

**North Carolina Department of Health and Human Services
Division of Aging and Adult Services**

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Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Dennis W. Streets, Director
919-733-3983

April 5, 2010

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES, LOCAL MANAGEMENT ENTITY DIRECTOR,
LOCAL HEALTH DEPARTMENT DIRECTOR AND COUNTY DEPARTMENT ON AGING DIRECTOR**

**ATTENTION: ADULT SERVICES SUPERVISORS AND PROGRAM MANAGERS
MEDICAID PROGRAM ADMINISTRATORS AND SUPERVISORS**

SUBJECT: UPCOMING ADULT SERVICES VIDEO CONFERENCE TRAININGS

We are pleased to announce that the following adult services trainings will be available through video conference events during the months of May and June:

- **May 18, 2010 – At-Risk Case Management Training (Video Conference)**
- **May 21, 2010 – Adult Protective Services: Assessing An Adult’s Capacity to Consent (Video Conference)**
- **May 25, 2010 – Adult Care Home Case Management Training (Video Conference)**
- **June 15, 2010 – State/County Special Assistance Training – Special Issues (Video Conference)**
- **June 16, 2010 – State/County Special Assistance In/Home Training – Special Issues (Video Conference)**
- **June 22, 2010 – Guardianship II: Planning Services with Wards and Their Families (Video Conference)**

These trainings will also continue to be offered in face-to-face, classroom format throughout the year. We request that each agency assess the training needs of its staff to determine whether the video conference or face-to-face, classroom format is most appropriate.

Detailed information concerning each video conference training, including content, objectives and intended audience, can be found at <http://ncdhhs.gov/aging/adultsvcs/TrainingCalendar.pdf> and at <http://www.ncswLearn.org>.

All video conference trainings are four hours long, lasting from 9:00 AM to 1:00 PM, and will be offered at the following six video conference sites across the state:

**Western Carolina University
Cordelia Camp Outreach Center, Suite 133
Cullowhee**

**Elizabeth City State University
Information Technology Center, Tele-classroom 135
Elizabeth City**

**A. L. Brown High School
Cyber Campus
415 East 1st Street
Kannapolis**

**Wilkes Community College
Lowe’s Hall, Rooms 1710 & 1712
Wilkesboro**

**UNC-Wilmington
Education Building, Room 266
Wilmington**

**Information Technology Services
3900 Wake Forest Road
Raleigh**

Location: 693 Palmer Drive, Raleigh, NC 27603 • State Courier No. 56-20-02
An Equal Opportunity / Affirmative Action Employer



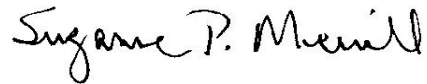
<http://www.nccarelink.gov/>

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Individuals wishing to participate in any of the video conference trainings must pre-register online at <http://www.ncswLearn.org> for the specific location they wish to attend. There is no registration fee. Since space is limited at each of the video conference sites, registration information should be completed at least two weeks in advance of each training event individuals wish to attend. A maximum limit of three individuals from the same agency may register per event, and those individuals must register for the same video conference site.

A confirmation letter and directions to the training site will be sent to those who register. If you have questions about the registration process, please contact Monica Nealous at (919) 733-3818 or Monica.Nealous@dhhs.nc.gov. Questions or requests for additional information regarding the content of a specific training should be directed to the contact person listed in the training information at <http://ncdhhs.gov/aging/adultsvcs/TrainingCalendar.pdf>.

Sincerely,

A handwritten signature in black ink that reads "Suzanne P. Merrill". The signature is written in a cursive style with a large, looped 'M' at the end.

Suzanne P. Merrill, Chief
Adult Services Section

SPM:ksw

AFS-04-2010