REQUEST FOR APPLICATION No. DMH22-003BG-RFA
NC Comprehensive Opioid Abuse Site-Based Program: Justice System

Questions and Responses

Question:
Can there be two agencies listed under the contractor: the local government (serving as fiscal agent) AND a non-profit (implementing agency) with which the county contracts for a pre-trial diversion program, or would the county be the contractor and the non-profit would be a subcontractor?

The county will provide oversight, but the non-profit would have responsibility for all components in the scope of work and for aggregating reporting data.

Answer:
The local government would be the contractor and the non-profit would be the subcontractor or vice versa.

Question:
Will the webinar on November 5 be recorded and available afterwards?

Answer:
The webinar was recorded for internal purposes and will not be available to the public. However, the presentation has been posted to the DMH/DD/SAS Grant Opportunities website for reference.

Question:
Should an application be submitted as one .pdf file or as multiple files?

Answer:
The application can be submitted as either one .pdf file or multiple files but <u>must</u> include the Master Line-Item Budget provided in the Microsoft Excel spreadsheet template as a separate file.

Question:
Is there a sample budget available that can be downloaded?

Answer:

The Master Line-Item Budget has been posted to the DMH/DD/SAS Grant Opportunities website.

Question:
How many grants does the State intend to award for this program?

Answer:
Please refer to Section 3.0 of the RFA.

Question:
Is there a maximum amount that may be requested?

Answer:
Please refer to Section 3.0 of the RFA.

Question:
Does the 20-page limit include the Face Page, Cover Page, Budget, and project summary?

Answer:
Please refer to Section 12.0 of the RFA.

Question:
Are any of the instructions different for a TA manager application?

Answer:
The instructions in the RFA are applicable to the TA manager application; TA manager applicants should be sure to explain in their applications how they will meet the program requirements specified in Section 5.1.

Question:
Under the Organizational background of the application, who are resumes required for? Anyone on the budget or just those doing work on the project? (for example, would a resume for a grants administrator need to be included if any of their level of effort is covered under the grant application?)

Answer:
Please include a resume for any person who is identified to be contributing effort to the funded project. For funded positions that have not yet been hired, please provide a job description.

Question:
If our agency/organization is part of a larger system or has a parent agency/organization (corporation, university, etc.) do we need to describe the larger organization's/parent agency's board?

Answer:
Yes, please describe your parent agency's/organization's (corporation/university, etc) board in your application.

Question:
Do "major donors" include grants?

Answer:
Yes, if your organization holds active grants, please provide a brief description of the funded projects and the amount of funding.

Question:
Does this text on page 6 apply to the strategy A, B, and C grantees, to the TA manager, or to everyone? "Collect detailed process and fidelity measures to assess implementation via qualitative (e.g. key informant interviews, focus groups with participants) and quantitative (utilizing administrative to measure number of people screened, number of people eligible, number of people given MAT, etc.) methods. The qualitative portion of the evaluation will include questions relevant to secondary outcomes such as quality of life impacts, program quality, services gaps, and use of ancillary support services."

Answer:
All awardees will be required to submit performance measures as specified in the relevant portion of Section 5.3. Each site funded under areas A, B, or C will also develop an evaluation plan in collaboration with the TA Manager, which will include the elements specified in this language quoted from Section 5.1.

Question:
Under materials to demonstrate Contractor Qualifications and Capacity, are these materials needed for subcontractors, too, or just the prime? (For example, the list of board members, list of prior projects, etc.)?

Answer:
Please submit the items listed under Contractor Qualifications and Capacity for subcontractors in addition to submitting these documents for the prime contractors.

Question:
The budget template starts in January, but the stated project period begins in February. I wanted to confirm that we should be including only 5 months of expenses in the first budget period.

Answer:
The Master Line-Item Budget, which is the only acceptable format for application budget submission, begins in February 2022.

Question:

If we have an approved Indirect Cost Allocation Plan/federally negotiated indirect rate, do we use that one, or are we limited to 10% regardless?

Answer:
Please refer to Section 3.0 of the RFA.

Question:
Do you want subcontractors to put their budgets on the budget template, too, or can they just be line items on the primary?

Answer:
Any subcontractors need to complete the Master Line-Item Budget in detail. The primary budget should include one line for the total of all subcontractor's budgets.

Question:
What information should be entered in the "Catchment Area #" on the Cover Page of the application?

Answer:
Please write in this space the counties the proposed program will serve.

Question:
For the Comprehensive Jail-based MAT Program option, would you consider post-release, community-based MAT to recently incarcerated individuals who received Jail-based MAT as a continuum of care?

Answer: A comprehensive Jail-based MAT Program is one that operates within the jail setting. A Community-based MAT program is one that operates in a community setting.

Question:
Is there any limitation on the number of awards per county or by region?

Answer:
No, there is no limitation on the number of awards per county or by region.

Question:
On the Cover Page area To Be Completed by Contractor, it calls for Catchment Area # (see p.5): RFA Page 5 lists Program Requirements – where can we find a list of Catchment Areas specific to the RFA?

Answer:
Please use this space to write the counties the proposed program will serve.

Question:

During the webinar, there were one or two examples provided of a curriculum for a jail-based overdose prevention education program - can you please share the names of these examples?

Answer:
The materials referenced in the webinar were the SAMHSA Opioid Overdose Prevention Toolkit, National Sheriff's Association Jail-based MAT Guide, SAMHSA's Use of Medication Assisted Treatment for Opioid Use Disorder in Criminal Justice Settings.

Question:
In the pre-arrest section do you have to choose either LEAD or pre-trial diversion, or can you do both?

Answer:
You can do both.

Question:
Do you have a preference regarding Letters of Support? If we are applying for more than one area, do we need multiple letters or can we condense it into a single letter?

New Answer:
Please refer to Section 12.0 of the RFA.

Question:
How detailed do the Letters of Support need to be?

Answer:
The letters need to demonstrate the level of need, as well as your community partners' level of support for your project.

Question:
Since the budget should be submitted in Excel, does that mean it is not part of the 20-page limit for the RFA submission?

Answer:
The Master Line-Item Budget (Microsoft Excel spreadsheet) will not be included in the 20-page limit.

Question:
Since one of the Performance Goals referenced supporting individuals with disabilities or elderly individuals, would this include people without substance use histories?

Answer:
The purpose of this grant opportunity is to support the reduction of opioid overdose related deaths throughout the state of North Carolina among the justice-involved

population; all applications should clearly explain how they will meet the needs of people with opioid use disorders even if the group they intend to serve may include people who do not have opioid use disorder.

Question:
Is it safe to assume that if Narcan is an approved cost, that the MAT medication is allowable as well?

Answer:
Yes.

Question:
Incentives and contingency management are not allowable costs. However, if we have a section in the budget to address participant SDOH needs, is that considered one of those categories?

Answer:
Social Determinants of Health (financial assistance/payments) are to be based on need and are not to be used as incentives. SDOH funds would be requested in the "Other" section of the Master Line-Item Budget, using the line "Not Otherwise Classified" for those funds, including a narrative explanation regarding the request.

Question:
Will the TA provider have access to grantee applications?

Answer:
The TA provider will have access to information related to scope of work and programmatic details. The TA provider will not receive grantees complete applications.