



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
SUSAN OSBORNE • Assistant Secretary for County
Operations for Human Services

September 24, 2021

DEAR COUNTY DIRECTOR of SOCIAL SERVICES

ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM MANAGERS, and FISCAL STAFF

SUBJECT: FAMILY REUNIFICATION SERVICES ANNUAL PLAN

REQUIRED ACTION: ___ Information Only **X** Time Sensitive ___ Immediate

PURPOSE: To provide county child welfare agencies with the template for the required Family Reunification Services Annual Plan, which is due by November 1, 2021.

As part of the NCDSS Monitoring Plan for Family Reunification Services funded with Promoting Safe and Stable Families (Title IVB-2), each county child welfare agency must submit an annual plan on the attached template as referenced in the DCDL_CWS_11_21 released on April 9, 2021 and the DCDL_CWS_25_21 released on July 2, 2021. The plan covers the time between June 1, 2021 and May 31, 2022. In the plan, agencies will:

- Estimate the number of children, parents, and families that they will serve.
- Project the percentage of each type of allowable services that they will offer as well as the expected internal staff members or community service providers.
- Describe why they selected this particular service(s), how they will track eligibility, maintain documentation, and list any changes from the type of services provided during the previous fiscal year.
- Have the County DSS Director sign the report.

The report is due by Monday, November 1, 2021 to Wendy Clewis at wendy.clewis@dhhs.nc.gov

NCDSS recognizes that family needs, staff members, and services providers may change during the year after the plan has been submitted. These changes should be acknowledged and explained in the county child welfare agency's Family Reunification Annual Report, which will be due on June 15, 2022.

If you have any questions, please contact Wendy Clewis at wendy.clewis@dhhs.nc.gov

Sincerely,

A handwritten signature in cursive script that reads "Kathy P. Stone".

Kathy Stone, Section Chief for CPS and Prevention

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • CHILD WELFARE SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603

MAILING ADDRESS: 2406 Mail Service Center, Raleigh, NC 27699-2406

www.ncdhhs.gov • TEL: 919-527-6340 • FAX: 919-773-6714

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Cc: Susan Osborne, Assistant Secretary for County Operations
Lisa Cauley, Senior Director for Child, Family and Adult Services
Teresa Strom, Section Chief for County Operations
Carla McNeill, Section Chief of Permanency
Linda Waite, Acting Section Chief for Licensing & Regulatory

Attachments: Family Reunification Services Annual Plan Template

DCDL_CWS_38_21