RFA Addendum

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| **RFA Name:** | 2024 - 2025 HomeBuilders RFA – 001 - REVISED |
| **RFA Description:** | Families First Prevention Services Act HOMEBUILDERS |
| **RFA Posted:** | Wednesday, September 27, 2023 |
| **Application Deadline** | Friday, October 13, 2023 at 5pm EST |
| **Addendum Number:** | 1 |
| **Addendum Date:** | Wednesday, October 11, 2023 5pm EST |
| **Contact:** | Wendy Clewis, [Wendy.clewis@dhhs.nc.gov](mailto:Wendy.clewis@dhhs.nc.gov) |

**Responses to questions received between Wednesday, September 27, 2023 and Friday, October 6, 2023 5pm EST are below:**

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| RFA Section and Page | Question | Response |
| ATTACHMENT B: NC DSS Contractor Package A  NC DSS Contractor Package A, Attachment B, is posted with the RFA on DHHS website.  *Start Up* SHEET | Why is the Homebuilders proposal and billing (1571) being treated differently from all the other state line-item reimbursement contracts?  Related to the indirect cost, for all other state contracts, an agency does not have to itemize indirect cost by individual lines. Based on General Accepted Accounting Principles in the USA (GAAS), certain things are allowable and unallowable in an approved / audited indirect cost rate. If an agency has a Federal Indirect Cost Rate or an Audited Indirect Cost Rate, the line items are reviewed by an independent party to provide assurance that the indirect cost rate is based on Title 2 of the Code of Federal Regulations, Part 200 (2 CFR 200). | Itemized indirect cost by individual line in the Start Up SHEET are not mandatory if you have Federal Indirect Cost Rate or an Audited Indirect Cost Rate. |
| ATTACHMENT B: NC DSS Contractor Package A  NC DSS Contractor Package A, Attachment B, is posted with the RFA on DHHS website.  *Start Up* and *Year One* SHEETS | Is the cap on indirect cost to the de minimis rate of 10% a State or Federal Funding Restriction?  We are aware that some Federal funding sources can restrict indirect cost rates. If not restricted by funding source, does the General Assembly of North Carolina, Session 2021, House Bill 791 Section 2. (c) Negotiated Overhead Rates apply? Section 2. (c) indicates the negotiation, determination, or settlement of the reimbursable amount of overhead under cost-reimbursement type contracts is accomplished on an individual contract basis and is based upon the federally approved indirect cost rate. | U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, Administration on Children, Youth and Families, ACYF-CB-PI-20-04, Family First Transition Act, Family First Prevention Services Act, Title IV-B, Title IV-E, PROGRAM INSTRUCTIONS SECTION, PAGE 3 **-** *Certain funding limitations applicable to title IV-B programs, such as the limitation on the amount of funding that may be used for administrative costs, or the limitation for states on the use of funds for foster care maintenance payments under title*  *IV-B, subpart 1, are not applicable to the FFPSA Transition Grants. The Transition Act established no maximum or minimum funding thresholds for any allowable activity or category of cost.*  Please refer to the 2024 - 2025 HomeBuilders RFA – 001 – REVISED, Section A -- Funding Opportunity, Bullet 5, Federal Award Information on page 7, for guidance on allowable indirect cost for this program. (see below)  *Allowable Indirect Cost*  *o Federally Negotiated Indirect Cost Rate (FNICR)*  *o De Minimis Indirect Cost Rate 10% of the Modified Total Direct Cost (MTDC)*  *o Other*  Additional guidance on De Minimis Rate and Modified Total Direct Costs:  The De Minimis Rate is calculated at ten percent (rate) multiplied by modified total direct costs (base) including salaries and fringe, materials and supplies, services, travel and up to the first $25,000 of each subaward (excluding capital expenditures, equipment, participant support, patient care, rental costs, tuition remission, scholarships, fellowships, first $25,000 of each subaward, etc. |
| ATTACHMENT B: NC DSS Contractor Package A  NC DSS Contractor Package A, Attachment B, is posted with the RFA on DHHS website.  *Face Sheet* SHEET | Will the Unique Entity ID be the same as the Contract Number listed in the instructions tab, or is this another number? | The unique entity ID number for an agency can be found at [www.SAM.gov](http://www.SAM.gov). To register for a UEI number please follow the instructions on the [www.SAM.gov](http://www.SAM.gov) website.  If awarded a contract, Contract Number will be assigned by the DHHS Open Window system and will be different from Unique Entity ID. |
| ATTACHMENT B: NC DSS Contractor Package A  NC DSS Contractor Package A, Attachment B, is posted with the RFA on DHHS website.  *Start Up* and *Year One* SHEETS | If we are applying for multiple regions, should we duplicate the "Start Up" tab for each region? | Yes, agencies should complete Contractor Package A for each region applying. |
| ATTACHMENT B: NC DSS Contractor Package A  NC DSS Contractor Package A, Attachment B, is posted with the RFA on DHHS website.  *Year One* SHEET | On the "Year One" tab, the "detail" hyperlinks next to "Salary/wages" and "Fringe Benefits" do not open.  There is an error message, "Reference isn't valid."  Is this link supposed to connect us to something different than the "Salary & Fringe - SFY24" tab? | The salary and fringe tab are not connected. On the tab named Year One, the agency is only requesting reimbursement per family intervention which is line item Service Payments ($7,300 x number of families contracted to serve) line 77 and Flex funds should be added on line 80 which is ($500 x number of families). It is not an itemized budget. |
| ATTACHMENT B: NC DSS Contractor Package A  NC DSS Contractor Package A, Attachment B, is posted with the RFA on DHHS website.  *Year One* SHEET | On the "Salary & Fringe - SFY24" tab, the Contractor Name is blue (unable to enter text) at the top, and did not carry over from another worksheet as indicated in the instructions.  Will NC DHHS be adding that information in for that tab's header? | Yes, NCDSS will complete that information. |
| ATTACHMENT B: NC DSS Contractor Package A  NC DSS Contractor Package A, Attachment B, is posted with the RFA on DHHS website.  *Year One* SHEET | On the "Salary & Fringe - SFY24" tab, if we anticipate the position as being full-time through the duration of the contract (2024 and 2025), are we expected to only put the estimated expenditures for the remainder of the 24 Fiscal Year (9 months) or should it be an estimate for a full 12 month year? | Start up costs are from January 1, 2024- September 30, 2024 (9 months). The first year budget is for billed services as explained above. |
| RFA page 5  The RFA is posted on the DHHS website | Want to confirm that DSS Agreements of Support (mentioned on page 5 of the RFA) are not required for this application. | Letters of support are not required. |