**Brain Injury Advisory Council (BIAC) Meeting**

**June 13, 2024**

**9:00 am to 1:00 pm**

**Physical Meeting Location:** Ashby Building on The Dorothea Dix Campus, located at 1987 Umstead Drive, Raleigh, North Carolina.  The meeting will be in conference room 115.  Park in the parking lot between the Adams Building and the Ashby Building.  The entrance to the conference room is on the left side of the building when facing the front of the Ashby building.  It is also on the side of the building closest to the parking lot.  There is a glass door that has a doorbell for access to the building.  There is also an entrance on the side that will have the door propped open at the top of the steps.

**Virtual Link:** <https://www.zoomgov.com/j/1605223224>

**Meeting ID:** 160 522 3224

**Dial-in: One tap mobile**

+16692545252,,1605223224# US (San Jose)

+16468287666,,1605223224# US (New York)

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**Dial by your location**

• +1 669 254 5252 US (San Jose)

• +1 646 828 7666 US (New York)

• +1 646 964 1167 US (US Spanish Line)

• +1 415 449 4000 US (US Spanish Line)

• +1 551 285 1373 US (New Jersey)

• +1 669 216 1590 US (San Jose)

**Meeting ID: 160 522 3224**

**Find your local number:**[**https://www.zoomgov.com/u/aX3kPRsAw**](https://www.zoomgov.com/u/aX3kPRsAw)

**Agenda**

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| 9:00 – 9:30 | Welcome/State of BIAC Update  - Annual Report Hold  - Committee Hold  - BIAC Composition Hold  - Attendance Expectations (Bylaws) | Rose Randall, Chair |
| 9:30 – 10:30 | **DHHS Leadership Update**  BIAC composition update from DHHS Leadership –  - Guidance from State Leaders  - ACL Grant Consequences/Relationship  - Q & A  BIAC Stipend Discrepancies | Kelly Crosby & Ginger Yarbrough |
| 10:30 – 10:45 | **\* BREAK\*** | Rose Randall |
| 10:45 – 12:00 | BIAC Course Correction  - Review/Interpret Statute meaning for Council  - Review Current Relationship management between Council/DHHS/BIANC/Key Stakeholders  - Review Council Membership and Attendance **Requirements** and **Engagement**  **-** Review Council Standing Committees (*Children & Youth/ Service Delivery System/Public Policy/Prevention*) in relation to Council Business  - Council must update Bylaws to reflect current state of affairs  - Q & A | Grace Linthicum & Legal Team  Rose Randall (as needed) |
| 12:00 – 12:30 | Final Council Business   * Council Concerns – **Vote** (Quorum?) * Council Future – Ad Hoc Bylaws Committee * Committee Futures Direction * Council Open Comment | Rose Randall |
| 12:30 – 12:45 | Public Comment | Attendees |
| 12:45 – 1:00 | Wrap Up/Adjourn |  |

***Council members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest in the process of working on this Council. If any Council member has a conflict of interest or any appearance of conflict with respect to any matters coming before the Council at this meeting, please state them for the record. If during the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion or voting on the matter.***