

**Minutes**  
**Well Contractors Certification Commission Meeting**  
September 14, 2023, 9:30 AM

The regularly scheduled meeting of the Well Contractors Certification Commission was called to order on Thursday, September 14<sup>th</sup>, 2023 at 9:42 AM at 131 W. Margaret Ln., Hillsborough, NC, Rm. 302 with Chairman Chris Deal presiding. The following persons were in attendance for the meeting:

Commission Members

G. Thomas Ammons, Jr.  
Christopher Deal  
Chad Julian  
Chauncey Leggett  
Laura Honeycutt  
Heather Ray  
Doug Young

WCC Staff

Andrew Morgan  
L. Bryan Colvard

DHHS Staff

W. Wilson Mize

Legal Staff

Guests

Todd Muench

**I. Preliminary Matters**

- (1) Chairman Chris Deal called the meeting to order and requested cellular telephones be silenced.
- (2) Chairman Deal then read the NC State Government Ethics Act which mandates that the Chairman inquire as to whether any member knows of a conflict of interest or appearance of conflict with respect to matters before the Commission. The Chairman asked if any member knows of a conflict of interest or appearance of a conflict. No conflict of interest noted.
- (3) The chairman also read a statement on the purpose of the Well Contractors Certification Commission: (Article 7A-Well Contractors Certification, G.S. 87-98.3). **Purpose:** It is the purpose of this Commission to protect the public health and safety by ensuring the integrity and competence of well contractors, to protect and beneficially develop the groundwater resources of the State, to require the examination of well contractors and the certification of their competency to supervise or conduct well contractor activity, and to establish procedures for the examination and certification of well contractors.

Chairman Deal then stated that due to lack of legal counsel, any discussion that may require attorney consultation will be tabled until the next meeting.

(4) Notation of Any Revisions or Additions to the Agenda

## II. Action Items

(1) Presentation of Service Award

Chairman Deal presented former Commission Chairman Muench with an engraved plaque and thanked him for his service to the industry and the people of North Carolina.

(2) Evaluation of SEI

Chairman Deal read the evaluation of the Statement of Economic Interest for Commissioner Ammons. No actual conflict of interest was found, but the potential for a conflict of interest does exist.

(3) Commissioner Ammons introduction

Chairman Deal introduced Commissioner G. Thomas Ammons, Jr. to the Commission.

(4) Approval of Minutes

The Commission reviewed the May 2, 2023 meeting minutes. Commissioner Leggett made a motion to approve the May 2, 2023, minutes. Commissioner Ray seconded the motion. A vote was taken and the motion passed unanimously.

(5) Electronic Examination Contract Information

Commissioner Young made a motion to obtain a standard contract from PROV to review and request statements from other North Carolina Boards or Commissions that PROV administers examinations for. Commissioner Ammons seconded the motion. A vote was taken and the motion passed unanimously.

## III. Information Items

(1) Staff Report

The staff report was presented by Drew Morgan, for activities that occurred from May through early September 2023:

1) Exam Reviews	6
2) Exams	54
3) Field Observations	6
4) Compliance visits	15
5) Attempted compliance visits	17
6) Complaint investigations	7

(2) Review Committee Report

Commissioner Young presented the Review Committee report for meetings held in May, June, July and August 2023. The Review Committee has reviewed 16 applications for certification level A, 1 for level B, 25 for level C and 5 for level D. The Committee also reviewed 16 continuing

education courses for pre-approval. Two formerly certified well contractors attempted renewal after July 28, 2023, the Committee determined they did not meet the Statutory requirement and are now void. The two individuals have six (6) months from the date of the meeting to use their attempted renewal fee as an application fee.

(3) Budget Committee Report

Commissioner Honeycutt presented the Budget Committee report for the July 28, 2023 meeting.

(4) Ethics Update

Drew Morgan reminded the Commissioners to complete their Ethics Training when due.

(5) November 2023 Meeting

Chairman Deal informed the Commission that due to an NC DOJ conflict the November 7, 2023 meeting date will be changed.

**IV. Upcoming Meetings**

Commission Meeting – Nov. 30, 2023 time and location TBD

Review Committee – Oct. 3, 2023 @ 10:00am, at 4000 Chi Rd., Raleigh, NC

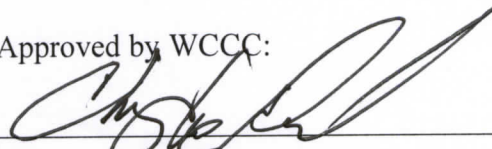
Budget Committee – Jan. or Feb. 2024 date and location TBD

**V. Adjournment**

With no further business or comments from Commission or Staff, Commissioner Young made a motion to adjourn seconded by Commissioner Ray. A vote was taken and unanimously passed. The meeting adjourned at 10:56 AM

Respectfully submitted,  
Andrew Morgan, REHS  
WCC Staff

Approved by WCCC:

  
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Christopher E. Deal, NCWC

11/30 /2023  
Date

Chairman, Well Contractors Certification Commission  
**www.wellcontractors.nc.gov**