



NC DEPARTMENT OF  
**HEALTH AND  
 HUMAN SERVICES**  
 Office of the Controller

ROY COOPER • Governor  
 MANDY COHEN, MD, MPH • Secretary  
 LAKETHA M. MILLER • Controller

September 27, 2018

Dear County Director of Social Services:

**Subject: Fiscal Reporting Procedures regarding the Child Support Enforcement Disaster Non-Reimbursement**

We have activated the following codes, effective beginning September 2018 services reimbursed October 2018, to access the **Child Support Enforcement Disaster Non-Reimbursement**. We have activated the new application code for all 100 DSS County Agencies including the 8 IV-D County Agencies to claim cost as it relates to Child Support Enforcement Disaster Non-Reimbursement on the DSS-1571 report using the reporting procedures listed below.

**Part IC: (Child Support Enforcement - Salary and Fringe Benefits)**

Part I coding application code 791 under the title **Child Support Enforcement Disaster Non-Reimbursement Program Function 79, Column 18**, this application is funded as a 100% county share.

**Part II: (Administrative Expenditures and/or Purchased Services)**

<u>Program Code</u>	<u>Application Fund</u>	<u>Code</u>	<u>Description</u>
61-791	4	791	<u>XS315 and Reimbursement Reports</u> CSE Disaster Non-Reimb

**Part IV: (Purchased Services Requiring Client ID will have no requirements activated)**

There is no CFDA number for this fund. The related cost for the new application code 791 “**Child Support Enforcement Disaster Non-Reimbursement**” will not be tracked on the XS411 report. In terms of overhead for application code 791 in your NC-CoReLS’s software, this program will not draw overhead from Service Supervision & Clerical, Income Maintenance Supervision & Clerical, or Joint SVC & IM Workers.

If there are additional questions concerning the coding instructions, please contact your Local Business Liaison or County Administration Accounting Unit at (919) 527-6150.

Sincerely,

*Laketha M. Miller*  
 Laketha M. Miller

LMM

cc: Wayne E. Black                      Richard Stegenga                      Myra K Dixon                      Kathy Sommese  
 Jeannie Betts                              Lem Harris                              Pricillia Tabon                      Local Business Liaisons  
 DSS-1571 Contact Personnel

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • OFFICE OF THE CONTROLLER

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