



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

LISA TUCKER CAULEY • Division Director, Human Services

April 18, 2024

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

**ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM MANAGERS, CHILD WELFARE SUPERVISORS,
AND FISCAL STAFF**

SUBJECT: RELOCATION OF NCDHHS POLICY CWS MANUALS, APPENDICES, FORMS & NOTICES

REQUIRED ACTION: Information Only Time Sensitive Immediate

PURPOSE: DISTRIBUTION OF NEW LINK TO NCDHHS CWS DOCUMENTS

The North Carolina Division of Social Services (NCDSS) is releasing this letter to announce the relocation of all NCDHHS Policy Manuals, Appendices, Forms, and Notices:

All policy manuals, appendices and forms can be located at: <https://policies.ncdhhs.gov/>.

1. Scroll down to "Divisional N-Z Library"
2. Click on "Social Services"
3. Click on "Child Welfare Services" and select options:
 - "CWS Policies/Manuals"
 - "CWS Administrative Letters"
 - "CWS Change Notices"

To locate CWS Forms, type "forms" in the search box or the specific form title or number.

For questions, please contact your Regional Child Welfare Specialist or the State Permanency Policy Consultant, Sonya Morgan at sonya.morgan@dhhs.nc.gov.

Sincerely,

Carla McNeill

Carla McNeill, MSW

Section Chief for Permanency Planning
Division of Social Services, Child Welfare
North Carolina Department of Health and Human Services

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Cc: Lisa Tucker Cauley, Senior Director of Human Services
Adrian Daye, Deputy Director for Child Welfare Practice
Kathy Stone, Section Chief for Safety and Prevention Services
Kimaree Sanders, Section Chief for Regulatory and Licensing
Peter West, Section Chief for County Operations

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