



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

JOYCE MASSEY-SMITH, MPA •
Director, Division of Aging and Adult Services

December 8, 2021

TO: Area Agency on Aging Directors

FROM: Joyce Massey-Smith, Director

RE: FY2022 AAA SELF-ASSESSMENT

The Division of Aging and Adult Services (DAAS) annual “*Self-Assessment Guide for Monitoring the Area Agencies on Aging*” (AAA) is the basic monitoring tool used to determine risk assessments for programs administered by and subcontracted through the AAA requiring your review and completion. Once completed, the self-assessment is used to help DAAS determine, by program, areas where monitoring may be needed or required.

Monitoring will be scheduled with each AAA Administrator starting February 2022. The purpose of monitoring is to assure that Area Agencies on Aging are in compliance with the requirements of the Older Americans Act (OAA). DAAS monitoring will begin in March 1, 2022 and continue through June 30, 2022.

The self-assessment documents are attached and will be available soon on the DAAS website at <https://www.ncdhhs.gov/documents/daas-self-assessment-guide-monitoring-area-agencies-aging>.

The AAA Administrator is to assume responsibility for completing all sections of the self-assessment and secure signatures as needed. **The following attached self-assessment documents are to be completed and submitted electronically to jennifer.a.powell@dhhs.nc.gov** .

- I. Elder Rights and Special Initiatives
 - a. Legal Services
 - b. Ombudsman Program
- II. Title V Senior Community Service Employment Program (SCSEP)
- III. Service Operations
- IV. Fiscal - Part A and Part B Worksheet

The completed self-assessment and corresponding attachments are due to DAAS no later than January 18, 2022. Please contact Jennifer Powell at (919) 855-3448 with any questions you may have.

JMS/HB/JP/pg

Attachments

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF AGING AND ADULT SERVICES

LOCATION: 693 Palmer Drive, Taylor Hall, Raleigh, NC 27603
MAILING ADDRESS: 2101 Mail Service Center, Raleigh, NC 27699-2101
www.ncdhhs.gov • TEL: 919-855-3400 • FAX: 919-733-0443

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER