|  |
| --- |
| **Prior Written Notice** |
| **Reason for Prior Written Notice:** Prior written notice must be provided to parents ten (10) days before the North Carolina Infant-Toddler Program (NC ITP) proposes, or refuses, to initiate or change the provision of early intervention services for your child and family. You may agree to have the proposed action(s) occur sooner and not wait the ten (10) days. **Action Proposed:** To initiate the services listed on the IFSP for which consent is provided, according to the Service Delivery Plan.**Reasons for Taking the Action**: After discussing all evaluation/assessment information, including family observations, concerns, priorities and resources, the IFSP team, including the family, agreed on the early intervention services and other supports to be provided to achieve the established outcomes. |
| **Notice of Rights and Procedural Safeguards** |
|       | ***(Initial)*** I have received a copy of ***NC Infant-Toddler Program Notice Child and Family Rights*** along with this prior written notice. This information includes all the procedural safeguards that are available, including a description of complaint procedures and the timelines for those procedures. These rights have been explained to me and I understand them. |
| **Parental Consent for Provision of Early Intervention Services** |
| I participated in the development of this IFSP. I understand my consent is voluntary and may be revoked in writing at any time. I understand that I may decline a service or services without jeopardizing any other early intervention service(s). I understand that my child will not receive the NC ITP services identified on the IFSP unless I give my written consent. |
| **Check one of the following:** |
| [ ]  | **I consent for the NC Infant-Toddler Program and service providers to provide the NC ITP services and activities listed on the IFSP.** |
| **[ ]**  | **I decline for my child or family to receive: (specify)** |       |
|  | **— AND —** |       |
| **I consent for the NC ITP and service providers to provide all other NC ITP services and to carry out all other activities listed on this IFSP, EXCLUDING the service or services I have specified here.** |       |
|  |       |
| **Consent to Bill Insurance / Medicaid** |  |  |
|       | **(*initial)*** I have received a copy of the ***NC ITP System of Payment Notification***. The notifications related to billing private and public insurance benefits have been explained to me and I understand them. |
|       | ***(initial)*** The insurance information on record for my child is current and accurate. |
|       | ***(initial if applicable)*** I understand that if my child is covered by private insurance and Medicaid, private insurance must be billed first under Medicaid Policy, before Medicaid benefits can be accessed.**Check one of the following:** |
| [ ]  | I consent for the NC ITP and its authorized service providers to bill the private insurance and / or Medicaid on record for my child for all of the early intervention services as identified on this IFSP. I authorize the release of medical or clinical information necessary to process the insurance claim. **— OR —** |
| [ ]  | I consent for the NC ITP and authorized service providers to bill the private insurance and / or Medicaid, on record for my child, for the early intervention services identified on this IFSP ***except*** for the following *(please specify)*  |
|       |  |       |
| Parent/Guardian Signature and Date |  | Parent/Guardian Signature and Date |
|       |  |       |
| EI Service Coordinator Signature and Date |  | Agency Representative or Designee Signature/Agency and Date |
|       |  |       |
| Other Signature and Date |  | Other Signature and Date |