



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
KODY H. KINSLEY • Secretary
SUSAN G. OSBORNE • Assistant Secretary for Human Services

February 28, 2023

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: Child Support Managers and Supervisors

SUBJECT: Standard Intergovernmental Child Support Enforcement Forms
Expiration Date

REQUIRED ACTION: Information Only Time Sensitive Immediate

The Office of Management and Budget approved the 13 Intergovernmental Child Support Enforcement forms and instructions (OMB No. 0970-0085) without change for use in intergovernmental case processing. The new expiration date is Feb. 28, 2026. The forms have been updated in ACTS to reflect the new expiration date.

The intergovernmental forms include:

- Child Support Agency Confidential Information Form
- Child Support Locate Request
- Declaration in Support of Establishing Parentage
- General Testimony and instructions
- Letter of Transmittal Requesting Registration
- Notice of Determination of Controlling Order
- Personal Information Form for UIFSA 311
- Child Support Agency Request for Change of Support Payment Location Pursuant to UIFSA § 319
- Child Support Enforcement Transmittal #1 — Initial Request
- Child Support Enforcement Transmittal #1 — Acknowledgment
- Child Support Enforcement Transmittal #2 — Subsequent Actions
- Child Support Enforcement Transmittal #3 — Request for Assistance/Discovery
- Uniform Support Petition

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • CHILD SUPPORT SERVICES

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If you have any questions, please contact the Policy & Training Unit at csetraining@dhhs.nc.gov or your Regional Continuous Quality Improvement (CQI) Specialist.

Sincerely,

A handwritten signature in cursive script that reads "Carla L. West".

Carla L. West
Senior Director for Human Services

Cc: Regional CQI Specialist
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