serve as my authorized designee for this program. The Secretary will be responsible for the endorsement and submission of any application for funding under the program, any funding agreement between the State of North Carolina and the U.S. Department of Health and Human Services, and all appropriate assurances and certifications which are filed under the requirements of the program.

Sincerely,


Bev Perdue



LOCATION: 116 WEST JONES STREET • RALEIGH, NC • TELEPHONE: (919) 733-5811
WWW.GOVERNOR.STATE.NC.US

C. Public Hearing Requirement

- (1) Public Hearing: The public hearing on the N.C. Plan for Administering the Community Services Block Grant Program in Fiscal Years 2010 and 2011 will be held at 10:00 a.m. on August 24, 2009 at the Office of Economic Opportunity, 222 North Person Street, Raleigh, North Carolina. Notices regarding the public hearing were published in the legal section of newspapers of statewide or regional distribution. All Community Action Agencies were notified by memorandum of the public hearing.
- (2) Legislative Hearing: The most recent Legislative Hearing on the Community Services Block Grant Program Plan was held April 2, 2007 at 4PM. in the North Carolina Legislative Office Building, 300 North Salisbury Street, Raleigh, North Carolina. Notices regarding the Legislative Hearing were published in the legal section of newspapers having statewide or regional distribution.
- (3) Public Inspection of State Plan: The N.C. Consolidated Plan for Administering the Community Services Block Grant Program in Fiscal Years 2010 and 2011 was made available for public inspection by having it available for public review and comment at the administrative offices North Carolina's Community Action Agencies during the period August 10-21, 2009. A notice on the period of public inspection appeared in the legal section of newspapers having statewide or regional distribution. In addition, the Plan was shared with North Carolina's Community Services Block Grant Advisory Task Force and was posted on the Office of Economic Opportunities website August 10-21, 2009.

IV. Statement of Federal and CSBG Assurances

As part of the annual or biannual application and plan required by Section 676 of the Community Services Block Grant Act, as amended, (42 U.S. C. 9901 et seq.) (The Act), the designee of the chief executive of the State hereby agrees to the Assurances in Section 676 of the Act –

A. Programmatic Assurances

- (1) Funds made available through this grant or allotment will be used:
 - (a) To support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.), homeless families and individuals, migrant or seasonal farmworkers, and elderly low-income individuals and families to enable the families and individuals to:

- (i) remove obstacles and solve problems that block the achievement of self-sufficiency (including self-sufficiency for families and individuals who are attempting to transition off a State program carried out under part A of title IV of the Social Security Act);
 - (ii) secure and retain meaningful employment;
 - (iii) attain an adequate education, with particular attention toward improving literacy skills of the low-income families in the communities involved, which may include carrying out family literacy initiatives;
 - (iv) make better use of available income;
 - (v) obtain and maintain adequate housing and a suitable living environment;
 - (vi) obtain emergency assistance through loans, grants, or other means to meet immediate and urgent family and individual needs; and
 - (vii) achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to document best practices based on successful grassroots intervention in urban areas, to develop methodologies for widespread replication; and strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;
- (b) To address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, andpromote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and after-school child care programs; and
- (c) To make more effective use of, and to coordinate with, other ...programs (including State welfare reform efforts); [‘676(b)(1)]

- (2) To describe how the State intends to use discretionary funds made available from the remainder of the grant or allotment described in section 675C(b) of the Act in accordance with the Community Services Block Grant Program, including a description of how the State will support innovative community and neighborhood-based initiatives related to the purposes of the Community Services Block Grant Program; [‘676(b)(2)]
- (3) To provide information provided by eligible entities in the State, including:
 - (a) a description of the service delivery system, for services provided or coordinated with funds made available through grants made under section 675C(a) of the Act, targeted to low-income individuals and families in communities within the State;
 - (b) a description of how linkages will be developed to fill identified gaps in services, through the provision of information, referrals, case management, and follow-up consultations;
 - (c) a description of how funds made available through grants made under section 675C(a) will be coordinated with other public and private resources; and
 - (d) a description of how local entities will use the funds to support innovative community and neighborhood-based initiatives related to the purposes of the Community Services Block Grant, which may include fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging effective parenting. [‘676(b)(3)]
- (4) To ensure that eligible entities in the State will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals. [‘676(b)(4)]
- (5) That the State and eligible entities in the State will coordinate, and establish linkages between, governmental and other social services programs to assure the effective delivery of such services to low-income individuals and to avoid duplication of such services, and the State and the eligible entities will coordinate the provision of employment and training activities in the State and in communities with entities providing activities through statewide and local workforce investment systems under the Workforce Investment Act of 1998. [‘676(b)(5)]
- (6) To ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that emergency energy crisis

intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in such communities. [‘676(b)(6)]

- (7) To permit and cooperate with Federal investigations undertaken inaccordance with section 678D of the Act. [‘676(b)(7)]
- (8) That any eligible entity in the State that received funding in the previous fiscal year through a community services block grant under the Community Services Block Grant Program will not have its funding terminated under this subtitle, or reduced below the proportional share of funding the entity received in the previous fiscal year unless, after providing notice and an opportunity for a hearing on the record, the State determines that cause exists for such termination or such reduction, subject to review by the Secretary as ..provided in section 678C(b) of the Act. [‘676(b)(8)]
- (9) That the State and eligible entities in the State will, to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations. [‘676(b)(9)]
- (10) To require each eligible entity in the State to establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism) of the eligible entity to petition for adequate representation. [‘676(b)(10)]
- (11) To secure from each eligible entity in the State, as a condition to receipt of funding, a community action plan (which shall be submitted to the Secretary, at the request of the Secretary, with the State plan) that includes a community-needs assessment for the community served, which may be coordinated with community-needs assessment conducted for other programs. [‘676(b)(11)]
- (12) That the State and all eligible entities in the State will, not later than fiscal Year 2001, participate in the Results Oriented Management and Accountability System, another performance measure system for which the Secretary facilitated development pursuant to Section 678E(b) of the Act. [‘676(b)(12)]
- (13) To provide information describing how the State will carry out these assurances. [‘676(b)(13)]

B. Administrative Assurances

The State further agrees to the following, as required under the Act:

- (1) To submit an application to the Secretary containing information and provisions that describe the programs for which assistance is sought under the Community Services Block Grant Program that is prepared in accordance with and containing the information described in Section 676 of the Act. [‘675A(b)]
- (2) To use not less than 90 percent of the funds made available to the State by the Secretary under Section 675A or 675B of the Act to make grants to ..eligible entities for the stated purposes of the Community Services BlockGrant Program and to make such funds available to eligible entities for obligation during the fiscal year and the succeeding fiscal year, subject to provisions regarding recapture and redistribution of unobligated funds outlined below. [‘675C(a)(1) and (2)]
- (3) In the event that the State elects to recapture and redistribute funds to an eligible entity through a grant made under Section 675C(a)(1) when unobligated funds exceed 20 percent of the amount so distributed to such eligible entity for such fiscal year, the State agrees to redistribute recaptured funds to an eligible entity, or require the original recipient of the funds to redistribute the funds to a private, nonprofit organization, located within the community served by the original recipient of the funds, for activities consistent with the purposes of the Community Services Block Grant Program. [‘675C(a)(3)]
- (4) To spend no more than the greater of \$55,000 or 5 percent of its grant received under Section 675A or the State allotment received under section 675B for administrative expenses, including monitoring activities. [‘675C(b)(2)]
- (5) In states with a charity tax credit in effect under state law, the State agrees to comply with the requirements and limitations specified in Section 675(c) regarding use of funds for statewide activities to provide charity tax credits to qualified charities whose predominant activity is the provision of direct services within the United States to individuals and families whose annual incomes generally do not exceed 185 percent of the poverty line in order to prevent or alleviate poverty among such individuals and families. [‘675(c)]
- (6) That the lead agency will hold at least one hearing in the State with...sufficient time and statewide distribution of notice of such hearing, to provide to the public an opportunity to comment on the proposed use and distribution of funds to be provided through the grant or allotment under Section 675A or ‘675B for the period covered by the State plan. [‘676(a)(2)(B)]

- (7) That the chief executive officer of the State will designate an appropriate State agency for purposes of carrying out State Community Services Block Grant Program activities. [‘676(a)(1)]
- (8) To hold as least one legislative hearing every three years in conjunction with the development of the State plan. [‘676(a)(3)]
- (9) To make available for the public inspection each plan or revised State plan in such a manner as will facilitate review of and comment on the plan. [‘676(e)(2)]
- (10) To conduct the following reviews of eligible entities:
 - (a) a full onsite review of each such entity at least once during each three-year period;
 - (b) an onsite review of each newly designated entity immediately after the completion of the first year in which such entity receives funds through the Community Service Block Grant Program;
 - (c) follow-up reviews including prompt return visits to eligible entities, and their programs, that fail to meet the goals, standards, and requirements established by the State;
 - (d) other reviews as appropriate, including reviews of entities with programs that have had other Federal, State or local grants (other than assistance provided under the Community Services Block Grant Program) terminated for cause. [‘678B(a)]
- (11) In the event that the State determines that an eligible entity fails to comply with the terms of an agreement or the State plan, to provide services under the Community Services Block Grant Program or to meet appropriate standards, goals, and other requirements established by the State (including performance objectives), the State will comply with the requirements outlined in Section 678C of the Act, to:
 - (a) inform the entity of the deficiency to be corrected;
 - (b) require the entity to correct the deficiency;
 - (c) offer training and technical assistance as appropriate to help correct the deficiency, and submit to the Secretary a report describing the training and technical assistance offered or stating the reasons for determining that training and technical assistance are not appropriate;
 - (d) at the discretion of the State, offer the eligible entity an opportunity to develop and implement, within 60 days after being informed of the

deficiency, a quality improvement plan and to either approve the proposed plan or specify reasons why the proposed plan cannot be approved;

- (e) after providing adequate notice and an opportunity for a hearing, initiate proceedings to terminate the designation of or reduce the funding to the eligible entity unless the entity corrects the deficiency. [‘678(C)(a)]
- (12) To establish fiscal controls, procedures, audits and inspections, as required under Sections 678D(a)(1) and 678D(a)(2) of the Act.
- (13) To repay to the United States amounts found not to have been expended in accordance with the Act, or the Secretary may offset such amounts against any other amount to which the State is or may become entitled under the Community Services Block Grant Program. [‘678D(a)(3)]
- (14) To participate, by October 1, 2001, and ensure that all-eligible entities in the State participate in the Results-Oriented Management and Accountability (ROMA) System. [‘678E(a)(1)]
- (15) To prepare and submit to the Secretary an annual report on the measured performance of the State and its eligible entities, as described under ‘678E(a)(2) of the Act.
- (16) To comply with the prohibition against use of Community Services Block Grant funds for the purchase or improvement of land, or the purchase, construction, or permanent improvement (other than low-cost residential weatherization or other energy-related home repairs) of any building or other facility, as described in Section 678F(a) of the Act.
- (17) To ensure that programs assisted by Community Services Block Grant funds shall not be carried out in a manner involving the use of program funds, the provisions of services, or the employment or assignment of personnel in a manner supporting or resulting in the identification of such programs with any partisan or nonpartisan political activity or any political activity associated with a candidate, or contending faction or group, in an election for public or party office; any activity to provide voter or prospective voters with transportation to the polls or similar assistance with any such election, or any voter registration activity. [‘678F(b)]
- (18) To ensure that no person shall, on the basis of race, color, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or in part with Community Services Block Grant Program funds. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C 6101 et seq.) or with respect to an otherwise qualified individual with a

disability as provided in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C 12131 et seq.) shall also apply to any such program or activity. [‘678F(c)]

- (19) To consider religious organizations on the same basis as other non-governmental organizations to provide assistance under the program so long as the program is implemented in a manner consistent with the Establishment Clause of the first amendment to the Constitution; not to discriminate against an organization that provides assistance under, or applies to provide assistance under the Community Services Block Grant Program on the basis that the organization has a religious character, and not to require a religious organization to alter its form of internal government except as provided under Section 678B or to remove religious art, icons, scripture or other symbols in order to provide assistance under the Community Services Block Grant Program. [‘679]

C. Other Administrative Certifications

The State also certifies the following:

- (1) To provide assurances that cost and accounting standards of the Office of Management and Budget (OMB Circular A-110 and A-122) shall apply to a recipient of Community Services Block Grant Program funds.
- (2) To comply with the requirements of Public Law 103-227, Part C Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994, which requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly or the provision of health, day care, education, or library services to children under the age of 18 if the services are funded by a Federal grant, contract, loan or loan guarantee. The State further agrees that it will require the language of this certification be included in any subawards, which contain provisions for children’s services and that all subgrantees shall certify accordingly.

NAME OF APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
N.C. Department of Health and Human Services	Community Services Block Grant Program
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Lanier M. Cansler, DHHS Secretary	
SIGNATURE	DATE
x	

V. The Narrative State Plan

A. Administrative Structure

(1) State Administrative Agency

- (a) The mission of the North Carolina Department of Health and Human Services' Office of Economic Opportunity is to build a stronger North Carolina by creating and continuously improving opportunities for social and economic well-being for individuals, families and communities. The responsibilities of the Office of Economic Opportunity are to plan and administer the Community Services Block Grant Program and other designated programs in conformance with federal and state regulations; to provide a broad range of technical assistance and training to the staff and governing bodies of grant recipients; and to give priority to mobilization and coordination of anti-poverty resources at the state level.
- (b) The goals and objectives of the Office of Economic Opportunity are to:
 - (i) Increase the number of families attaining economic self sufficiency (incomes above the poverty level).
 - (ii) Ensure the provision of emergency shelter to homeless individuals and families.
 - (iii) Improve the administrative efficiency of the Office through staff training and development and integration of the use of automation technology in all aspects of office operations.
 - (iv) Build grantee and community capacity to plan, develop and deliver services.
 - (v) Develop partnerships and collaborate with Departmental Divisions and other state agencies and public and private human service organizations to promote more effective utilization of existing resources.
 - (vi) Maintain outcome/results-based accountability and evaluation standards.
 - (vii) Identify and pursue funding from public and private sources to improve and enhance programs operated by local grantees.

(2) Eligible Entities: (*also see attachment*)

**FISCAL YEARS 2010 AND 2011 COMMUNITY SERVICES
BLOCK GRANT PROGRAM**

LISING OF ELIGIBLE RECIPIENTS AND GEOGRAPHIC AREAS SERVED

Alamance County Community Services, Inc.
Alamance County

Blue Ridge Community Action, Inc.
Burke and Caldwell Counties

Blue Ridge Opportunity Commission, Inc.
Alleghany, Ashe, and Wilkes Counties

Catawba County Board of Commissioners
Catawba County

Charlotte Area Fund, Inc.
Mecklenburg County

Choanoke Area Development Association, Inc.
Hertford, Bertie, Halifax, and Northampton
Counties

Coastal Community Action, Inc.
Carteret, Craven, Jones and Pamlico Counties

Community Action Opportunities, Inc.
Madison and Buncombe Counties

Cumberland Community Action Program, Inc.
Cumberland County

Davidson County Community Action, Inc.
Davidson County

**Eastern North Carolina
Human Services Agency, Inc.**
Onslow and Duplin Counties

Economic Improvement Council, Inc.
Camden, Chowan, Currituck, Dare, Gates, Hyde,
Pasquotank, Perquimans, Tyrrell and Washington
Counties

Experiment in Self-Reliance, Inc.
Forsyth County

Four-County Community Services, Inc.
Bladen, Brunswick, Hoke, Robeson,
Columbus, Pender, and Scotland Counties

Four Square Community Action, Inc.
Cherokee, Clay, Graham, and Swain Counties

Franklin-Vance-Warren Opportunity, Inc.
Franklin, Granville, Vance and Warren Counties

Gaston Community Action, Inc.
Cleveland, Gaston, Lincoln and Stanly Counties

Greene Lamp, Inc.
Greene and Lenoir Counties

I-CARE, Inc.
Iredell County

Johnston-Lee-Harnett Community Action, Inc.
Johnston, Lee and Harnett Counties

Joint Orange-Chatham Community Action, Inc.
Orange and Chatham Counties

Macon Program For Progress, Inc.
Macon County

Martin County Community Action, Inc.
Beaufort, Martin and Pitt Counties

Mountain Projects, Inc.
Haywood and Jackson Counties

Nash Edgecombe Economic Development, Inc.
Edgecombe, Nash, and Wilson Counties

New Hanover County Community Action, Inc.
New Hanover County

Operation Breakthrough, Inc.
Durham County

**Salisbury-Rowan
Community Service Council, Inc.**
Cabarrus and Rowan Counties

***Sandhills Community Action Program, Inc.**
Anson, Montgomery, Moore and Richmond
Counties

Union County Community Action, Inc.
Union County

W.A.M.Y. Community Action, Inc.
Watauga, Avery, Mitchell, and Yancey Counties
Wake County Designee
Wake County

**Wayne Action Group For
Economic Solvency, Inc.**
Wayne County

Welfare Reform Liaison Project, Inc.
Guilford County

Western Carolina Community Action, Inc.
Henderson, Transylvania and Polk Counties

**Yadkin Valley Economic
Development District, Inc.**

(3) Distribution and Allocation of Funds

(a) Planned Distribution of Funds for Fiscal Years 2010 and 2011

Distribution Category	% Distribution	Amount
Eligible Entities	90%	\$16,436,792
Limited Purpose Agencies (Discretionary)	5%	\$913,155
The Affordable Housing Group		\$139,713
North Carolina Commission of Indian Affairs		\$38,353
North Carolina Rural Fund For Development		\$332,388
Telamon Corporation		\$114,144
Western Economic Development Organization		\$87,663
Discretionary		\$200,894
State Administration	5%	\$913,155
Total	100%	\$ 18,263,102

B. Description of Criteria and Distribution Formula

FY 2010 and 2011 CSBG Programs will be allocated as follows:

- (1) Ninety percent of the funds allocated to North Carolina under the Community Services Block Grant Program will be distributed to eligible entities as described in the Act as follows:
 - (a) Funds shall be allocated based on the ratio (percentage of poverty) in the county or counties served by the eligible agency compared to the number of persons in poverty in the total area (counties served by all eligible agencies).
 - (b) However, no eligible agency shall receive less than:
 - i) An allocation of one hundred twenty thousand dollars, or
 - ii) Eighty percent of the eligible agency's Federal Fiscal Year 1982 allocation whichever is higher.
- (2) Five percent of the funds will be used by the Office for administration of the CSBG Program.
- (3) The remaining five percent of the funds will be used to make grants to limited purpose agencies who were funded by the Community Services

Administration in Federal Fiscal Year 1981 for the purpose of operating projects for a specific target population, such as senior citizens, or for a specific program area, such as economic development and which were funded by the Office in Fiscal Year 1982 to carry out similar specific and limited projects.

In accordance with provisions of the Act, the state allows funds unexpended by an eligible entity at the end of a fiscal year to remain available for use by that entity for an additional period of one year. In order to expend funds remaining from a previous year, an eligible entity is required to submit for the State's review, an audit of the previous year's expenditures along with a request detailing the planned use of the unexpended funds.

C. Description of Distribution and Use of Restricted Funds (planned for FY 2010 and FY 2011)

GRANTEE	ALLOCATION	SERVICES/PROJECTS
Alamance County Community Services Agency, Inc.	\$256,798	Self-Sufficiency
Blue Ridge Community Action, Inc.	\$313,107	Self-Sufficiency Information and Referral (Linkages)
Blue Ridge Opportunity Commission, Inc.	\$230,164	Self-Sufficiency Emergency Assistance
Catawba County Social Services	\$229,729	Education
Charlotte Area Fund, Inc.	\$1,134,378	Self-Sufficiency Nutrition
Choanoke Area Development Association, Inc.	479,320	Self-Sufficiency
Coastal Community Action, Inc.	\$383,395	Self-Sufficiency
Community Action Opportunities, Inc.	\$467,135	Self-Sufficiency
Cumberland Community Action Program, Inc.	\$658,896	Self-Sufficiency
Davidson County Community Action, Inc.	\$265,000	Self-Sufficiency
Eastern Carolina Human Services Agency, Inc.	\$477,039	Self-Sufficiency
Economic Improvement Council, Inc.	\$394,403	Self-Sufficiency
Experiment in Self-Reliance, Inc.	\$592,048	Self-Sufficiency
Four-County Community Services	\$1,332,874	Self-Sufficiency
Four Square Community Action, Inc.	\$154,553	Information & Referral (Linkages)
Franklin-Vance-Warren Opportunity, Inc.	\$419,679	Self-Sufficiency
Gaston Community Action, Inc.	\$806,641	Self-Sufficiency Education

Greene Lamp, Inc.	\$239,235	Self-Sufficiency
Welfare Reform Liaison Project	\$782,669	Self-Sufficiency
I CARE, Inc.	\$179,141	Self-Sufficiency
Johnston-Lee-Harnett Community Action, Inc.	\$628,514	Self-Sufficiency
Joint Orange-Chatham Community Action, Inc.	\$362,863	Self-Sufficiency
Macon Program for Progress, Inc.	\$120,000	Self-Sufficiency
Martin County Community Action, Inc.	\$720,746	Self-Sufficiency
Mountain Projects, Inc.	\$193,517	Information & Referral (Linkages)
Nash-Edgecombe Economic Development, Inc.	\$642,528	Self-Sufficiency
New Hanover County Community Action, Inc.	\$370,177	Self-Sufficiency
Operation Breakthrough, Inc.	\$517,053	Self-Sufficiency
Salisbury-Rowan Community Services Council, Inc.	\$407,023	Self-Sufficiency
*Sandhills Community Action Program, Inc.	\$458,354	Self-Sufficiency
Union County Community Action, Inc.	\$179,720	Self-Sufficiency
W.A.M.Y Community Action, Inc.	\$318,826	Self-Sufficiency
Wake County Designee	\$863,385	TBD
Wayne Action Group for Economic Solvency, Inc.	\$273,346	Self-Sufficiency
Western Carolina Community Action, Inc.	\$236,139	Self-Sufficiency
Yadkin Valley Economic Development District, Inc.	\$348,397	Self-Sufficiency
Total	\$16,436,792	

*Sandhills allocation to be administered by interim, contiguous CAA.

D. Description of Distribution and Use of Discretionary Funds

Five percent of the CSBG Program allocation is used to fund five Limited Purpose Agencies as shown in the table below.

Planned Use of Discretionary Funds for FY 2010 and FY 2011

GRANTEE	AMOUNT	SERVICES
<ul style="list-style-type: none"> Telamon - provides assistance to seasonal and migrant farm workers. 	\$114,144	Education Emergency Assistance
<ul style="list-style-type: none"> The Affordable Housing Group (TAHG) - assists non-profit agencies in packaging loans for housing construction and rehabilitation. Provides training for housing counselors. 	\$139,713	Housing
<ul style="list-style-type: none"> N.C. Rural Fund for Development (NCRFD) – assists small businesses with creating and maintaining jobs for low-income individuals and families. 	\$332,388	Economic Development Housing
<ul style="list-style-type: none"> Western Economic Development Organization (WEDO) - assists organizations serving low-income and handicapped individuals secure manufacturing contracts. 	\$87,663	Economic Development
<ul style="list-style-type: none"> N.C. Commission of Indian Affairs - provides programs for low-income Native Americans in the state in coordination with local tribal organizations. 	\$38,353	Education
<ul style="list-style-type: none"> Discretionary 	\$200,894	Training & Technical Assistance Innovative Projects
Total	\$913,155	

E. Description of Use of Administrative Funds

Five percent of the FY 2010 and 2011 CSBG Program allocation will be used for administration. No CSBG Program funds will be used for the Charity Tax Credit Program.

FY 2010 and 2011 Proposed Administrative Funds Usage

Distribution	Amount
State Office Administration- funds used by the N.C. Department of Health and Human Services – Office of Economic Opportunity to provide monitoring, technical assistance and training to program grantees to ensure compliance with federal rules and regulations.	\$913,155
Total	\$913,155

F. State Community Services Program Implementation

(1) Program Overview

(a) The Service Delivery System:

The CSBG Program service delivery system will be composed of thirty-six Community Action Agencies and five Limited Purpose Agencies. Thirty-five of the Community Action Agencies are private non-profit organizations, one is a public agency and one is currently being designated to serve Wake County. The five Limited Purpose Agencies were recipients of funding from the Community Service Administration and provide services to a specific population or in a specific category. Grantees have the required board structure and are recognized in their communities as an advocate for low-income individuals and families and a provider of services to that population. Ninety-two of North Carolina's 100 counties will be served by the state's Community Action Agencies. Four of the five Limited Purpose Agencies provide services statewide. Most Community Action Agencies employ the one-stop approach to assist individuals and families move from poverty to independence. These agencies provide an array of services to families under their agency umbrella or in partnership with other human service agencies. Head Start, Workforce Investment Act program, Weatherization and Section 8 Rental Assistance are among the federal programs operated by most North

Carolina CAAs. North Carolina CAAs also operate federal/state funded projects in employment, nutrition, youth development, senior services and housing. Multi-county CAAs operate with a central office and neighborhood centers located throughout the service area. Many agencies work closely with community organizations and neighborhood groups to achieve effective outreach and to stimulate involvement in local affairs.

In addition, the designated Community Action Agencies will be implementing the CSBG American Reinvestment and Recovery Act programming. North Carolina's CAAs will use Recovery funds to provide services and activities addressing "employment, education, better use of available income, housing, nutrition, emergency services and/or health to combat the central causes of poverty." CAAs will coordinate with local government, community advocates, service organizations, business, industry, faith organizations and others as deemed appropriate to achieve measurable successes that will be documented through outcome-based reporting. Benefits enrollment coordination activities will be coordinated to educate the public on the eligibility requirements for the various benefits programs and to simplify the process of identifying, enrolling and tracking outcomes of individuals and families participating in Recovery programs through strengthening our technology and database systems. A detailed Recovery Plan was approved by the Office of Community Services July 24, 2009.

(b) Linkages

Strategies utilized to develop linkages to fill identified gaps in services by local entities include:

- participation on local human service councils where representatives from human service agencies meet regularly to identify solutions to specific problems being experienced by low-income families,
- cross referrals between partners in local Job Link Centers,
- the pursuit of funding from public and private agencies (state government, local government, United Ways, foundations, corporations),
- recruitment of volunteers from faith-based organizations, correctional institutions, high schools, and colleges, and
- participation in county-wide electronic data sharing networks.

(c) Coordination with Other Public and Private Resources

A major component of the strategic plan completed by all grantees is the resource analysis, which identifies all public and private community resources that are available to solve an identified poverty

problem. Agencies responsible for these resources are identified partners in the grantees' plan for action on the identified poverty problem and coordination activities are identified and listed in the agency work plan.

(d) Innovative Community and Neighborhood-based Initiatives

A listing of strategies local grantees will use to foster innovative community and neighborhood-based initiatives which may include fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging effective parenting are:

- the provision of small seed grants to community and neighborhood groups for special projects,
- providing funding for consultant/training on special topics in target neighborhoods,
- providing funds for community residents to attend workshops, conferences or training on selected topics.

(2) Community Needs Assessments:

Each eligible entity is required to submit, as a part of its application for funds, a Community Anti-Poverty Plan which must include a community needs assessment for the community served, which may be coordinated with community needs assessments conducted for other programs.

(3) Tripartite Boards

North Carolina Administrative Rules require that:

- (a) Each eligible private grant recipient must have a board of directors consisting of at least 15 members and not more than 51 members.
- (b) The board of directors of private grant recipients shall be constituted so as to assure that:
 - (i) one-third of the members of the board are elected public officials, holding office on the date of selection, or their representatives, except that if the number of such elected officials reasonably available and willing to serve is less than one-third of the membership of the board, membership on the board of appointive public officials or their representatives may be counted in meeting such one-third requirement;
 - (ii) not fewer than one-third of the members are persons chosen in accordance with democratic selection procedures adequate to assure that they are representative of low-income individuals

and families in the neighborhood served; reside in the neighborhood served; and are able to participate actively in the development, planning, implementation, and evaluation of the program to serve low-income communities; and

(iii) the remainder of the members are officials or members of business, industry, labor, religious, law enforcement, education, or other major groups and interests in the community served.

(c) All committees of the board of directors of private grant recipients shall fairly reflect the composition of the board.

(d) Each eligible public organization must administer the program through:

(i) a tripartite board, which shall have members selected by the organization and shall be composed so as to assure that not fewer than 1/3 of the members are persons chosen in accordance with democratic selection procedures adequate to assure that these members:

(a) are representative of low-income individuals and families in the neighborhood served;

(b) reside in the neighborhood served; and

(c) are able to participate actively in the development, planning, implementation, and evaluation of programs funded under this subtitle; or

(ii) another mechanism specified by the State to assure decision making and participation by low-income individuals in the development, planning, implementation, and evaluation of programs funded.

(4) State Charity Tax Program:

Provisions of the State Charity Tax Program are not applicable to the North Carolina Community Services Block Grant Program.

G. Programmatic Assurances

(1) The administering agency assures that CSBG funds will be used:

(a) To support activities that are designed to assist low-income families and individuals, including families and individuals receiving

assistance under part A of title IV of the Social Security Act (42 U.S.C 601 et seq.), homeless families and individuals, migrant or seasonal farmworkers, and elderly low-income individuals and families to enable families and individuals to:

- (i) remove obstacles and solve problems that block the achievement self-sufficiency (including self-sufficiency for families and individuals who are attempting to transition off a State program carried out under part A of title IV of the Social Security Act);
 - (ii) secure and retain meaningful employment;
 - (iii) attain an adequate education, with particular attention toward improving literacy skills of the low-income families in the communities involved, which may include carrying out family literacy initiatives;
 - (iv) make better use of available income;
 - (v) obtain and maintain adequate housing and a suitable living environment;
 - (vi) obtain emergency assistance through loans, grants, or other means to meet immediate and urgent family and individual needs, and
 - (vii) achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local low enforcement agencies, local housing authorities, private foundations, and other public and private partners to document best practices based on successful grassroots intervention in urban areas, to develop methodologies for widespread replication; and strengthen and improve relationships with local low enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts.
- (b) To address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime,

such as programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs), and after-school child care programs; and

- (c) To make more effective use of, and to coordinate with, other programs (including State welfare reform efforts).

Grantee applications for funding that include the project activities listed above will be approved. Applications are based on the results of agency community needs assessment, which are then used to develop a multi-year strategic plan. Grantees will be required to describe in their funding applications how they will:

- (i) develop partnerships with local law enforcement, agencies, local housing authorities, private foundations, and other public and private partners to document best practices on successful grassroots intervention in urban areas, to develop methodologies for widespread replication and strengthen and improve relationships with local law enforcement agencies
- (ii) address the needs of youth in low-income communities through youth development programs, that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in prevention or reducing youth crime, such as programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and after-school child care programs; and
- (iii) make more effective use of, and coordinate with, other programs (including state welfare reform efforts).

The strategic plans developed by grantees in response to their community needs assessment and resource analysis will result in the formulation of goals and objectives that involve activities listed in Section 676(b)(1) of the Act.

- (2) Assurance 676(b)(4): Emergency Foods Needs

As a result of their community needs assessment grantees may select activities that will provide, on an emergency basis, for the provision of such supplies and services, nutrition foods, and related services as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals. Strategies being utilized by North Carolina CSBG Program grantees to assist families with emergency food needs include the operation of a regional food bank, sponsorship of neighborhood food buying clubs, sponsoring supplemental food programs for seniors, and coordinating/sponsoring emergency food box/voucher programs.

(3) State Assurances 676(b)(5) Coordinate and Establish Linkages

Community Services Block Grant Program grantees are required to include in their funding applications information that describes how they will coordinate and establish linkages between government and other social services programs to assure the effective delivery of such services to low-income individuals and to avoid duplication of such services. Current and previous year's efforts by grantees to meet coordination objectives and to reduce duplication include:

- participation on county-wide coordinating and planning councils and committees
- utilizing cross referrals among, local human service agencies; and
- participating in electronic networks for social service agencies.

North Carolina CSBG Program Grantees have been actively involved in implementation activities of the Workforce Investment Act. Twenty-four grantees participate as partners in the State's Job Link Centers as a result of a contract with the local Workforce Development Board or as the operator of a CSBG employment and training activity. Two have been designated as operators of Job Link Centers.

(4) Assurance 676(b)(6) Anti-poverty Program Coordination

Coordination of its programs with other anti-poverty programs is required to be described in the funding application of each CSBG program grantee. Grantees are required to describe how they coordinate locally with the emergency energy crisis intervention program under Title XXVI.

(5) Assurance 676(b)(9) Coordination and Partnerships with Groups/Organizations

CSBG Program grantees identify other organizations that they coordinate with and form partnerships with in their funding applications. Most grantees coordinate programs and form partnerships with religious organizations, charitable groups and community organizations that have

representation on their Board of Directors. Applications for FY 2010 and 2011 CSBG funds will be required to include a description of how the grantee will coordinate and form partnerships with other organizations serving low-income residents of the community and members of the groups served by the State, including religious organizations, charitable groups, and community organizations.

The State ensures coordination of programs with and the formation of partnerships with organizations serving low-income residents including, religious organizations, charitable groups, and community organizations by encouraging their participation in State level planning and program implementation by having representatives serve on councils, committees, work groups and by providing funding to projects operated by such groups.

H. Fiscal Controls and Monitoring

- (1) State Program Monitoring
Monitoring activities of the state administering agency will include reviews of eligible entities, as required under Section 676B(a) of the Act
 - (a) a full onsite review of each such entity at least once during each 3-year period;
 - (b) an onsite review of each newly designated entity immediately after the completion of the first year in which such entity receives funds through the Community Services Block Grant Program;
 - (c) follow-up reviews including prompt return visits to eligible entities, and their programs, that fail to meet the goals, standards, and requirement established by the State;
 - (d) other reviews as appropriate, including reviews of entities with programs that have had other Federal, State or local grants (other than assistance provided under the Community Services Block Grant Program) terminated for cause.
 - (e) The audit of the Community Services Block Grant Program for the period July 1, 2007 through June 30, 2008 was completed as a part of the State of North Carolina's annual audit and released by the North Carolina Office of State Auditor on March 26, 2009.
- (2) Corrective Action, Termination and Reduction of Funding

If the State determines, on the basis of a final decision in a review pursuant to section 678B, that an eligible entity fails to comply with the

terms of an agreement, or the State Plan, to provide services under this subtitle or to meet appropriate standards, goals, and other requirements established by the State (including performance objectives), the State shall;

- (a) inform the entity of the deficiency to be corrected;
- (b) require the entity to correct the deficiency;
- (c)
 - (i) offer training and technical assistance, if appropriate, to help correct the deficiency, and prepare and submit to the Secretary a report describing the training and technical assistance offered; or
 - (ii) if the State determines that such training and technical assistance are not appropriate, prepare and submit to the Secretary a report stating the reasons for the determination;
- (d)
 - (i) at the discretion of the State (taking into account the seriousness of the deficiency and the time reasonably required to correct the deficiency), allow the entity to develop and implement, within 60 days after being informed of the deficiency, a quality improvement plan to correct such deficiency within a reasonable period of time, as determined by the State: and
 - (ii) not later than 30 days after receiving from an eligible entity a proposed quality improvement plan pursuant to subparagraph (A), either approve such proposed plan or specify the reasons why the proposed plan cannot be approved; and
- (e) after providing adequate notice and an opportunity for a hearing, initiate proceedings to terminate the designation of or reduce the funding under this subtitle of the eligible entity unless the entity corrects the deficiency.

- (3) **Fiscal Controls, Audits and Withholding:**
State established procedures for fiscal control and fund accounting will be followed to assure the proper disbursement of and accounting for CSBG funds. The established procedures are monitored by the State Office of Budget and Management and funds expended are audited annually by the State Auditor's Office. Additionally, CSBG grantees are required to meet specific standards of fiscal control as part of the grant agreement, including cost and accounting standards of the Office of Management and Budget. Grantees are required to submit an annual agency audit completed in accordance with provisions of OMB circular A-133 or A-128.

The State will make appropriate books, documents, papers and records available to the Secretary of the Comptroller General of the United States, or any of their duly authorized representatives for examination, copying, or

mechanical reproduction on or off the premises of the appropriate entity upon a reasonable request for the items.

(4) Assurances

(a) The Assurance 676(b)(7): Cooperation with Federal Investigations

The State will permit and cooperate with federal investigations as required. All CSBG grant agreements stipulate that grantees will make appropriate books, documents, papers, and records relevant to the grant available for inspection by the State and appropriate federal officials. Further, the grantee is required to assure that its employees and agents cooperate in such efforts.

(b) The Assurance 676(b)(8): Funding Termination

N.C. Administrative Rules for CSBG require that no previously funded grantee will have its funding terminated or reduced below the proportional share of funding it received in the previous fiscal year, unless after notice, and opportunity for hearing on the record, the State determines that cause existed for termination or reduction subject to the procedures and review by the Secretary of Health and Human Services.

(c) The Assurance 676(b)(10): Petition for Representation

The bylaws of each eligible entity will be reviewed prior to the receipt of funding to insure that procedures are in place which allow low-income individual, community organization, or religious organization, or representative of low-income individuals that consider its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism) of the eligible entity to petition for adequate representation.

I. Accountability and Reporting Requirements

(1) Results Oriented Management and Accountability

All North Carolina eligible entities participate in the Results-Oriented Management and Accountability (ROMA) System. The major goals and current ROMA National Performance Indicators are summarized in the table below.

National Performance Indicators

Goal 1: Low-income people become more self-sufficient.

<u>National Performance Indicator 1.1</u>	# of Eligible Entities Reporting	# of Participants Achieving Outcome
Employment The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by <u>one or more</u> of the following:		
A. Unemployed and obtained a job	32	1640
B. Employed and obtained an increase in employment income	29	1,134
C. Achieved “living wage” employment and benefits	31	1,069

<u>National Performance Indicator 1.2</u>	# of Eligible Entities Reporting	# of Participants Achieving Outcome
Employment Supports The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by <u>one or more</u> of the following:		
A. Obtained pre-employment skills/competencies required for employment and received training program certificate or diploma	26	1,473
B. Completed ABE/GED and received certificate or diploma	21	295
C. Completed post-secondary education program and obtained certificate or diploma	27	424
D. Enrolled children in “before” or “after” school programs, in order to acquire or maintain employment	22	1,211
E. Obtained care for child or other dependant in order to acquire or maintain employment	22	2,368
F. Obtained access to reliable transportation and/or driver’s license in order to acquire or maintain employment	24	1,177
G. Obtained health care services for themselves or a family member in support of employment stability	22	1,931
H. Obtained safe and affordable housing in support of employment stability	29	1,482
I. Obtained food assistance in support of employment stability	24	1,772
<u>National Performance Indicator 1.3</u> Economic Asset Enhancement and Utilization The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of	# of Eligible Entities Reporting	# of Participants Achieving Outcome

community action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by <u>one or more</u> of the following:		
Enhancement 1. Number and percent of participants in tax preparation programs who identify any type of Federal or State tax credit and the aggregated dollar amount of credits	11	9,286
Enhancement 2. Number and percentage obtained court-ordered child support payments and the expected annual aggregated dollar amount of payments	8	84
Enhancement 3. Number and percentage enrolled in telephone lifeline and/or energy discounts with the assistance of the agency and the expected aggregated dollar amount of savings	6	401
Utilization 1. Number and percent demonstrating ability to complete and maintain a budget for over 90 days	15	1,374
Utilization 2. Number and percent opening an Individual Development Account (IDA) or other savings account and increased savings, and the aggregated amount of savings	11	351
Utilization 3. Of participants in a community action asset development program (IDA and others):		
a. Number and percent capitalizing a small business due to accumulated savings	5	2
b. Number and percent pursuing post-secondary education due to savings	6	26
c. Number and percent purchasing a home due to accumulated savings	9	74

Goal 2: The conditions in which low-income people live are improved.

<u>National Performance Indicator 2.1</u>	# of Eligible Entities Reporting	# of Opportunities and/or Community Resources Preserved or Increased
<p>Community Improvement and Revitalization</p> <p>Increase in, or preservation of opportunities and community resources or services for low-income people in the community as a result of community action projects/ initiatives or advocacy with other public and private agencies, as measured by <u>one or more</u> of the following:</p>		
A. Accessible “living wage” jobs created or retained in the community	5	4,122
B. Safe and affordable housing units created in the community	12	3,195
C. Safe and affordable housing units in the community preserved or improved through construction, weatherization or rehabilitation achieved by community action activity or advocacy	24	3,045
D. Accessible and affordable health care services/facilities for low-income people created or maintained	7	1,364
E. Accessible safe and affordable childcare or child development placement opportunities for low-income families created or maintained	14	4,733
F. Accessible “before” school and “after” school program placement opportunities for low-income families created or maintained	16	1,518
G. Accessible new, preserved, or expanded transportation resources available to low-income people, including public or private transportation	14	3,494
H. Accessible preserved or increased educational and training placement opportunities for low-income people in the community, including vocational, literacy, and life skill training, ABE/GED, and post-secondary education	16	2,033

<u>National Performance Indicator 2.2</u>	# of Eligible Entities Reporting	# of Community Assets, Services, or Facilities Preserved or Increased
<p>Community Quality of Life and Assets</p> <p>The quality of life and assets in low-income neighborhoods are improved by community action initiative or advocacy, as measured by <u>one or more</u> of the following:</p>		
A. Increases in community assets as a result of a change in law, regulation or policy, which results in improvements in quality of life and assets	6	522
B. Increase in the availability or preservation of community facilities	10	222

C. Increase in the availability or preservation of community services to improve public health and safety	11	4,213
D. Increase in the availability or preservation of commercial services within low-income neighborhoods	4	175
E. Increase or preservation of neighborhood quality-of-life resources	6	3,652

Goal 3: Low-income people own a stake in their community.

<u>National Performance Indicator 3.1</u>	# of Eligible Entities Reporting	Total # of Volunteer Hours
Civic Investment The number of volunteer hours donated to Community Action.		
Total number of hours volunteered to community action	35	3,545,558

<u>National Performance Indicator 3.2</u>	# of Eligible Entities Reporting	Total # of Low-Income People
Community Empowerment Through Maximum Feasible Participation The number of low-income people mobilized as a direct result of community action initiative to engage in activities that support and promote their own well-being and that of their community as measured by <u>one or more</u> of the following:		
A. Number of low-income people participating in formal community organizations, government, boards or councils that provide input to decision-making and policy setting through community action efforts	31	2,591
B. Number of low-income people acquiring businesses in their community as a result of community action assistance	11	25
C. Number of low-income people purchasing their own homes in their community as a result of community action assistance	16	369
D. Number of low-income people engaged in non-governance community activities or groups created or supported by community action	15	3,029

Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.

<p><u>National Performance Indicator 4.1</u></p> <p>Expanding Opportunities Through Community-Wide Partnerships</p> <p>The number of organizations, both public and private, community action actively works with to expand resources and opportunities in order to achieve family and community outcomes.</p>	<p># of Eligible Entities Reporting</p>	<p># of Organizational Partnerships</p>
<p>Number of organizations community action agencies work with to promote family and community outcomes</p>	<p>33</p>	<p>966</p>

Goal 5: Agencies increase their capacity to achieve results.

<p><u>National Performance Indicator 5.1</u></p> <p>Broadening the Resource Base</p> <p>The number of dollars mobilized by community action, including amounts and percentages from:</p>	<p>Dollars Mobilized</p>
<p>A. Community Services Block Grant (CSBG)</p>	<p>\$ 14,041,081</p>
<p>B. Non-CSBG Federal Programs</p>	<p>\$157,460,818</p>
<p>C. State Programs</p>	<p>\$ 18,300,104</p>
<p>D. Local Public Funding</p>	<p>\$ 5,563,195</p>
<p>E. Private Sources (including foundations and individual contributors, goods and services donated)</p>	<p>\$ 18,488,750</p>
<p>TOTAL</p>	<p>\$213,853,948</p>

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

<u>National Performance Indicator 6.1</u>	# of Eligible Entities Reporting	# of Vulnerable Individuals Living Independently
Independent Living The number of vulnerable individuals receiving services from community action that maintain an independent living situation as a result of those services:		
A. Reverse Mortgage Counseling for Senior Citizens	1	496
B. Senior Citizens	20	6,414
C. Individuals with Disabilities	18	3,278

<u>National Performance Indicator 6.2</u>	# of Eligible Entities Reporting	# Receiving Assistance
Emergency Assistance The number of low-income individuals or families served by community action that sought emergency assistance and the percentage of those households for which assistance was provided, including such services as:		
A. Food	18	265,140
B. Emergency Vendor Payments, including Fuel/Energy Bills	25	13,263
C. Temporary Shelter	15	183
D. Emergency Medical Care	9	316
E. Protection from Violence	10	47
F. Legal Assistance	7	177
G. Transportation	16	1,468
H. Disaster Relief	5	10
I. Clothing	20	1,718

<u>National Performance Indicator 6.3</u>	# of Eligible Entities Reporting	# of Participants Achieving Outcome
Child and Family Development		
The number of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs that achieve program goals, as measured by <u>one or more</u> of the following:		
Infant and Child 1. Infants and children obtain age appropriate immunizations, medical and dental care	22	12,239
Infant and Child 2. Infant and child health and physical development are improved as a result of adequate nutrition	22	11,577
Infant and Child 3. Children participate in pre-school activities to develop school readiness skills	23	11,219
Infant and Child 4. Children who participate in pre-school activities are developmentally ready to enter Kindergarten or 1 st Grade	20	7,031
Youth 1. Youth improve physical health and development	9	1,173
Youth 2. Youth improve social/emotional development.	8	890
Youth 3. Youth avoid risk-taking behavior for a defined period of time	9	467
Youth 4. Youth have reduced involvement with criminal justice system	8	332
Youth 5. Youth increase academic, athletic or social skills for school success by participating in before or after school programs.	8	653
Adult 1. Parents and other adults learn and exhibit improved parenting skills	20	6,897
Adult 2. Parents and other adults learn and exhibit improved family functioning skills	20	6,978

(2) CSBG Annual Report

A report on the measured performance of the State and its eligible entities is prepared and submitted annually as part of the state's participation in the Community Services Block Grant Information System (CSBG/IS). This report describes in detail CSBG activities carried out and services provided. The report demonstrates participation in the Results-Oriented Management and Accountability (ROMA) system and addresses outcomes which measure how CSBG funds were used to promote self-sufficiency, family stability and community revitalization. The most recent report was submitted on March 31, 2009.

Major programmatic accomplishments achieved with CSBG funds by North Carolina's 35 Community Action Agencies and five Limited Purpose Agencies during the period July 1, 2008 through June 30, 2009 include but are not limited to the *information summarized in the outcomes tables below:

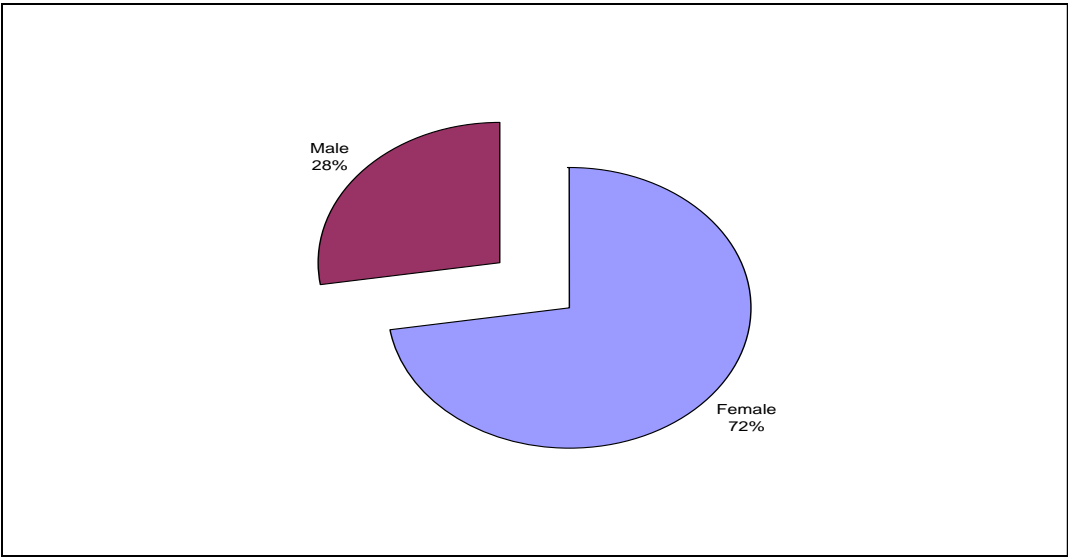
Summary of Key CSBG Project Outcomes
(State fiscal year ending 6/30/09)

The number of low-income families rising above the poverty level	539
The number of participants obtaining employment	751
The average change in annual income	\$13,395.50
The participant average wage rate	\$11.06
The number of jobs with medical benefits obtained	308
The number of participants completing education/training programs	671
The number of participants securing standard housing	273
The number of participants provided emergency assistance	700

*Based on outcomes reported for comprehensive case management programs.

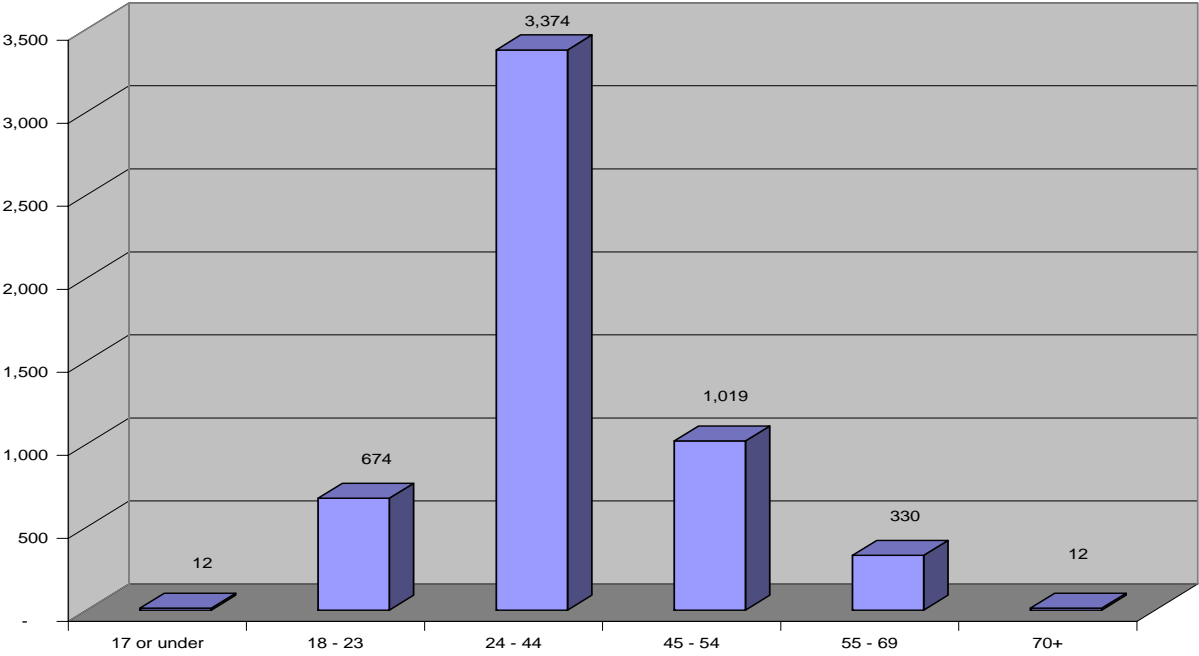
Gender

This chart indicates the percentage of females and males of the 5,381 participants served for whom characteristics were obtained.



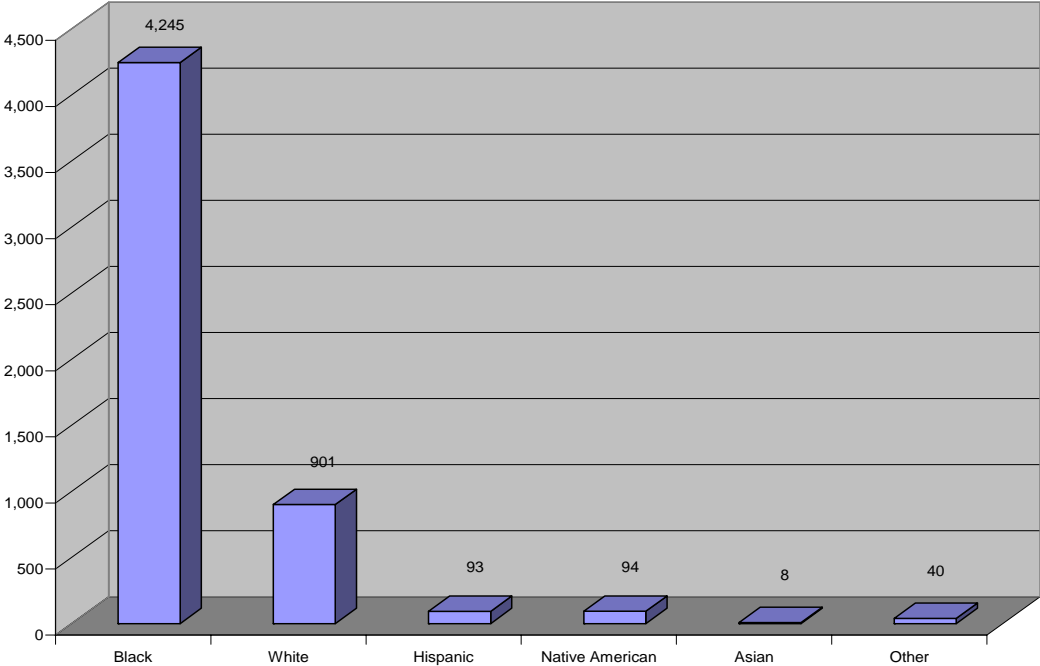
Age Range

This chart indicates the age ranges of participants for whom characteristics were obtained.



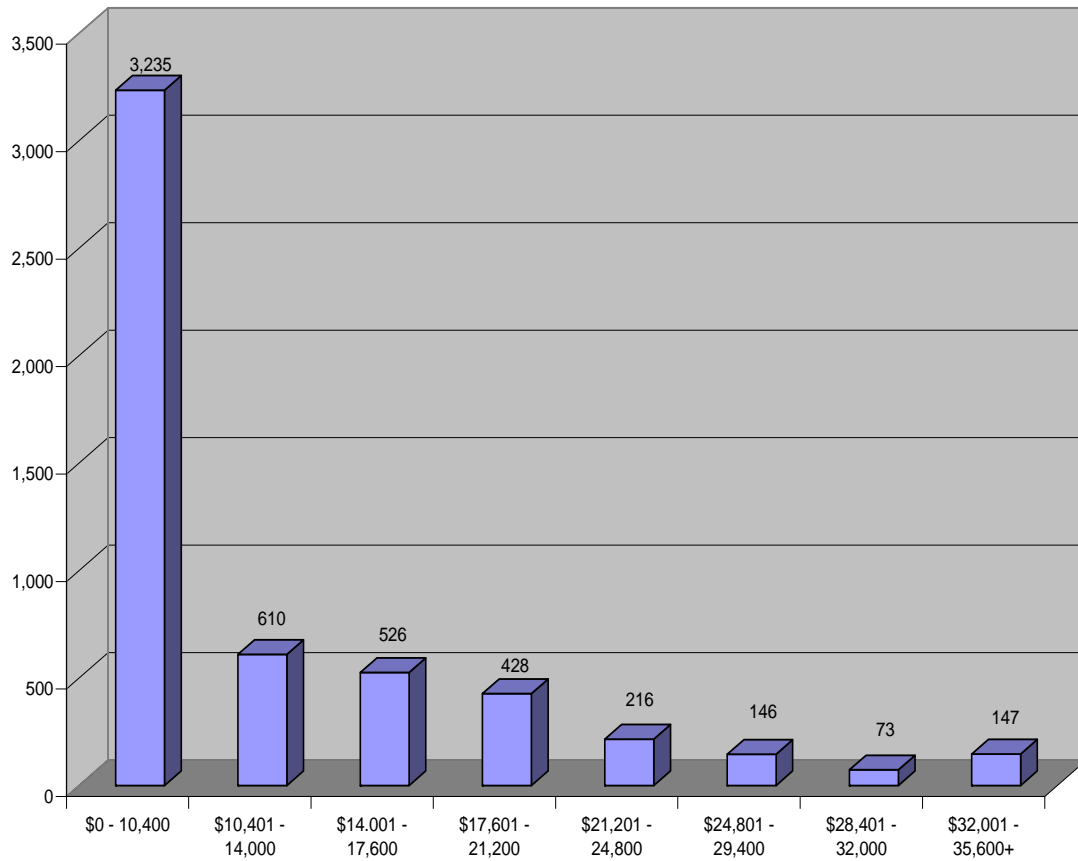
Race/Ethnicity

This chart indicates the race/ethnicity of participants enrolled in CSBG-funded projects for whom characteristics were obtained.



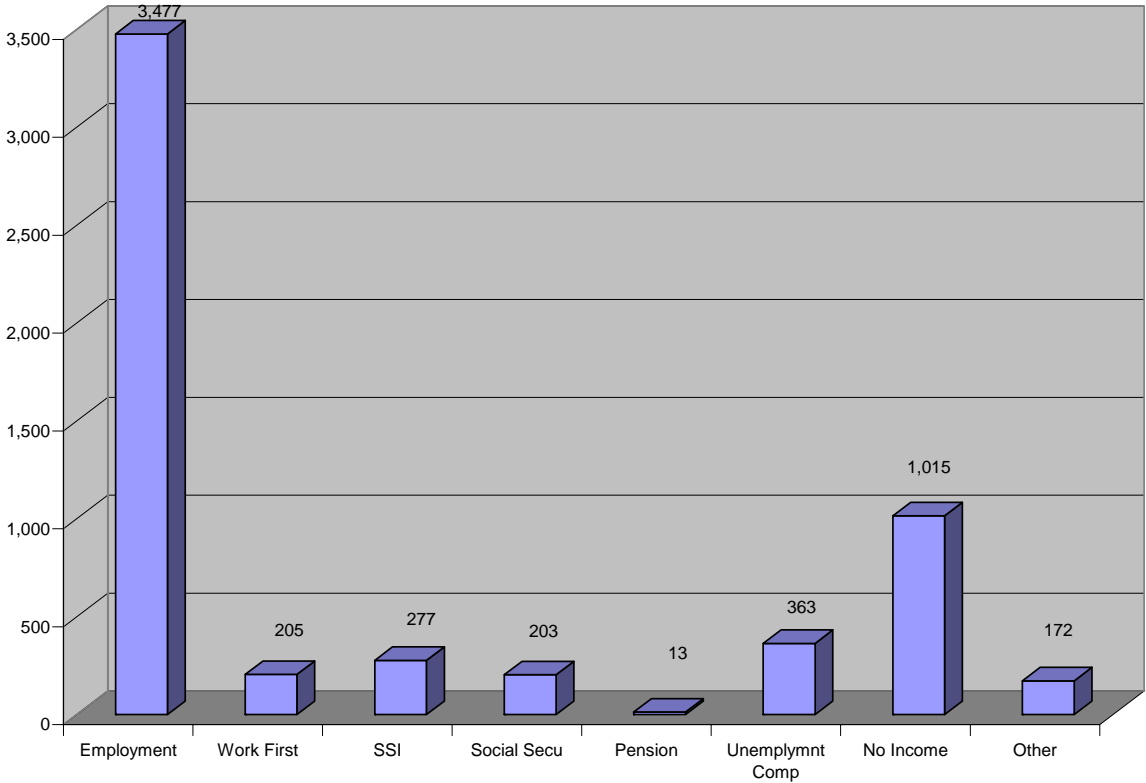
Level of Income

This chart indicates the participants enrolled in CSBG-funded projects whose family incomes fell within the various Federal Poverty Income Guideline ranges. Approximately 89% of participants served had annual family incomes below \$21,200.



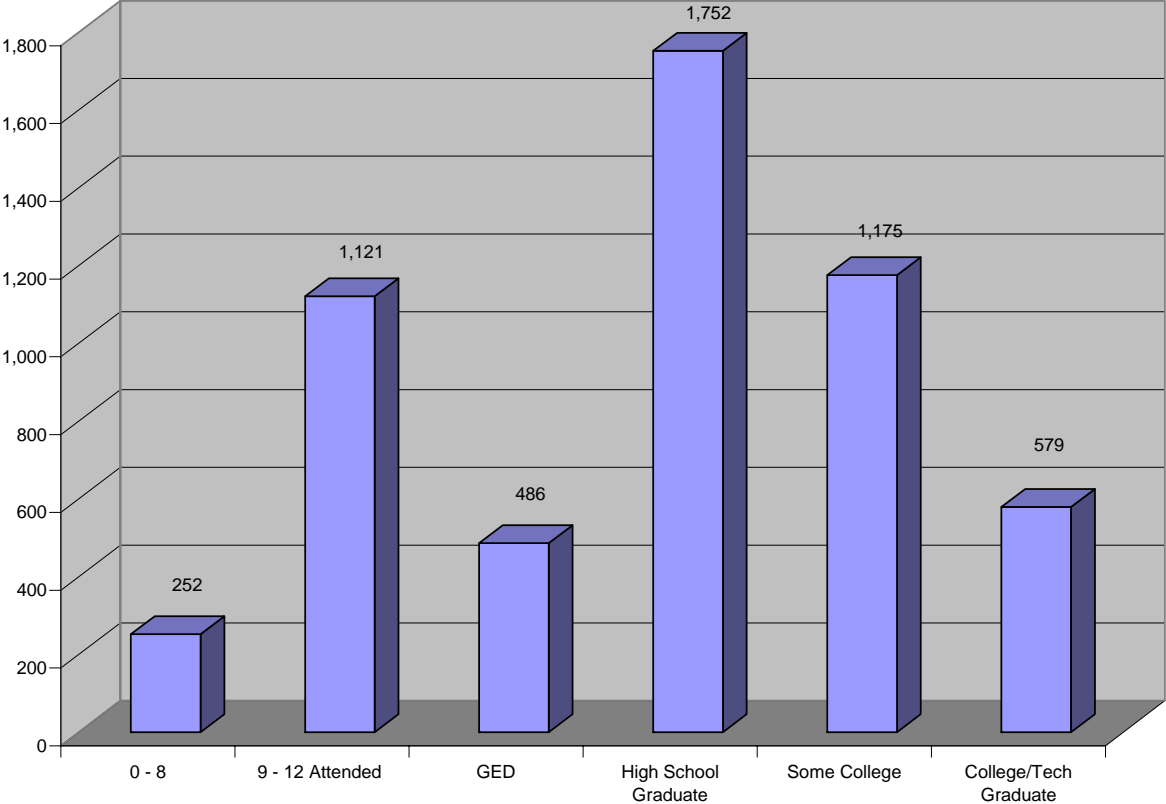
Sources of Income

This chart indicates the various sources of income reported by participants enrolled in CSBG-funded projects. By far, employment was the most frequently reported source of income. Because participants may report more than one source of income, the indicated numbers will not equal the total number of participants.



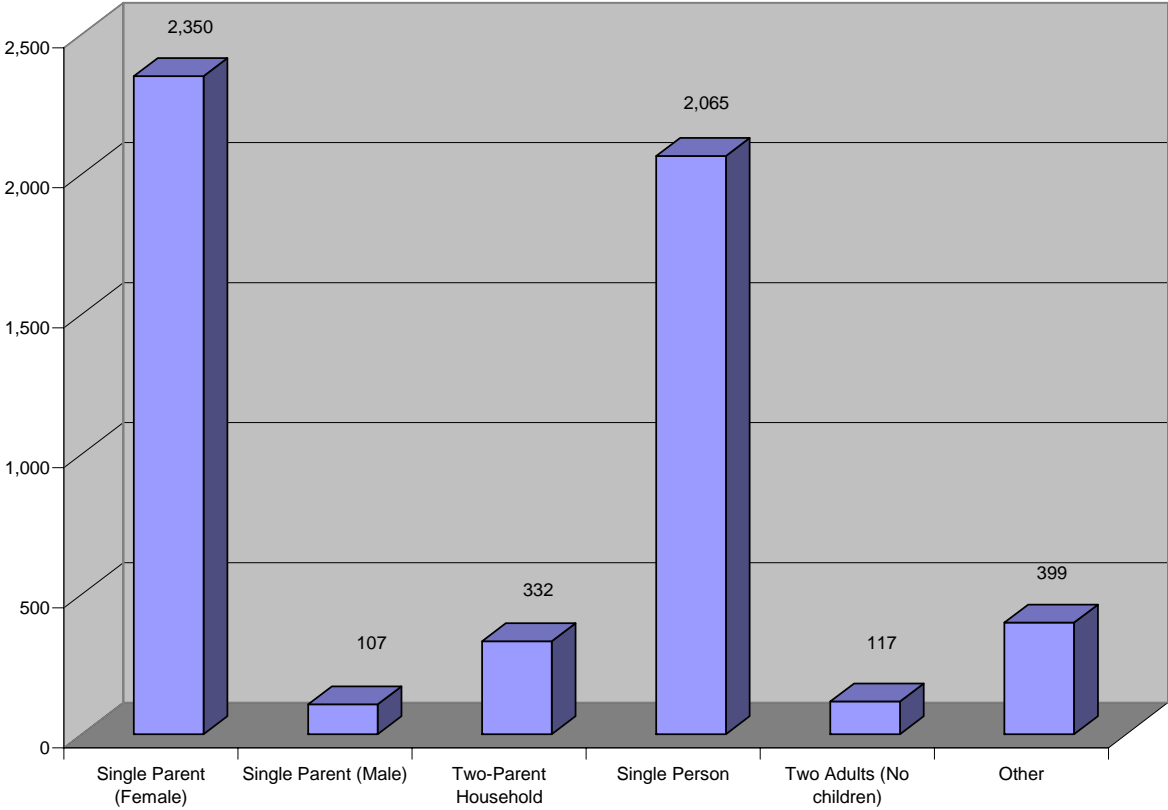
Education

This chart indicates the educational level of participants enrolled in CSBG-funded projects for whom characteristics were obtained.



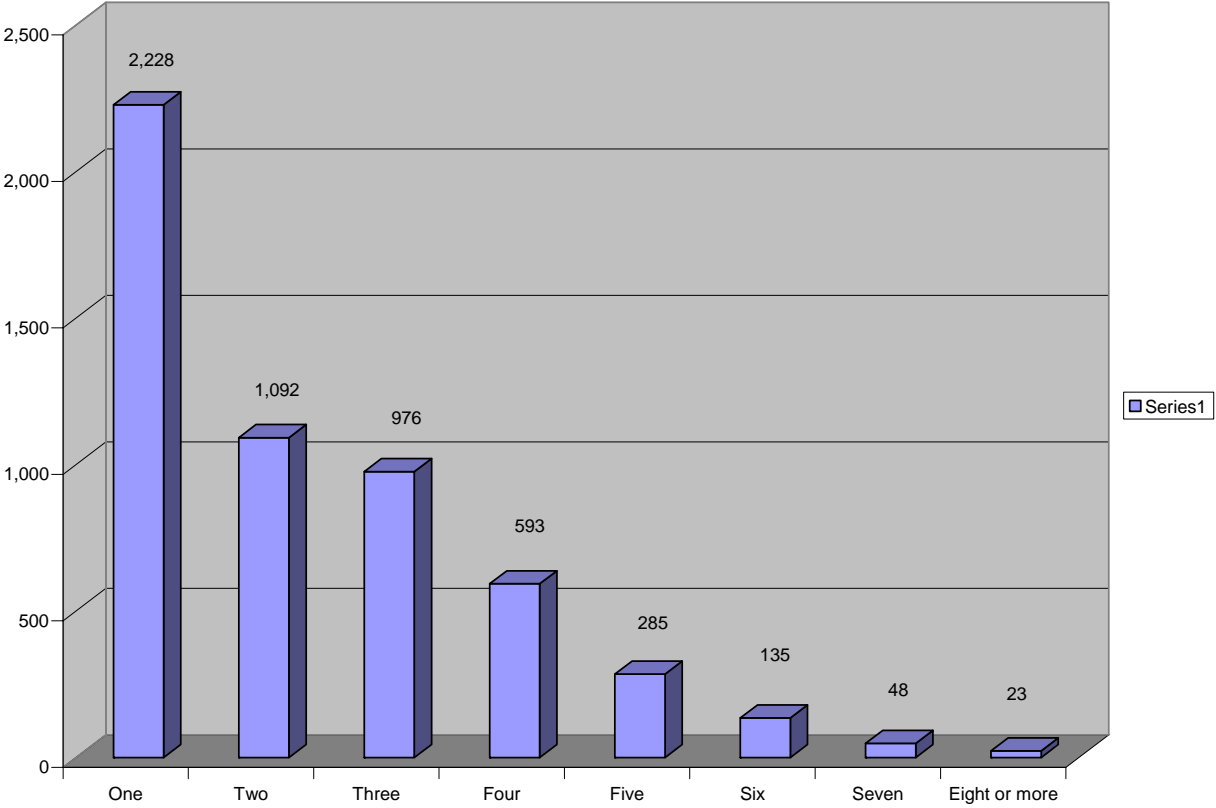
Family Type

This chart indicates the family types reported by participants enrolled in CSBG-funded projects for whom characteristics were obtained.



Family Size

This chart indicates the family sizes of participants enrolled in comprehensive case management projects for whom these characteristics were obtained. During the year that ended June 30, 2009, more than 12,467 low-income people (project participants and their combined family members) directly benefited from the Community Services Block Grant Program.



Administrative Certifications

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, ``Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, ``Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

NAME OF APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
N.C. Department of Health and Human Services	Community Services Block Grant Program
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Lanier M. Cansler, DHHS Secretary	
SIGNATURE	DATE
X	

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS**

Certification Regarding Debarment, Suspension, and Other Responsibility Matters--Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NAME OF APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
N.C. Department of Health and Human Services	Community Services Block Grant Program
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Lanier M. Cansler, DHHS Secretary	
SIGNATURE	DATE
x	

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988: 45 CFR Part 76, Subpart, F. Sections 76.630(c) and (d)(2) and 76.645(a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central point is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, SW Washington, DC 20201.

Alternate I. (Grantees Other Than Individuals)

- (1) The grantee certifies that it will or will continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an ongoing drug-free awareness program to inform employees about
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notifying the agency in writing, within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a

central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

- (f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted –
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

(2) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

222 N. Person Street

Raleigh, Wake County, North Carolina, 27601

Check if there are workplaces on file that are not identified here.

NAME OF APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
N.C. Department of Health and Human Services	Community Services Block Grant Program
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Lanier M. Cansler, DHHS Secretary	
SIGNATURE	DATE
x	

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103227, Part C Environmental Tobacco Smoke, also known as the Pro Children Act of 1994, requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 per day and/or the imposition of an administrative compliance order on the responsible entity by signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act.

The applicant/grantee further agrees that it will require the language of this certification be included in any subawards which contain provisions for the children's services and that all subgrantees shall certify accordingly.

NAME OF APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
N.C. Department of Health and Human Services	Community Services Block Grant Program
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Lanier M. Cansler, DHHS Secretary	
SIGNATURE	DATE
x	

Appendices

Documentation of Legislative and Public Hearing

NOTICE OF PUBLIC HEARING - Pursuant to the requirements of federal law, the North Carolina General Assembly will conduct a public hearing to receive public comment on the proposed use and distribution of the Community Services Block Grant during State Fiscal Year 2007-2008 (July 1, 2007 to June 30, 2008). Public Hearing on the Community Services Block Grant will be held on Monday, April 2, 2007 at 4:00PM in Room 643 of the Legislative Office Building, 300 N. Salisbury St., Raleigh, North Carolina. Copies of the Governor's recommended plan to the General Assembly for spending the block grant funds may be obtained from the information desk at the Legislative Building, 16 W. Jones St., Raleigh, North Carolina after March 26, 2007. Questions regarding this hearing may be directed to the Fiscal Research Division, (919) 733-4910.

MAP

Selected North Carolina Statistics

Data Item	Frequency	Year	North Carolina	United States	NC Rank
POPULATION AND HOUSING					
Total Population					
Resident Population (000)	Annual	2008	9,222,414	304,059,724	10
Population Per Square Mile Land Area	Annual	2005	178.3	83.8	16
Pct of Population Classified as Urban	Decennial	2000	60.2	79.0	40
Pct of Population in Metropolitan Areas	Decennial	2005	91.7	93.4	27
Housing Characteristics					
Home Ownership Rate	Annual	2008	69.4	67.8	30 +
Pct of Households with Telephone	Annual	1998	93.6	94.1	32 +
Pct of Households with Computer	Annual	2003	57.7	61.8	42 +
Pct of Households with Internet Access	Annual	2003	51.1	54.6	39
SOCIAL AND HUMAN SERVICES					
Public Assistance and Social Insurance Recipients					
Pct of All Households That Receive Food Stamps	Annual	2002	7.6	7.5	22+
Avg Monthly Benefits of Food Stamps (\$mil)	Annual	2005	856	28,492	12
Persons Served by Nat School Lunch Prgm (000)	Annual	2005	946	30,126	9
Cost of National School Lunch Program (\$mil)	Annual	2005	208	6,931	8
Avg Mo Families Receiving TANF (000)	Annual	2005	33	1,891	18
Supplemental Security Income Recipients (000)	Annual	2004	196	6,987	10
Supplemental Security Income Payments (\$mil)	Annual	2004	858	36,065	11
Transfer Payments to Individuals, by Type					
Avg Mo Benefit, Social Security for Retired	Annual	2004	934	N/A	33
Avg Mo Benefit, Social Security for Disabled	Annual	2004	877	N/A	33
Avg Mo Benefit, Social Security for Widow/ers	Annual	2004	860	N/A	43
EDUCATION					
Enrollment					
Enrollment in Degree-granting Instits (000)	Annual	2004	473	17,272	10
Enrollment Rate for Public Grades K-12	Annual	2003	90.7	91.1	30
Educational Attainment					
Public High School Graduates (000)	Annual	2004	71.4	2,757.5	11
Pct of Pop 25 & Over, High Sch Grad or More	Annual	2005	84.0	85.2	38 +
Pct of Pop 25 & Over, College Grad or More	Annual	2005	25.4	27.6	29 +
Dropout Rate for Grades 9-12 (Pct)	Annual	2001	5.7	N/A	11
ENERGY AND UTILITIES					
Energy Production and Consumption					
Net Generation of Electric Energy (bil kWh)	Annual	2004	126.3	3,970.6	11
Net Summer Cap of Electric Energy (mil kW)	Annual	2004	27.1	962.9	12
Energy Consumption Per Person (mil Btu)	Annual	2001	316.1	337.7	33
Specific Utilities					
Gas Utility Industry Customers (000)	Annual	2004	835	59,802	22
EMPLOYMENT AND INCOME					
Labor Force					
Civilian Labor Force (000)	Annual	2004	4,234	147,401	11
Payroll					
Average Annual Pay	Annual	2004	34,791	39,354	29

Data Item	Frequency	Year	North Carolina	United States	NC Rank
Workers' Compensation (\$mil)	Annual	2003	1,060	54,871	13
Avg Weekly Unemployment Benefits	Annual	2005	258	267	24 +
Income of Persons					
Per Capita Person Income (\$Constant, 1996)	Annual	2005	27,448	31,071	38
Per Capita Disposable Pers Inc (\$Constant, 1996)	Annual	2005	25,121	28,295	39
Household and Family Income					
Median Household Money Income	Annual	2007	44,772	50,740	40
Poverty					
Pct of Persons Below Poverty Level	Annual	2007	14.3	13	13

Sources:

"How North Carolina Ranks", State Data Center, Office of State Budget and Management, Raleigh, NC, June 2007

U.S. Census Bureau

Danter Company

Projected Training & Technical Assistance

State: North Carolina

Period to Cover: 7/1/2009 – 6/30/2011

“Connecting With Families”

“Connecting With Families: Family Support in Practice” is a six-day, 39-hour specialized curriculum provided by our Office to CSBG grantee agencies in partnership with Appalachian State University and the state Division of Social Services since 2002.

The curriculum consists of the following ten modules:

Module 1: Principles of Family Support; Module 2: Building Relationships with Families; Module 3: Assessing Family Strengths; Module 4: Setting Goals; Module 5: Family & Community Involvement; Module 6: Center-Based Programs; Module 7: Support Groups; Module 8: Home Visiting; Module 9: Worker Self Empowerment, and; Module 10: Journal.

“Empowerment Skills for Family Workers”

Since 2005, our Office has offered sponsorships for sub-grantee case managers to attend the “Empowerment Skills for Family Workers,” a seven-month family development training conducted by the NC Family Resource Coalition (NCRFC) and leading to a credential issued by Duke University. The project goal is to increase grantee awareness of and participation in an existing training program within the state. The curriculum was developed by Cornell University and includes the following elements:

- 90 hours of classroom work across a 7-month period facilitated by Cornell-certified trainers;
- Individual portfolio development for extending learning and practicing new skills with support and feedback from a field advisor/mentor;
- Development of a collaborative, group project to build awareness of strengths-based practices;
- Completion of a competency examination, and;
- Submission of an approved portfolio to NCFRC.

Accountable Results for Community Action (AR4CA) Regional Training

“Accountable Results for Community Action” (AR4CA) is a web-based customer information management system used to support agency management of Self-Sufficiency and Weatherization programs. This tool particularly provides Self-Sufficiency program directors and case managers with a mechanism to truly explore and make the self-sufficiency logic model an integral part of daily program operations. Upgrades have been made to the system to track participants being serviced through the American Reinvestment and Recovery Act (ARRA) separately from those in the standard CSBG funded programs. This training will be presented regionally as needed.

Office of Economic Opportunity Contractor Training

Our Office will continue to conduct annual training for CSBG sub-grantees. Agency teams of key staff including Executive Directors, Program Directors and Board Members are encouraged to attend. Due to budget constraints, we were unable to hold the training during the FY 2008-09 program year. Upcoming Contractor Training will cover the following topic areas:

- Contractor Responsibilities and Requirements
- State Reporting Requirements for Nonprofits
- Review of Fiscal Year Accomplishments
- Review of FY CSBG/IS Survey
- Review of State CSBG Fiscal and other Reporting Requirements
- American Reinvestment & Recovery Act (ARRA) Updates and Reporting Requirements
- On-Site Monitoring
- Training Initiatives for CSBG staff
- Planning Allocations
- Guidance on Submitting State CSBG Program Applications
- North Carolina Identity Theft Prevention Act
- Ethical and Organizational Code of Conduct
- Using Accountable Results For Community Action
- Succession Planning

NC Community Action Association (NCCAA) Training Conferences

In partnership with the NCCAA, our Office will provide training on a range of topics for Community Action Agencies during the annual conferences scheduled in May.

Orientation for New CSBG Program Directors

Our Office conducts training for new CSBG Program Directors and staff on an as-needed basis. The training is designed to address the following areas: Overview of the Community Services Block Grant Act; Introduction to Relevant Statutes and Regulations; Introduction to Results-Oriented Management and Accountability (ROMA); The CSBG Application and Contract; Monitoring and Assessment; CSBG Data Collection and Reporting, and General Information.

CSBG Advisory Task Force

The CSBG Advisory Task Force was established in FY 2008-09 for the purposes of assisting our Office with planning and establishing best practices for North Carolina's CSBG network, identifying AR4CA and reporting concerns and solutions, identifying state-wide poverty trends, solutions and resources and serving as a training network for new staff and/or at-risk agencies. As it relates to training, the CSBG Advisory Task Force will assist our Office with developing and facilitating an Orientation for all new CSBG Staff, establishing/refining standards for CSBG Service Delivery Systems, establishing a comprehensive model for Board Member recruitment and retention plans and guidance for sub-grantee succession planning.

**FY 2009-2010
NORTH CAROLINA
COMMUNITY SERVICES BLOCK GRANT
PROGRAM
SUBGRANTEE DIRECTORY**

**N.C. Department of Health and Human Services
Office of Economic Opportunity
2013 Mail Service Center
222 North Person Street
Raleigh, North Carolina 27699-2013
(919) 715-5850
FAX: (919) 715-5855
Website: <http://www.ncdhhs.gov/oeo>**

Verna Best, Acting Director

NORTH CAROLINA COMMUNITY ACTION AGENCIES

**ALAMANCE COUNTY
COMMUNITY SERVICES AGENCY, INC.**

Alamance County
Physical Address:
1946 Martin Street
Burlington, NC 27217
Mailing Address:
Post Office Box 38
Burlington, NC 27216-0038
(336) 229-7031
FAX: (336) 229-7034
Email: troper@bellsouth.net
Executive Director: Mr. Antonio Roper
Board Chairman: Ms. Laura Hale

CATAWBA COUNTY SOCIAL SERVICES

Catawba County
Physical Address:
30301 11th Ave. Drive, SE
Hickory, NC 28602
Mailing Address:
c/o Catawba County Social Services
Post Office Box 669
Newton, NC 28658
(828) 695-5600
FAX: (828) 322-2497
Email: jeller@catawbacountync.gov
Executive Director: Mr. John Eller
Board Chairperson: Ms. Karen Yaussy

BLUE RIDGE COMMUNITY ACTION, INC.

Alexander, Burke, Caldwell and Catawba Counties
Physical Address:
800 North Green Street
Morganton, NC 28655
Mailing Address:
800 North Green Street
Morganton, NC 28655
(828) 438-6255
FAX: (828) 433-5721
Email: mpatterson@brcainc.org
Executive Director: Ms. Mattie Patterson
Board Chairperson: Ms. Jimmy Phillips, Jr.

CHARLOTTE AREA FUND, INC.

Mecklenburg County
Physical Address:
901 N. Tryon Street
Charlotte, NC 28206
Mailing Address:
Post Office Box 34188
Charlotte, NC 28234-4188
(704) 372-3010
FAX: (704) 344-1655
Email: Karenbb@charlotteareafund.org
Executive Director: Ms. Karen Browning
Board Chairman: Mr. David Baker

**BLUE RIDGE
OPPORTUNITY COMMISSION, INC.**

Alleghany, Ashe and Wilkes Counties
Physical Address:

**CHOANOKE AREA
DEVELOPMENT ASSOCIATION, INC.**

Bertie, Halifax, Hertford and Northampton
Counties

710 Beech Street
North Wilkesboro, NC 28659
Mailing Address:
710 Beech Street
North Wilkesboro, NC 28659
(336) 667-7174
FAX: (336) 667-5920
Email: brocds@charter.net
Executive Director: Ms. Dare Stromer
Board Chairman: Mr. Joseph Kilby

Physical Address:
120 Sessoms Drive
Rich Square, NC 27869
Mailing Address:
Post Office Box 530
Rich Square, NC 27869
(252) 539-4155
FAX: (252) 539-2048
Email: ssurface@nc-cada.org
Executive Director: Ms. Sallie Surface
Board Chairman: Mr. Tyrone T. Williams

COASTAL COMMUNITY ACTION, INC.

Carteret, Craven and Pamlico Counties
Physical Address:
303 McQueen Avenue
Newport, NC 28570
Mailing Address:
Post Office Box 729
Newport, NC 28570
(252) 223-1630
FAX: (252) 223-1689
Email: ejt@coastalcommunityaction.com
Executive Director: Ms. Edith Travers
Board Chairperson: Mr. Bobby Lowery

COMMUNITY ACTION OPPORTUNITIES, INC.

Buncombe and Madison Counties
Physical Address:
25 Gaston Street
Asheville, NC 28801
Mailing Address:
25 Gaston Street
Asheville, NC 28801
(828) 252-2495
FAX: (828) 253-6319
Email:
vicki.heidinger@communityactionopportunities.org
Executive Director: Ms. Vicki Heidinger
Board Chairman: Mr. Edward R. Schell

CUMBERLAND COMMUNITY ACTION PROGRAM, INC.

Cumberland County
Physical Address:
316 Green Street
Fayetteville, NC 28301
Mailing Address:
Post Office Box 2009
Fayetteville, NC 28302
(910) 485-6131 or 485-6923
FAX: (910) 485-1897
Email: WilsonCynthia@earthlink.net
Executive Director: Ms. Cynthia Wilson
Board Chairman: Mr. Lenwood Edwards

DAVIDSON COUNTY COMMUNITY ACTION, INC.

Davidson County
Physical Address:
15 East Second Avenue
Lexington, NC 27292-0389
Mailing Address:
Post Office Box 389
Lexington, NC 27292
(336) 249-0234
FAX: (336) 249-2078
Email: Dcca@lexcominc.net
Executive Director: Mr. Charles Holloway
Board Chairman: Ms. Belinda Clark

EASTERN CAROLINA HUMAN SERVICES AGENCY, INC.

Duplin and Onslow Counties
Physical Address:
246 Georgetown Road
Jacksonville, NC 28541
Mailing Address:
Post Office Drawer 796
Jacksonville, NC 28541
(910) 347-2151
FAX: (910) 347-1237
Email: dhillechsa@earthlink.net
Executive Director: Ms. Daphany Hill
Board Chairperson: Ms. Marcia Wright
2 W. Bayshore Blvd.
Jacksonville, NC 28546

ECONOMIC IMPROVEMENT COUNCIL, INC.

Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell and Washington Counties
Physical Address:
712 Virginia Road
Edenton, NC 27932
Mailing Address:
Post Office Box 549
Edenton, NC 27932
(252) 482-4459
FAX: (252) 482-7564
Email: fmorris@eicinc.org
Executive Director: Mr. Fentress T. Morris
Board Chairman: Mr. Roger McCobb

EXPERIMENT IN SELF-RELIANCE, INC.

Forsyth County
Physical Address:
1550 University Court
Winston-Salem, NC 27102
Mailing Address
Post Office Box 135
Winston-Salem, NC 27102
(336) 722-9400
FAX: (336) 748-8312
Email: twellman@anc-nc.com
Executive Director: Ms. Twana Wellman-Roebuck
Board Chairperson: Mr. Daniel Lovett
5100 Spiral Wood Dr.
Clemmons, NC 27012

**FOUR-COUNTY
COMMUNITY SERVICES, INC.**

Bladen, Brunswick, Columbus, Hoke, Pender,
Robeson and Scotland Counties
Physical Address:
241 Main Street
Wachovia Building, Suite 200
Laurinburg, NC 28352
Mailing Address:
Post Office Box 988
Laurinburg, NC 28352
(910) 277-3500
FAX: (910) 291-1630
Email: fourecs@carolina.net
Executive Director: Mr. Richard Greene
Board Chairman: Dr. J. F. Cummings

**FOUR SQUARE
COMMUNITY ACTION, INC.**

Cherokee, Clay, Graham and Swain Counties
Physical Address:
116 Main Street
Andrews, NC 28901
Mailing Address:
Post Office Box 2290
Andrews, NC 28901
(828) 321-4475
FAX: (828) 321-3457
Email: foursq@verizon.net
Executive Director: Mr. H. Tommy Moore
Board Chairman: Mr. Andy Lundquist

**FRANKLIN-VANCE-WARREN
OPPORTUNITY, INC.**

Franklin, Granville, Vance, and Warren Counties
Physical Address:
180 Beckford Drive
Henderson, NC 27536
Mailing Address:
Post Office Box 1453
Henderson, NC 27536
(252) 492-0161
1-800-682-1163
FAX: (252) 492-6250
Email: Billowens@fvwopp.com
Executive Director: Mr. William S. Owens
Board Chairman: Mr. Ralph Brown

GASTON COMMUNITY ACTION, INC.

Cleveland, Gaston, Lincoln and Stanly Counties
Physical Address:
116 West 3rd Avenue
Gastonia, NC 28052
Mailing Address:
Post Office Box 1653
Gastonia, NC 28053-1653
(704) 861-2283
FAX: (704) 866-8725
Email: Joseph.Dixon@gastonca.org
Executive Director: Mr. Joseph W. Dixon
Board Chairman: Mr. Leroy White

GREENE LAMP, INC.

Greene and Lenoir Counties
Physical Address:
309 Summit Avenue
Kinston, NC 28501
Mailing Address:
309 Summit Avenue
Kinston, NC 28501
(252) 523-7770
FAX: (252) 523-7930
(252) 523-7733
Email: greenlamp.wmay@embarqmail.com
Executive Director: Mr. William (Bud) L. May
Board Chairman: Mr. James P. Chapman

I CARE, INC.

Iredell County
Physical Address:
412 Winston Avenue
Statesville, NC 28687
Mailing Address:
Post Office Box 7049
Statesville NC
Statesville, NC 28687
(704) 872-8141
FAX: (704) 871-1299
Email: bduncanicare@bellsouth.net
Executive Director: Mr. Bryan Duncan
Board Chairman: Ms. Reta Hoover

**JOHNSTON-LEE-HARNETT
COMMUNITY ACTION, INC.**

Harnett, Johnston and Lee Counties
Physical Address:
1102 Massey Street
Smithfield, NC 27577
Mailing Address:
Post Office Drawer 711
Smithfield, NC 27577
(919) 934-2145
FAX: (919) 934-6231
Email: jlhca@embarqmail.com
Executive Director: Ms. Marie Watson
Board Chairperson: Ms. Louise Sewell

**JOINT ORANGE-CHATHAM
COMMUNITY ACTION, INC.**

Chatham and Orange Counties
Physical Address:
35 West Chatham Street
Pittsboro, NC 27312
Mailing Address:
Post Office Box 27
Pittsboro, NC 27312
(919) 542-4781
FAX: (919) 542-0563
Email: sandras@nc.rr.com
Executive Director: Ms. Sandra Morgan
Board Chairman: Ms. Sharon Wellman
1998 Goldston Glendon Rd.
Golston, NC 27252

MACON PROGRAM FOR PROGRESS, INC.

Macon County
Physical Address:
350 Orchard View Drive
Franklin, NC 28374
Mailing Address:
Post Office Box 700
Franklin, NC 28744
(828) 524-4471
FAX: (828) 524-4333
Email: csutton@mppnhc.org
Executive Director: Mr. Chuck Sutton
Board Chairman: Mr. Phillip Moore
517 Industrial Park Rd.
Franklin, NC 28734

**MARTIN COUNTY
COMMUNITY ACTION, INC.**

Beaufort, Martin and Pitt Counties
Physical Address:
314 East Ray Street
Williamston, NC 28786
Mailing Address:
Post Office Box 806
Williamston, NC 27892
(252) 792-7111
FAX: (252) 792-1248
Email: RSpeight@mccai.org
Executive Director: Mr. Reginald Speight
Board Chairman: Mr. Melvin McLawhorn

MOUNTAIN PROJECTS, INC.

Haywood and Jackson Counties
Physical Address:
2251 Old Balsam Road
Waynesville, NC 28786
Mailing Address:
2251 Old Balsam Road
Waynesville, NC 28786
(828) 452-1447
FAX: (828) 452-9454
Email: pdowling@mountainprojects.org
Executive Director: Ms. Patsy Dowling
Board Chairman: Ms. Elizabeth Feichter

**NASH-EDGECOMBE
ECONOMIC DEVELOPMENT, INC.**

Edgecombe, Nash and Wilson Counties
Physical Address:
818 South Franklin Street
Rocky Mount, NC 27803
Mailing Address:
Post Office Box 2346
Rocky Mount, NC 27802-2346
(252) 442-8081
FAX: (252) 442-8241
Email: BHunter@NEEDCAA.com
Executive Director: Ms. Barbara Hunter
Board Chairman: Mr. Theo Pitt, Jr.

**NEW HANOVER COUNTY
COMMUNITY ACTION, INC.**

New Hanover County
Physical Address:
507 North 6th Street
Wilmington, NC 28401
Mailing Address:
Post Office Box 839
Wilmington, NC 28402
(910) 762-1177
FAX: (910) 762-6214
Email: cbshues@aol.com
Executive Director: Ms. Cynthia Brown
Board Chairman: Mr. Clarence Smith

OPERATION BREAKTHROUGH, INC.

Durham County
Physical Address:
200 East Umstead Street
Durham, NC 27707
Mailing Address:
Post Office Box 1470
Durham, NC 27702
(919) 688-8111
FAX: (919) 688-1261
Email: jbarton@obtn.com
Executive Director: Ms. Joan Burton
Board Chairperson: Ms. Mary Martin

**SALISBURY-ROWAN
COMMUNITY ACTION AGENCY, Inc.**

Cabarrus and Rowan Counties
Physical Address:
1300 West Bank Street
Salisbury, NC 28144
Mailing Address:
Post Office Box 631
Salisbury, NC 28145-0631
(704) 633-6633
FAX: (704) 633-7814
Email: executive_director@srcsc.com
Executive Director: Ms. Elizabeth Fields
Board Chairman: Mr. William "Pete" Kennedy

**SANDHILLS COMMUNITY
ACTION PROGRAM, INC.**

Anson, Montgomery, Moore and Richmond
Counties
Physical Address:
103 Saunders Street
Carthage, NC 28327
Mailing Address:
Post Office Box 937
Carthage, NC 28327
(910) 947-5675
FAX: (910) 947-5514
Email: nezziesmith@nc.rr.com
Executive Director: Ms. Nezzie M. Smith
Board Chairman: Mr. William M. Ward, Sr.
PO Box 151
Hamlet, NC 28345

**UNION COUNTY
COMMUNITY ACTION, INC.**

Union County
Physical Address:
1401-H West Roosevelt Blvd.
Monroe, NC 28111-1029
Mailing Address:
Post Office Box 1029
Monroe, NC 28111-1029
(704) 283-7583
FAX: (704) 283-1964
Email: jmcguirt@uccainc.org
Executive Director: Mrs. Jenny R. McGuirt
Board Chairman: Mr. Ralph F. Bolden
918 Maurice St.
Monroe, NC 28112

W.A.M.Y. COMMUNITY ACTION, INC.

Avery, Mitchell, Watauga and Yancey Counties

Physical Address:

225 Birch Street, Suite 2

Boone, NC 28607

Mailing Address:

Post Office Box 2688

Boone, NC 28607

(828) 264-2421

FAX: (828) 264-0952

Email: admnwamy@bellsouth.net

Executive Director: Ms. Angela R. Miller

Board Chairman: Mary Ann Cole

897 Blowing Rock Rd.

Boone, NC 28607

**WESTERN CAROLINA
COMMUNITY ACTION, INC.**

Henderson & Transylvania Counties

Physical Address:

220 King Creek Blvd.

Hendersonville, NC 28792

Mailing Address:

Post Office Box 685

Hendersonville, NC 28793

(828) 693-1711

FAX: (828) 697-4277

Email: David@wcca.net

Executive Director: Mr. David B. White

Board Chairperson: Ms. Madeline Royes

424 S. Walnut Tree St.

Hendersonville, NC 28792

**WAYNE ACTION GROUP FOR
ECONOMIC SOLVENCY, INC.**

Wayne County

Physical Address:

601 East Royall Avenue

Goldsboro, NC 27534

(919) 734-1178

FAX: (919) 736-4268

Email: marlee@wagesnc.org

Executive Director: Dr. Marlee Ray

Board Chairman: Dr. Craig McFadden

**YADKIN VALLEY ECONOMIC
DEVELOPMENT DISTRICT, INC.**

Davie, Stokes, Surry, and Yadkin Counties

Physical Address:

533 N. Carolina Avenue, Hwy. 601 N

Boonville, NC 27011

Mailing Address:

Post Office Box 309

Boonville, NC 27011

(336) 367-7251

FAX: (336) 367-3637

Email: yveddi@yadtel.net

jo_ann_larkins@hotmail.com

Executive Director: Ms. Jo Ann Larkins

Board Chairman: Mr. Jack G. Koontz

**WELFARE REFORM
LIAISON PROJECT, INC.**

Guilford County

Physical Address:

950 Revolution Mill Drive

Greensboro, NC 27405

Mailing Address:

Post Office Box 14309

Greensboro, NC 27415

(336) 691-5780

FAX: (336) 691-5785

Email: odellc@wrlp.net

Executive Director: Rev. Odell Cleveland

Board Chairperson: Mr. Earnest Miller

LIMITED PURPOSE AGENCIES

THE AFFORDABLE HOUSING GROUP, INC.

Physical Address:
1300 Baxter Street, Suite 215
Charlotte, NC 28204
Mailing Address:
1300 Baxter Street, Suite 215
Charlotte, NC 28204
(704) 342-3316
FAX: (704) 376-8709
Email: tahg@affordablehousinggroup.org
Executive Director: Mr. Paul Woolard
Board Chairman: Mr. Samuel H. Kornegay

NORTH CAROLINA COMMISSION OF INDIAN AFFAIRS

Physical Address:
116 E West Jones St.
Raleigh, NC 27607
Mailing Address:
1317 Mail Service Center
Raleigh, NC 27699-1317
(919) 807-4440
FAX: (919) 420-1373
Email: Greg.richardson@ncmail.net
Executive Director: Mr. Gregory A. Richardson
Board Chairman: Mr. Britt Cobb
Secretary, NC Department
of Administration

NORTH CAROLINA RURAL FUND FOR DEVELOPMENT, INC.

Physical Address:
327 N. Queen Street, Suite 312
Kinston, NC 28501
Mailing Address:
Post Office Box 874
Kinston, NC 28501
(252) 523-7505
FAX: (252) 523-7503
Email: ncrfd@coastalnet.com
Executive Director: Mr. Leon Johnson
Board Chairman: Mr. Leroy James

TELAMON CORPORATION

Physical Address:
5560 Munford Rd.Ste.201
Raleigh, NC 27612
Mailing Address:
Post Office Box 33315
Raleigh, NC 27606-0315
(919) 851-7611
FAX: (919) 851-1139
Email: djoanis@telamon.org
Executive Director: Mr. Richard A. Joanis
Board Chairman: Mr. T. Jerome Cheek

WESTERN ECONOMIC DEVELOPMENT ORGANIZATION

Physical Address:
144 Industrial Park Dr., Unit C
Waynesville, NC 28786
Mailing Address:
144 Industrial Park Dr.. Unit C
Waynesville, NC 28786
(828) 452-7585
FAX: (828) 452-7585
Email: wedo8803@bellsouth.net
Executive Director: Ms. MaryAnn Morgan
Board Chairperson: Ms. Garner Robinson

