



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
KODY H. KINSLEY • Secretary
SUSAN G. OSBORNE • Deputy Secretary for Opportunity and Well-Being

July 26, 2023

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES
ATTENTION: Child Support Managers and Supervisors

SUBJECT: INFORMATION: County Annual Report of Incentive Expenditures SFY2023

REQUIRED ACTION: <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Time Sensitive Action Needed <input type="checkbox"/> Immediate Action Needed
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Pursuant to Session Law 2015-241; SECTION 12C.7(c), County Child Support Services Programs are required to:

1. Submit an annual plan describing how federal incentive funding would improve program effectiveness and efficiency as a condition of receiving federal incentive funder; and
2. Report annual on:
 - (i). how federal incentive funding has improved program effectiveness and efficiency and been reinvested into their programs;
 - (ii) provide documentation that the funds were spent per their annual plan; and
 - (iii) explain any deviations from their plans.

The Annual Report of Incentive Expenditures for SFY2023 is due on Monday, August 21, 2023. The document will be distributed to individual counties via email by Monday, July 31, 2023. A sample of the report is attached.

The document includes the following elements that are populated for each county:

- **TOTAL INCENTIVE FUNDS ESTIMATE REPORTED FOR SFY2023** (this is the amount the county estimated to receive and spend for SFY2023)
- **INCENTIVE FUNDS ADVANCED FOR SFY2023** (10.2022 – 06.2023) (this is the amount of incentive funds advanced to the county for SFY2022)
- **FINAL SETTLEMENT FOR FFY2021 DISBURSED 05.2023** (this is the final settlement paid to the county for FFY2020)
- **TOTAL INCENTIVE FUNDS PAID TO THE COUNTY DURING SFY2023** (this is the total of the amount advanced and the final settlements paid)
- **EXPECTED OUTCOMES USING INCENTIVE FUNDS** (this is the information provided by the county regarding outcomes due to reinvesting incentive funds)
- **SFY2021 versus SFY2022 PERFORMANCE MEASURE COMPARISONS FOR COUNTY** (this is informational only and provides each county’s performance for SFY2023 as compared to SFY2022)

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

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The document also includes the following information that **must** be completed by the county (these areas are highlighted in yellow):

- **TOTAL INCENTIVE EXPENDITURES REINVESTED DURING SFY2023** (this is the total amount the county spent of the total incentive funds received during SFY2022, including the final settlement)
- **TOTAL INCENTIVE FUNDS RETAINED BY COUNTY DURING SFY2023** (this is the total amount of the total incentive funds received during SFY2022, including the final settlement, the county retained)
- **IF THERE WERE ANY CHANGES TO THE SFY INCENTIVE SPENDING PLAN, INDICATE THOSE CHANGES AND THE IMPACT ON THE OUTCOME OF PERFORMANCE MEASURES** (this section should be populated if there was a deviation in the original spending plan and indicate how the change impacted the outcomes, this section may also be used to indicate any explanation regarding final performance measure outcomes)

The County Annual Plan for Incentive Funds will be sent to the counties by August 21, 2023 and will be due Monday, September 18, 2023. More information will be provided at a later date.

If you have questions, please contact Debbie Henderson at 919-855-4455 or via email at debra.henderson@dhhs.nc.gov.

Sincerely,



Verna Donnelly
North Carolina Child Support Deputy Director

Attachment

cc: IV-D Regional CQI Specialists

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