



North Carolina Department of Health and Human Services

Division of Aging and Adult Services

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Beverly Eaves Perdue, Governor
Albert A. Delia, Acting Secretary

Dennis W. Streets, Director
919-855-3400

April 17, 2012

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

**ATTENTION: ADULT SERVICES SUPERVISORS AND PROGRAM MANAGERS
MEDICAID PROGRAM ADMINISTRATORS AND SUPERVISORS**

SUBJECT: UPCOMING ADULT SERVICES VIDEO CONFERENCE TRAININGS

We are pleased to announce that the following adult services trainings will be available through video conference events during the months of May and June:

- **May 31, 2012 - At-Risk Case Management Training (Video Conference)**
- **June 13, 2012 - Guardianship II: Planning Services with Wards and Their Families (Video Conference)**
- **June 21, 2012 - State/County Special Assistance Training (Video Conference)**

These trainings will also continue to be offered in face-to-face, classroom format throughout the year. We request that each agency assess the training needs of its staff to determine whether the video conference or face-to-face, classroom format is most appropriate.

Detailed information concerning each video conference training, including content, objectives and intended audience, can be found at <http://ncdhhs.gov/aging/adultsvcs/TrainingCalendar.pdf> and at <http://www.ncswLearn.org>.

All video conference trainings are three hours and 45 minutes long, lasting from 9:00 AM to 12:45 PM, and will be offered at the following six video conference sites across the state:

Stanly Community College
Snyder Building, Room 226
Albemarle

Martin Community College
Building 1, Room 10A
Williamston

UNC-Asheville
Robinson Hall, 129 Steelcase Teleconference Center
Asheville

Wilkes Community College
Lowe's Hall, Room 1712
Wilkesboro

UNC-Wilmington
Education Building, Room 266
Wilmington

Information Technology Services
3900 Wake Forest Road
Raleigh

Individuals wishing to participate in any of the video conference trainings must pre-register online at <http://www.ncswLearn.org> for the specific location they wish to attend. There is no registration fee. Since space is limited at each of the video conference sites, registration information should be completed at least two weeks in advance of each training event individuals wish to attend. A maximum limit of three individuals from the same agency may register per event, and those individuals must register for the same video conference site.

Dear County Director of Social Services

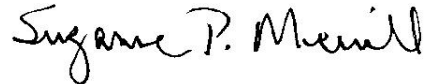
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A confirmation letter and directions to the training site will be sent to those who register. If you have questions about the registration process, please contact Monica Nealous at (919) 855-3457 or Monica.Nealous@dhhs.nc.gov.

Questions or requests for additional information regarding the content of a specific training should be directed to the contact person listed in the training information at <http://ncdhhs.gov/aging/adultsvcs/TrainingCalendar.pdf>.

Sincerely,

A handwritten signature in black ink that reads "Suzanne P. Merrill". The signature is written in a cursive style with a large initial 'S'.

Suzanne P. Merrill, Chief
Adult Services Section

SPM:ksw

AFS-06-2012