**2025 NC-SNAP Examiner Certification Schedule Virtual Training**

NC-SNAP certification is available to professional ID/DD staff that is responsible for completing or reviewing NC-SNAP assessments as part of their job responsibilities. The schedule below reflects all scheduled virtual training dates for 2025. To facilitate the registration process, staff responsible for completing the NC-SNAP should contact their LME/MCO and speak to the training coordinator for assistance completing registration. The LME/MCO training coordinator will ensure that all persons requesting NC-SNAP certification have the proper credentials and are in a position that requires them to complete or review NC-SNAP assessments prior to forwarding the registration request for training. The QP is not registered for a scheduled training until he or she has received a confirmation email and Microsoft Teams invite.

Please note that typically there is a high demand for NC-SNAP certification training. All staff registered are asked to notify the training site in advance, at least 72 business hours ahead of the scheduled training, if unable to attend the scheduled training. Registered staff that do not cancel in advance and/or do not login for a scheduled training session may be prohibited from re-registering for at least sixty days. On training day participants are asked to sign into Microsoft Teams ten (10) minutes before training is to begin, training will start promptly at 1pm. NC-SNAP examiner certification requires all the allotted time. In turn, **staff signing in more than five (5) minutes late will not be admitted and required to re-register for an alternative training.**

**Instructors**: Kara Goel, Jeffery Kearney

**Email:** [DMHNCSNAP@dhhs.nc.gov](mailto:DMHNCSNAP@dhhs.nc.gov)

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| **DATE** | **TIME** |
| January 8, 2025 | 9:00am – 1:00pm |
| January 22, 2025 | 1:00pm – 5:00pm |
| February 5, 2025 | 9:00am – 1:00pm |
| February 19, 2025 | 1:00pm – 5:00pm |
| March 5, 2025 | 9:00am – 1:00pm |
| March 19, 2025 | 1:00pm – 5:00pm |
| April 9, 2025 | 9:00am – 1:00pm |
| April 23, 2025 | 1:00pm – 5:00pm |
| May 7, 2025 | 9:00am – 1:00pm |
| May 21, 2025 | 1:00pm – 5:00pm |
| June 11, 2025 | 9:00am – 1:00pm |
| June 25, 2025 | 1:00pm – 5:00pm |
| July 9, 2025 | 9:00am – 1:00pm |
| July 23, 2025 | 1:00pm – 5:00pm |
| August 6, 2025 | 9:00am – 1:00pm |
| August 20, 2025 | 1:00pm – 5:00pm |
| September 10, 2025 | 9:00am – 1:00pm |
| September 24, 2025 | 1:00pm – 5:00pm |
| October 8, 2025 | 9:00am – 1:00pm |
| October 22, 2025 | 1:00pm – 5:00pm |
| November 5, 2025 | 9:00am – 1:00pm |
| November 19,2025 | 1:00pm – 5:00pm |
| December 3, 2025 | 9:00am – 1:00pm |
| December 17, 2025 | 1:00pm – 5:00pm |

**Location:** Virtual Trainingvia Microsoft Teams. Links are sent to enrolled participants prior to training date.