



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
KODY H. KINSLEY • Secretary
LISA TUCKER CAULEY • Division Director, Human Services

July 25, 2024

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

**ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM ADMINISTRATORS, MANAGERS,
SUPERVISORS, AND SOCIAL WORKERS**

SUBJECT: INTERSTATE COMPACT ON THE PLACEMENT OF CHILDREN REVISED FORMS

REQUIRED ACTION: Information Only Time Sensitive Immediate.

North Carolina Division of Social Services (NCDSS) is committed to improving the services of the Interstate Compact on the Placement of Children (ICPC). ICPC is a statutory agreement that establishes specific requirements that must be met before a child or youth can be placed out of state.

To assist in the provision of ICPC services, NCDSS is providing the revised ICPC forms required when submitting an ICPC request. Effective immediately, please use the revised forms, accessible below, when sending an ICPC request:

- [DSS 1837: 100A Interstate Compact on the Placement of Children Request](#)
- [DSS 1837I: Instructions for Completing Form ICPC 100A](#)
- [DSS 1838: 100B Interstate Compact Report of Child's Placement Status](#)
- [DSS 1838I: Instructions for Completing Form ICPC 100B](#)
- [DSS 1841: ICPC Regulation 2 Case Manager Statement of Interest](#)
- [DSS 5252: ICPC Priority Request and Regulation 7 Case Manager Statement of Interest Combined Form](#)

The downloadable ICPC forms are located for easy access at NCDHHS Policies and Manuals by search at <https://policies.ncdhhs.gov/divisional-n-z/social-services/ss-forms/>. If you have questions, you may send an email to ICPC at nc.icpc@dhhs.nc.gov or contact Althea Swinson, Deputy Compact Administrator, at althea.swinson@dhhs.nc.gov.

Sincerely,

Kimaree Sanders

Kimaree Sanders, MSW, MPA
Section Chief for Regulatory and Licensing
NC DHHS, DSS, Child Welfare

Cc: Lisa T. Cauley, Senior Director of Human Services
Adrian Daye, Deputy Director for Child Welfare Practice
Kathy Stone, Section Chief for Safety and Prevention
Peter West, Section Chief for County Operations
Heather McAllister, Section Chief for Child and Family Services

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NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603
MAILING ADDRESS: 2401 Mail Service Center, Raleigh, NC 27699-2401
www.ncdhhs.gov • TEL: 919-855-6335 • FAX: 919-334-1018

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