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| **Application Process** |
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| Disability Determination Specialist Trainee classes occur frequently. Please check to see if there is a current posting for this position and if there is, submit a state application form! Be sure to designate the "job applied for" as **Disability Determination Specialist Trainee**. When you apply, you will be invited to test for a position. The test does not require previous knowledge of the disability program, but will test your ability to learn the types of information used on the job and your writing skills. Applicants will be invited to interview if they pass the test. |
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| Credentials and school accreditation will be verified. |
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| Applications may be faxed to (919) 212-3143 or mailed to: |
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| Disability Determination Services Personnel Office P.O. Box 243 Raleigh, NC 27602 |
| [Click here](http://www.osp.state.nc.us/jobs/gnrlinfo.htm#app) to download state applications (Form PD-107 and PD-107a) |
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| The Department of Health and Human Services will provide equal employment opportunity to all applicants without regard to race, religion, color, creed, national origin, sex, age, disability, or political affiliation/influence. All selection decisions shall be based solely on job-related criteria and comply with all federal and state employment laws, regulations and policies, and will be consistently applied to promote fairness, diversity, and integrity. |