

Minutes
Well Contractors Certification Commission Meeting
February 7, 2023, 10:00 AM

The regularly scheduled meeting of the Well Contractors Certification Commission was called to order on Tuesday, February 7th, 2023 at 10:13 AM at 131 W. Margaret Ln., Hillsborough, NC, Rm. 004 with Chairman Todd Muench presiding. The following persons were in attendance for the meeting:

Commission Members

Christopher Deal via telephone
Chad Julian
Chauncey Leggett
Laura Honeycutt
Todd Muench
Heather Ray
Doug Young

WCC Staff

Andrew Morgan

DHHS Staff

Legal Staff

Guests

I. Preliminary Matters

(1) Chairman Todd Muench called the meeting to order and requested cellular telephones be silenced.

(2) Chairman Muench then read the NC State Government Ethics Act which mandates that the Chairman inquire as to whether any member knows of a conflict of interest or appearance of conflict with respect to matters before the Commission. The Chairman asked if any member knows of a conflict of interest or appearance of a conflict. No conflict of interest noted.

(3) The chairman also read a statement on the purpose of the Well Contractors Certification Commission: (Article 7A-Well Contractors Certification, G.S. 87-98.3). **Purpose:** It is the purpose of this Commission to protect the public health and safety by ensuring the integrity and competence of well contractors, to protect and beneficially develop the groundwater resources of the State, to require the examination of well contractors and the certification of their competency to supervise or conduct well contractor activity, and to establish procedures for the examination and certification of well contractors.

(4) Notation of Any Revisions or Additions to the Agenda

II. Action Items

(1) Approval of Minutes

The Commission reviewed the November 15, 2022 meeting minutes. Commissioner Young made a motion to approve the November 15, 2022, minutes. Commissioner Ray seconded the motion. A vote was taken and the motion passed unanimously.

III. Information Items

(1) Staff Report

The staff report was presented by Drew Morgan, for activities that occurred from November 2022 through January 2023:

1) Exam Reviews	6
2) Exams	21
3) Field Observations	2
4) Compliance visits	2
5) Attempted compliance visits	9

(2) Review Committee Report

Commissioner Young presented the Review Committee report for meetings held in November 2022, December 2022 and January 2023. The Review Committee has reviewed 5 applications for certification level A, 3 for level B, 5 for level C and 6 for level D. The Committee also reviewed 2 continuing education courses for pre-approval.

(3) Ethics Update

Chairman Muench reminded the Commissioners to complete their Ethics Training when due.

IV. Upcoming Meetings

Commission Meeting – May 2, 2023 @ 10am, 131 W. Margaret Ln., Hillsborough, NC

Review Committee – Mar. 7, 2023 @ 10:00am, at 4000 Chi Rd., Raleigh, NC

Budget Committee – TBD, 2023 @ 10:00 am at location TBD

V. Adjournment

With no further business or comments from Commission or Staff, Commissioner Young made a motion to adjourn seconded by Commissioner Ray. A vote was taken and unanimously passed. The meeting adjourned at 10:36 AM

Respectfully submitted,
Andrew Morgan, REHS
WCC Staff

Approved by WCCC:



Todd C. Muench, NCWC
Chairman, Well Contractors Certification Commission

www.wellcontractors.nc.gov

5/2 /2023
Date