



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
KODY H. KINSLEY • Secretary
LISA TUCKER CAULEY • Division Director, Human Services

July 26, 2024

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM MANAGERES, CHILD WELFARE SUPERVISORS, AND ADMINISTRATIVE STAFF

SUBJECT: NYTD SERVICE CODE REPORTING REMINDERS

REQUIRED ACTION: Information Only **Time Sensitive** **Immediate**

The National Youth in Transition Database (NYTD) tracks services and outcomes of youth and young adults connected to the child welfare system. This is done by tracking services provided to a sample population of youth and young adults and their experiences and/or outcomes. All independent living services are reported through the Services Information System (SIS). The specific service codes and definitions are attached to this letter.

To ensure that North Carolina is accurately reporting information on the support provided to this vulnerable population, county agencies should evaluate current administrative processes to confirm thorough and consistent service reporting is being completed and accurate service codes are open and closed timely.

Office Hours

NC Division of Social Services (NCDSS) invites you to join one of the following Virtual Office Hours below to provide county agencies with technical assistance regarding SIS codes and NYTD questions. Recordings of the webinars will be posted approximately 4-6 weeks after the webinars.

1. Wednesday, August 14, 2024, from 2:00PM-3:00PM:
<https://attendee.gotowebinar.com/register/5415908846172952924>
2. Thursday, August 15, 2024, from 10:00AM-11:00AM:
<https://attendee.gotowebinar.com/register/898829206246058581>

If you have any questions, please email them to Sarah Phillips at sarah.phillips@dhhs.nc.gov.

Sincerely,

Adrian W. Daye
Deputy Director for Child Welfare Practice
Division of Social Services, Child Welfare
North Carolina Department of Health and Human Services

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603
MAILING ADDRESS: 2401 Mail Service Center, Raleigh, NC 27699-2401
www.ncdhhs.gov • TEL: 919-527-6404 • FAX: 919-733-3052

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Cc: Lisa Tucker Cauley, Senior Director of Human Services
Ben Rose, Lead Regional Director
Kathy Stone, Section Chief for Safety and Prevention Services
Kimaree Sanders, Section Chief for Regulatory and Licensing
Peter West, Section Chief for County Operations
Heather McAllister, Section Chief for Child and Family Services

CWS-62-2024

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603
MAILING ADDRESS: 2401 Mail Service Center, Raleigh, NC 27699-2401
www.ncdhhs.gov • TEL: 919-527-6404 • FAX: 919-733-3052

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER