



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

SUSAN OSBORNE • Deputy Secretary for Opportunity and Well-Being

August 31, 2023

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

**ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM ADMINISTRATORS, MANAGERS,
SUPERVISORS, AND SOCIAL WORKERS**

SUBJECT: DCDL_CWS_58_2023_UPDATED PREPARATION INFO FOR FEDERAL IV-E ELIGIBILITY REVIEW

REQUIRED ACTION: Information Only Time Sensitive **Immediate**

The purpose of this letter is to provide counties with additional information in preparation for our next Federal Title IV-E Eligibility Review. North Carolina has received information that the review is scheduled to take place the second week of July 2024. North Carolina's adherence to Title IV-E eligibility criteria will be assessed in the review. Cases subject to this review will be identified as any case where the child receives IV-E foster care maintenance payments during the period under review (PUR). The PUR for the federal audit has been identified as April 1, 2023, to September 30, 2023. A sample of 80 cases will be pulled from all cases subject to the review, an additional 20 cases will be pulled for the oversample. North Carolina expects to receive the sample of cases in May of 2024.

On May 4, 2023, NC DSS released DCDL, CWS-27-23, which provided guidance on how to begin to prepare for the federal review. County agencies were advised to begin reviewing every case for which an IV-E foster care payment was made during the period of review, using the Federal Review Tool and Instructions by October 31, 2023. If an overpayment adjustment needs to be made, the procedure for submitting the DSS-5274, Request for Adjustment for Foster Care Assistance Payment remains the same. Please contact Tina Bumgarner at Tina.Bumgarner@dhhs.nc.gov or at 828-397-3901 for any questions regarding overpayment adjustments.

All funding adjustments must be submitted no later than November 30, 2023. This deadline was extended from the previous date of August 15, 2023, that was provided in DCDL CWS-27-23 because North Carolina has been given a later date for the review by the Children's Bureau. This date allows for timely submission of return reimbursements before the Federal selection of sample cases. In addition, any changes in funding source will need to be updated on the DSS-5094 (Child Placement and Payment System).

If you have questions or need clarification, please contact Beth Riley at beth.riley@dhhs.nc.gov or at 336-608-8322. We recognize that we are asking a great deal from you and your staff in preparation for this federal review. Adequate preparation is necessary for North Carolina to be in compliance with federal regulations.

Sincerely,

Kimaree Sanders

Kimaree Sanders, MSW, MPA
Section Chief for Regulatory and Licensing
Division of Social Services, Child Welfare
North Carolina Department of Health and Human Services

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Cc: Lisa T. Cauley, Senior Director of Human Services
Katie Swanson, Deputy Director for County Operations
Adrian Daye, Deputy Director for Child Welfare Practice
Kathy Stone, Section Chief for Safety and Prevention
Carla McNeill, Section Chief for Permanency
Peter West, Section Chief for County Operations

ATTACHMENT: Federal IV-E Monitoring Tool

CWS-58-23