

**Minutes**  
**Well Contractors Certification Commission Meeting**  
November 10, 2020 10:00 AM

The regularly scheduled meeting of the Well Contractors Certification Commission was called to order on Tuesday, November 10<sup>th</sup>, 2020 at 10:13 AM at 400 W. Market St., Greensboro, NC, Rm. 320 with Chairman Doug McVey presiding. The following persons were in attendance for the meeting:

Commission Members

Justin Barefoot (absent)  
David Brown  
Chris Deal  
Laura Honeycutt  
Doug McVey (via telephone)  
Todd Muench  
Doug Young

WCC Staff

Andrew Morgan

DHHS Staff

Wilson Mize

Legal Staff

John Barkley (via telephone)

Guest

None

**I. Preliminary Matters**

(1) Chairman Doug McVey called the meeting to order and requested cellular telephones be silenced.

(2) Chairman McVey then read the NC State Government Ethics Act which mandates that the Chairman inquire as to whether any member knows of a conflict of interest or appearance of conflict with respect to matters before the Commission. The Chairman asked if any member knows of a conflict of interest or appearance of a conflict. No conflict of interest noted.

(3) The chairman also read a statement on the purpose of the Well Contractors Certification Commission: (Article 7A-Well Contractors Certification, G.S. 87-98.3). **Purpose:** It is the purpose of this Commission to protect the public health and safety by ensuring the integrity and competence of well contractors, to protect and beneficially develop the groundwater resources of the State, to require the examination of well contractors and the certification of their competency

to supervise or conduct well contractor activity, and to establish procedures for the examination and certification of well contractors.

(4) Notation of Any Revisions or Additions to the Agenda

(A) Have Drew Morgan attend NCGWA fall field event

Commissioner Brown requested that Mr. Morgan attend the NCGWA event in Harmony, NC on Nov. 20, 2020. Per Mr. Barkley's suggestion, the Budget Committee convened an impromptu meeting and Commissioner Honeycutt motioned to have Mr. Morgan's travel to the NCGWA Harmony, NC event on Nov. 20, 2020. Commissioner Muench seconded the motion. A Budget Committee vote was taken and passed unanimously. The Commission then took a roll call vote on the same topic and the motion passed unanimously. Mr. Barkley stated the Commission vote was an extra precaution as the topic was addressed during the Commission meeting.

(B) Uncertified individuals constructing wells without supervision

Commissioner Brown brought up the topic of certified well contractors being present for well grouts and not on site during well construction by uncertified individuals. Mr. Mize stated current rules only require County staff to be present during the grout inspection. Resolution of this issue will likely require a revision of the 2C Well Construction Standards to make pre-construction notification and site visits mandatory. The idea of sending a letter to all certified well contractors reminding them of the requirement to have an appropriately certified contractor on site during well contractor activities was discussed.

(C) Raleigh Regional Office certification exemption question

Commissioner Brown wanted to discuss the Nov. 9, 2020 email from the DEQ Raleigh Regional Office asking about government employee exemption as it pertains to UNC system staff/faculty. UNCW has requested a permit to construct 3 monitoring wells. Commissioners and Mr. Barkley agreed that well construction needs to be in the government employee's job description to meet the exemption requirement. What to do with graduate students is a concern. The matter is tabled until the February 2021 meeting to allow additional discussion with NCDOJ. Vice-Chairman Muench stated UNCW personnel should contact him and Parratt-Wolff will install the monitoring wells gratis.

## **II. Action Items**

(1) Approval of Minutes

The Commission reviewed the August 4, 2020 meeting minutes. Commissioner Brown made a motion to approve the August 4, 2020 minutes. Vice-Chairman Muench seconded the motion. A roll call vote was taken and the motion passed unanimously.

(2) Part Time Administrative Position

After discussion, Vice-Chairman Muench made a motion to release the part time administrative position. Commissioner Deal seconded the motion. A roll call vote was taken and the motion passed unanimously.

(3) Discussion Regarding Contacting Legislature

The draft letter was discussed. Mr. Barkley suggested minor changes be made to the document. Chairman McVey directed Commissioners to have any additional changes to Mr. Morgan by Dec. 11, 2020.

### III. Information Items

(1) Staff Report

The staff report was presented by Drew Morgan, for activities that occurred from August to October 2020:

1) Exam Reviews	4
2) Exams	21
3) Field Observations	3
4) Civil Penalty Assessments	1

(2) Review Committee Report

Commissioner Brown presented the Review Committee report for meetings held in August, September and October 2020. The Review Committee has reviewed 6 applications for certification level A, 2 for level B, 4 for level C and 5 for level D. The Committee also reviewed 31 continuing education courses for pre-approval.

(3) Ethics Update

Mr. Barkley reminded the Commissioners to complete their Ethics Training when due and Commissioners Young and Deal have 6 months from their appointment date to take Ethics Training.

### IV. Upcoming Meetings

Commission Meeting – Feb. 2, 2021 @ 10am, 400 W. Market St., Greensboro, NC

Review Committee – Dec. 1, 2020 @ 10:00am, at 501 Millstone Dr., Hillsborough, NC

Disciplinary Committee – Dec. 8, 2020 @ 9:00am, at 400 W. Market St., Greensboro, NC

Budget Committee – Jan./Feb. 2021 TBD, Greensboro, NC

**V. Adjournment**

With no further business or comments from Commission or Staff, the meeting was adjourned at 11:33 AM

Respectfully submitted,  
Andrew Morgan, REHS  
WCC Staff

Approved by WCCC:

  
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Douglas McVey, MS, REHS  
Chairman, Well Contractors Certification Commission

**[www.wellcontractors.nc.gov](http://www.wellcontractors.nc.gov)**

2/2/2021

Date