



## North Carolina Department of Health and Human Services

Beverly Eaves Perdue, Governor

Lanier M. Cansler, Secretary

### NC Division of Aging and Adult Services

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Raleigh, NC 27699-2101  
Tel 919-855-3400 Fax 919-733-0443  
Dennis W. Streets, Director

### NC Division of Mental Health, Developmental Disabilities and Substance Abuse Services

3001 Mail Service Center  
Raleigh, NC 27699-3001  
Tel 919-733-7011 Fax 919-508-0951  
Steve Jordan, Director

January 6, 2012

**Dear County Directors of Social Services and Local Management Entity Directors**

**Subject: Adult Care Home Resident Discharge Team Procedures**

Session Law 2011-272 (House Bill 677) was signed into law and makes substantive changes to discharge procedures for adult care home residents. Specifically it provides adult care homes with greater flexibility in the transfer and discharge of residents; enacts appeal rights for adult care home residents and adult care homes with respect to discharge decisions; and creates adult care home resident discharge teams within every county which contains an adult care home licensed under Chapter 131D of the General Statutes. Session Law 2011-272 can be found at: <http://www.ncga.state.nc.us/Sessions/2011/Bills/House/PDF/H677v7.pdf>

The Division of Aging and Adult Services (DAAS) and the Division of Mental Health, Developmental Disabilities and Substance Abuse Services (MH/DD/SAS) have collaborated to develop the procedures for the implementation House Bill 677. The [Adult Care Home Resident Discharge Team \(ACHRDT\)](#) policy manual describes the function and responsibilities of the ACHRDT.

For county departments of social services, please contact Suzanne Merrill or Charles Williams, Adult Services Section, at 919-855-3400 or [Suzanne.Merrill@dhhs.nc.gov](mailto:Suzanne.Merrill@dhhs.nc.gov) or [Charles.Williams@dhhs.nc.gov](mailto:Charles.Williams@dhhs.nc.gov) or your Adult Programs Representative with any questions you may have about the procedures.

For local management entities, please contact Angela Harper, Best Practice/Housing Specialist, at 919-715-2774 or [Angela.Harper@dhhs.nc.gov](mailto:Angela.Harper@dhhs.nc.gov) or Beverly Bell, LME Team Liaison, at 919-715-1294 or [Beverly.Bell@dhhs.nc.gov](mailto:Beverly.Bell@dhhs.nc.gov) with any questions you may have about the procedures.

We appreciate your support as we work together to meet the requirements of Session Law 2011-272.

Sincerely,

A handwritten signature in black ink that reads "Dennis W. Streets".

Dennis W. Streets, Director  
Division of Aging and Adult Services

A handwritten signature in black ink that reads "Steve Jordan".

Steve Jordan, Director  
Division of Mental Health, Developmental Disabilities,  
and Substance Abuse Services

DWS/SJ: cw  
AFS-01-2012