

Minutes
Well Contractors Certification Commission Meeting
November 15, 2022, 10:00 AM

The regularly scheduled meeting of the Well Contractors Certification Commission was called to order on Tuesday, November 15th, 2022 at 10:11 AM at 400 W. Market St., Greensboro, NC, Rm. 320 with Chairman Todd Muench presiding. The following persons were in attendance for the meeting:

Commission Members

Christopher Deal
Chad Julian
Chauncey Leggett
Laura Honeycutt via telephone
Todd Muench
Heather Ray via telephone
Doug Young

WCC Staff

Andrew Morgan

DHHS Staff

Wilson Mize

Legal Staff

John Barkley via telephone

Guests

John Nykamp

I. Preliminary Matters

(1) Chairman Todd Muench called the meeting to order and requested cellular telephones be silenced.

(2) Chairman Muench then read the NC State Government Ethics Act which mandates that the Chairman inquire as to whether any member knows of a conflict of interest or appearance of conflict with respect to matters before the Commission. The Chairman asked if any member knows of a conflict of interest or appearance of a conflict. No conflict of interest noted.

(3) A roll call was taken to verify a quorum

(4) The chairman also read a statement on the purpose of the Well Contractors Certification Commission: (Article 7A-Well Contractors Certification, G.S. 87-98.3). **Purpose:** It is the purpose of this Commission to protect the public health and safety by ensuring the integrity and competence of well contractors, to protect and beneficially develop the groundwater resources of the State, to require the examination of well contractors and the certification of their competency to supervise or conduct well contractor activity, and to establish procedures for the examination and certification of well contractors.

(5) Notation of Any Revisions or Additions to the Agenda

A closed session to discuss staff was added to the agenda.

Commissioner Julian made a motion to enter into closed session. Commissioner Leggett seconded the motion. A roll call vote was taken and the motion passed unanimously. The meeting went into closed session at 10:14 AM.

Commissioner Deal made a motion to exit closed session. Commissioner Young seconded the motion. A roll call vote was taken and the motion passed unanimously. The meeting went into open session at 10:28 AM.

II. Action Items

(1) Commissioner Young reappointment letter

(2) Approval of Minutes

The Commission reviewed the August 9, 2022 meeting minutes. Commissioner Deal made a motion to approve the August 9, 2022, minutes. Commissioner Leggett seconded the motion. A roll call vote was taken and the motion passed unanimously.

(3) Independence from State Government versus additional staff

After discussion, Commissioner Leggett made a motion to rescind the previous decision to separate from State government and keep the WCCC housed within NC DHHS. Commissioner Julian seconded the motion. A roll call vote was taken and the motion passed unanimously.

(4) Additional enforcement position

Commissioner Young made a motion to hire an additional environmental specialist for enforcement purposes (possibly stationed in the western side of the State). Commissioner Julian seconded the motion. A roll call vote was taken and the motion passed unanimously.

(5) Print 2C and other references

Commissioner Leggett made a motion to have Corrections Enterprises print 1,500 copies of the Subchapter 2C Well Construction Standards. The rule books are to be mailed to certified well contractors with their 2023-24 renewal cards. Commissioner Deal seconded the motion. A roll call vote was taken and the motion passed unanimously.

III. Information Items

(1) Staff Report

The staff report was presented by Drew Morgan, for activities that occurred from August to October 2022:

1) Exam Reviews	2
2) Exams	29
3) Field Observations	4
4) Civil Penalty Assessments	2

(2) Review Committee Report

Commissioner Young presented the Review Committee report for meetings held in August, September and October 2022. The Review Committee has reviewed 10 applications for certification level A, 1 for level B, 14 for level C and 5 for level D. The Committee also reviewed 9 continuing education courses for pre-approval.

(3) Display Sub-committee Report

Commissioner Deal has been working with Wake Forest Awards & Engraving on development of a new trade show display. Pictures for the display need to be submitted to Commissioner Deal as soon as possible. They are attempting to complete design by the end of 2022.

(4) Ethics Update

Mr. Barkley reminded the Commissioners to complete their Ethics Training when due

(5) Booth at NC GWA in January 2023

Commissioner Young made a motion to purchase a booth at the January 2023 event in Greensboro with Commissioners Young and Leggett each paying \$100 of the \$450 fee. Chairman Muench seconded the motion. A roll call vote was taken and the motion passed unanimously.

(6) Highlight name and add CE hours to contractor list on website

Chairman Muench made a motion to highlight the name if a contractor exceeds 3 hours of continuing education and list the number of CE hours. Commissioner Deal seconded the motion. A roll call vote was taken and the motion passed unanimously.

IV. Upcoming Meetings

Commission Meeting – Feb. 7, 2023 @ 10am, 131 W. Margaret Ln., Hillsborough, NC

Review Committee – Dec. 13, 2022 @ 10:00am, at 4000 Chi Rd., Raleigh, NC

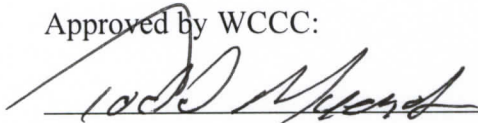
Budget Committee – Jan. 30?, 2023 @ 10:00 am at location TBD

V. Adjournment

With no further business or comments from Commission or Staff, Chairman Muench made a motion to adjourn seconded by Commissioner Leggett. A roll call vote was taken and unanimously passed. The meeting adjourned at 12:02 PM

Respectfully submitted,
Andrew Morgan, REHS
WCC Staff

Approved by WCCC:



Todd C. Muench, NCWC
Chairman, Well Contractors Certification Commission

www.wellcontractors.nc.gov

 / 2023

Date