



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
MARK T. BENTON • Assistant Secretary for Public Health
Division of Public Health

February 14, 2020

Memorandum

NC CACFP 20-04

To: Institutions Participating in the Child and Adult Care Food Program
From: Courtney Jones, Special Nutrition Programs Manager *Courtney E. Jones*
Subject: The Child and Adult Care Food Program (CACFP) Advisory Council

The purpose of this memorandum is to notify Child and Adult Care Food Program (CACFP) institutions about the establishment of the North Carolina CACFP Advisory Council (“the Council”). The Council is being developed to promote leadership and collaboration between institutions participating in the CACFP and the State agency. Please return the North Carolina CACFP Advisory Council application by **March 13, 2020**. The Council will be comprised of eleven (11) members plus the CACFP Program Manager and Nutrition Services Branch Head. Council announcements will be made no later than **March 31, 2020**. The Council’s first meeting will be held **April 9, 2020** in Raleigh, NC.

Independent Centers and Sponsoring Organizations, external stakeholders, and the State agency will work together by sharing successful strategies; by identifying existing and needed local, regional, and state resources, program implementation, and training needs; and improving processes and communication within the state. With input from Independent Centers and Sponsoring Organizations in their regions, members will inform the State agency of CACFP issues at the local and regional levels. The Council, while not vested with decision-making authority, will serve a critical role in improving the work of CACFP program participants.

Submit applications to:

Email: Courtney.jones@dhhs.nc.gov
Fax: 919-870-4818
Mail: North Carolina Child and Adult Care Food Program
Attn: Courtney Jones
5601 Six Forks Road
1914 Mail Service Center
Raleigh, NC 27699-1914

Institutions should direct any questions concerning this announcement to their Regional Consultant or Courtney Jones at 919-707-5775 or courtney.jones@dhhs.nc.gov.

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LOCATION: 5605 Six Forks Road, Building 3, Raleigh, NC 27609
MAILING ADDRESS: 1931 Mail Service Center, Raleigh, NC 27699-1931
www.ncdhhs.gov • TEL: 919-707-5000 • FAX: 919-870-4829

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