



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

SUSAN G. OSBORNE • Deputy Secretary for Opportunity and Well-Being

February 22, 2024

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES  
ATTENTION: Child Support Managers and Supervisors

SUBJECT: Income Withholding for Support

REQUIRED ACTION:  Information Only  Time Sensitive  Immediate

On February 26, 2024, the revised Income Withholding for Support (DSS-4702) with the new federal expiration date of August 31, 2026, minor style changes, and some verbiage changes will be available in the Automated Collection and Tracking System (ACTS).

Notable verbiage changes include all references to the Office of Child Support Enforcement (OCSE) being changed to the Office of Child Support Services (OCSS), and CSA Agency Case ID has changed to Case ID.

If you have any questions, please contact the Policy and Training Unit at [csetraining@dhhs.nc.gov](mailto:csetraining@dhhs.nc.gov).

Sincerely,

Verna Donnelly  
North Carolina Child Support Deputy Director

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