



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

JOYCE MASSEY-SMITH • Director
Division of Aging and Adult Services

November 13, 2024

TO: Area Agency on Aging Directors

FROM: Joyce Massey-Smith, Director

RE: FY2024 AAA SELF-ASSESSMENT

The Division of Aging and Adult Services (DAAS) annual “*Self-Assessment Guide for Monitoring the Area Agencies on Aging*” (AAA) is the basic monitoring tool used to determine risk assessments for programs administered by and subcontracted through the AAA requiring your review and completion. Once completed, the self-assessment is used to help DAAS determine, by program, areas where monitoring may be needed or required.

Monitoring will be scheduled with each AAA Administrator starting February 2024. The purpose of monitoring is to assure that Area Agencies on Aging are in compliance with the requirements of the Older Americans Act (OAA).

The self-assessment documents are attached and will be made available on the DAAS website at <https://www.ncdhhs.gov/documents/daas-self-assessment-guide-monitoring-area-agencies-aging>.

The AAA Administrator is to assume responsibility for completing all sections of the self-assessment and securing signatures as needed. **The following attached self-assessment documents are to be completed and submitted electronically to jennifer.a.powell@dhhs.nc.gov.**

- I. Elder Rights and Special Initiatives
 - a. Legal Services
 - b. Ombudsman Program
- II. Title V Senior Community Service Employment Program (SCSEP) if applicable
- III. Service Operations
- IV. Fiscal - Part A and Part B Worksheet

The completed self-assessment and corresponding attachments are due to DAAS no later than Tuesday, December 19th, 2023. You will also find an updated AAA due dates chart to reflect the new deadline dates.

Please contact Jennifer Powell at (919) 855-3448 with any questions you may have.

Attachments

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF AGING AND ADULT SERVICES

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