



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

SUSAN G. OSBORNE • Deputy Secretary for Opportunity and Well-Being

January 23, 2024

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: Child Support Managers and Supervisors

SUBJECT: Federal Poverty Guidelines

REQUIRED ACTION: X Information Only  Time Sensitive  Immediate Action

The federal poverty guidelines are issued each year in the Federal Register by the Department of Health and Human Services. Updates to these guidelines have been published and are effective January 11, 2024.

The \$25.00 application fee for CSS services can be reduced to \$10.00 if the applicant 's individual gross income does not exceed the federal poverty guidelines. Chapter B, Topic 5, Section C in the Child Support Services Manual has been updated to reflect these changes to assist in determining the appropriate fee.

If you have any questions, please contact the Policy and Training Unit at [csetraining@dhhs.nc.gov](mailto:csetraining@dhhs.nc.gov) or your Continuous Quality Improvement Specialist.

Sincerely,

Verna Donnelly  
North Carolina State Child Support Deputy Director

cc: Continuous Quality Improvement Specialists

CSS\_24\_07

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES**

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