

## Area Agency on Aging Report Due Dates: FY 2023

*\*Chart subject to change based on updates throughout the year*

July – September 2022 (First Quarter)		
Due Date	Report	DAAS Staff Contact
July 15, 2022	<b>SCSEP 4th Quarter Report</b>	Kelly Johnson
July 15, 2022	ARPA Tracking Sheets (April 1, 2022- June 30, 2022) 4 <sup>th</sup> Quarter	Leslee Breen
July 30, 2022	Interim Fan/Heat Relief Report	Stacy Hurley
July 31, 2022	4 <sup>th</sup> Quarter Title III-D Report	Selena Royal
August 31, 2022	General Purpose and Senior Center Operations Annual Reports	Leslee Breen
September 1, 2022	Area Agency on Aging Monitoring Begins	AAAs
September 2, 2022	Area Plan Annual Updates	Swarna Reddy
September 30, 2022	AAAs submit Updated Provider Monitoring Plan (Exhibit 14) and Exhibit 14a Subcontractor Lists	Jennifer Powell
September 30, 2022	AAAs in Direct Service submit Subcontractor Performance Evaluations (optional) & Contracts  <i>*Note: The normal requirement for subcontractor performance evaluations to be done by providers in the second half of the fiscal year Jan. 1 - June 1 will not be waived in FY23 (subject to changing circumstances with the COVID-19 pandemic). However, SPEs were waived in FY22, so AAAs in direct service may, but are not required to, submit SPEs on Sept. 30, 2022.</i>  Contracts should be submitted to the appropriate DAAS program consultant. Submit Exhibit 14As to Jennifer Powell when other Exhibit 14As from the region are submitted.	DAAS Program Consultants
October – December 2022 (Second Quarter)		
October 17, 2022	SCSEP 1 <sup>st</sup> Quarterly Report	Kelly Johnson
October 17, 2022	Final Fan/Heat Relief Report	Selena Royal/Phyllis Bridgeman
October 17, 2022	ARPA Quarterly tracking spreadsheets (July 1, 2022 – September 30, 2022) 1 <sup>st</sup> Qtr.	Leslee Breen
October 17, 2022	Written Annual Report Due to State Ombudsman	Victor Orija
October 17, 2022	Ombudsman data into NORS NEXT	Victor Orija
October 31, 2022	1 <sup>st</sup> Quarter Regional Title III-D Report (July 1 – October 31 <sup>st</sup> )	Selena Royal
<b>December 19, 2022</b>	Financial Management Self-Assessment Current Fiscal Preliminary Monitoring & Audit Indicators (Part A)	Jennifer Powell

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<b>December 19, 2022</b>	AAA Self-Assessment Forms Due	Jennifer Powell
<b>January – March 2023 (Third Quarter)</b>		
January 16, 2023	APRA Quarterly tracking spreadsheets (October 1, 2022 – December 31, 2022) 2 <sup>nd</sup> Qtr.	Leslee Breen
January 16, 2023	Ombudsman Data Entered into NORS NEXT	Renee Kea
January 31, 2023	2 <sup>nd</sup> Quarter Regional Title III- D Report (October 1 <sup>st</sup> – December 31 <sup>st</sup> )	Selena Royal
<b>March 1, 2023</b>	DAAS Monitoring Begins	DAAS Monitors
Monthly Meetings	Monthly Ombudsman Training	Renee Kea
<b>April – June 2023 (Fourth Quarter)</b>		
April 17, 2023	ACL data collection from October 1, 2022 – March 31, 2023	Misty Piekaar-McWilliams
April 17, 2023	SCSEP 3rd Quarterly Report	Kelly Johnson
April 17, 2023	Ombudsman Data Entered NORS NEXT	Renee Kea
April 17, 2023	APRA Quarterly tracking spreadsheets (January 1, 2023 – March 31, 2023) 3 <sup>rd</sup> Qtr.	Leslee Breen
April 30, 2023	Fiscal Self-Assessment Part B Follow-Up Monitoring & Audit Indicators Final Report Current Fiscal Year Ending	Jennifer Powell
April 30 <sup>th</sup> 2023	3 <sup>rd</sup> Quarter Regional Title III-D Report (January 1 – March 31)	Selena Royal
April 30, 2023	AAA Monitoring ends	AAAs
June 1, 2023	Direct Service Provision Waivers	Jennifer Powell
May 30, 2023	AAA Final Monitoring Reports to Providers and Corrective Actions	AAAs
<b>June 30, 2023</b>	DAAS Monitoring Ends	DAAS Monitors
June 30, 2023	DAAS Final Monitoring Reports to AAAs and Corrective Actions	Jennifer Powell
June 30, 2023	Senior Center Directory Update	Leslee Breen