



**North Carolina Department of Health and Human Services
Division of Aging and Adult Services**

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August 18, 2011

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

**ATTENTION: ADULT SERVICES SUPERVISORS AND PROGRAM MANAGERS
SPECIAL ASSISTANCE SUPERVISORS
INCOME MAINTENANCE PROGRAM MANAGERS**

SUBJECT: ADULT SERVICES TRAINING SCHEDULE FOR FY 11-12

We are pleased to announce that the Adult Services Training Schedule for FY 11-12 is now available online. Copies can be downloaded and printed from the Division of Aging and Adult Services website (<http://www.dhhs.state.nc.us/aging/adultsvcs/TrainingCalendar.pdf>).

The schedule offers training from the Division's Adult Services Section, training provided through the Division's contract with the Center for Aging Research and Educational Services (CARES), and certain training events provided through the Division of Health Service Regulation.

Course descriptions and registration information for all of the Division's face-to-face trainings for the fiscal year are contained in this training schedule. No other dear director letters will be sent for individual face-to-face training events.

This fiscal year we will again offer some training via video conferencing. Descriptions of the trainings, which will be offered in late spring and summer 2012, can be found in the training schedule. A future memorandum will provide the specific dates and locations of these events.

We hope the Adult Services Training Schedule for FY 11-12 will be useful to you in planning your training needs this year. If you have questions about specific training events, please call the contact person listed in the training schedule or your [Adult Programs Representative](#).

Sincerely,

A handwritten signature in cursive script that reads "Suzanne P. Merrill".

Suzanne P. Merrill, Chief
Adult Services Section

SPM:ksw

AFS-08-2011