

NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

JOYCE MASSEY-SMITH, MPA •
Director, Division of Aging and Adult Services

July 19, 2018

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: ADULT SERVICES SUPERVISORS AND PROGRAM MANAGERS

SUBJECT: ADULT PROTECTIVE SERVICES SURVEY

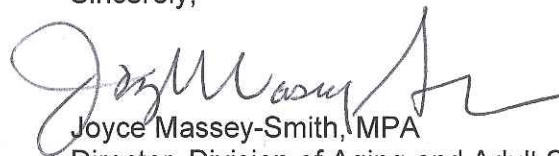
The Division of Aging and Adult Services is conducting the annual survey of North Carolina's Adult Protective Services (APS) Program to collect information about the needs of vulnerable older adults and adults with disabilities who come to the attention of your agency. The survey covers the period July 1, 2017 through June 30, 2018. Data from the survey allows the Division to capture information not collected in the Adult Protective Services Register (APS-R) and provides a more complete picture of APS in NC. Total reports received in an agency, referrals, outreach activities, and staff time and resources to carry out the county programs are the key pieces of information collected in the survey. Once the survey data is compiled it will be shared with all DSS's and key stakeholders.

The survey is automated and requires you to input data from your 2017 APS Register Reports, agency's APS log, and completed APS intake forms. The survey tool will compute all calculations. Instructions for each section of the survey are located at the top of each worksheet. This year we added an additional question to the survey tool related to time spent on screened out reports that had some form of outreach or information & referral. You will see these new questions highlighted in green on the survey.

In order for the Division to compile the data in a timely manner, please complete, save and send all pages of the worksheet as an email attachment to Anita.Engasser@dhhs.nc.gov no later than August 10, 2018. You may also fax the completed worksheet to Anita Engasser at 919-715-0023. Please note that the survey must be reviewed and signed by the director.

Thank you for your prompt attention to this matter. If you have questions or need additional information, please contact Sarah M. Smith at 919-855-3463.

Sincerely,



Joyce Massey-Smith, MPA
Director, Division of Aging and Adult Services

JMS/sms/pg

Att.
DAAS-AS-02-2018

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF AGING AND ADULT SERVICES

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APS Reports

Instructions: Complete Report Worksheet using information from your APS Log, APS Intake Forms and APS Register Reports for the period 7/1/2017 to 6/30/2018. All numbers will be transferred to Survey Summary worksheet automatically.

Item #	Instructions	Number (#)
1	Total number of APS Reports received from 7/1/2017 through 6/30/2018. An APS Report is a completed APS Intake Tool. (Use agency APS Log)	_____
2	Total number of APS Reports that were screened in for evaluation during the above time-frame. (Use agency APS Log)	_____
3	Reports not accepted for evaluation *Do not complete (automated formula, Item1 - Item2)	0
4	For reports not accepted for evaluation (Item 3 above), total number of reporters or subjects of reports given Information and Referral (see definitions worksheet)	_____
5	For reports not accepted for evaluation (Item 3 above), total number of subjects of reports who were provided Outreach (see definitions worksheet)	_____
6	For reports not accepted for evaluation (Item 3 above), total number of required notices sent to (use your own data collection method or APS Log):	
6a	Law Enforcement	_____
6b	Division of Health Services Regulation or Adult Home Specialist	_____
6c	District Attorney	_____
6d	Veterans Administration	_____
6e	Department of Medical Assistance	_____
6f	Social Security Administration	_____