



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
JOYCE MASSEY-SMITH, MPA •
Director, Division of Aging and Adult Services

August 7, 2018

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: SPECIAL ASSISTANCE STAFF

SUBJECT: SPECIAL ASSISTANCE CLUSTER TRAINING

The Division of Aging and Adult Services (DAAS), Special Assistance (SA) Unit, has scheduled state-wide cluster training for September and October 2018. This training goes beyond the basic policy and was developed from evaluation of monitoring results and from most asked ListServ questions. It will provide additional guidance to Special Assistance eligibility staff with processing SA cases in NC FAST and expand upon basic Special Assistance policy.

Each county has been assigned a date and designated location. There is no registration cost, and pre-registration is not required. The training will be conducted from 9:00 a.m. to 3:45 p.m. with an hour lunch break. (Lunch is not provided.) Because of limited space, we request counties send a maximum of five (5) individuals. It is highly recommended that county supervisors, leads, and training staff attend.

Attached is the training schedule which also identifies the training location to which each county is assigned. Additional information, including the training agenda and description of training topics, will be forthcoming. If you have any questions regarding this communication, please contact Monica Nealous at 919-855-3457, or by email at monica.nealous@dhhs.nc.gov.

DAAS appreciates all efforts to ensure staff are trained. We look forward to your participation.

Sincerely,


Joyce Massey-Smith
Director

JMS/wb/cw/pg

Attachment

DAAS_AS_04_2018

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF AGING AND ADULT SERVICES

LOCATION: 693 Palmer Drive, Taylor Hall, Raleigh, NC 27603
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www.ncdhhs.gov • TEL: 919-855-3400 • FAX: 919-733-0443

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

SPECIAL ASSISTANCE CLUSTER TRAINING SCHEDULE SEPTEMBER/OCTOBER 2018

Date	Assigned Counties	Training Location
Tuesday September 11	Alexander, Alleghany, Ashe, Caldwell, Catawba, Gaston, Iredell, Lincoln, Surry, Watauga, Wilkes, Yadkin	IREDELL COUNTY DSS 549 Eastside Drive Statesville, NC 28625
Wednesday September 12	Anson, Cabarrus, Davidson, Davie, Mecklenburg, Montgomery, Moore, Richmond, Rowan, Scotland, Stanly, Union	STANLY COUNTY DSS AUDITORIUM 1000 N. First Street Albemarle, NC 28001
Tuesday September 18	Alamance, Caswell, Chatham, Durham, Forsyth, Guilford, Orange, Person, Randolph, Rockingham, Stokes	ORANGE COUNTY DSS 113 Mayo Street Hillsborough, NC 27278
Wednesday September 19	Cumberland, Franklin, Harnett, Hoke, Johnston, Lee, Nash, Wake, Wayne, Wilson	JOHNSTON COUNTY DSS 714 North St. (Building 3) Smithfield, NC 27577
Tuesday September 25	Beaufort, Carteret, Craven, Greene, Jones, Lenoir, Onslow, Pamlico, Pitt	JONES COUNTY CIVIC CENTER 832 North Carolina Hwy 58 Trenton, NC 28585
Wednesday September 26	Bladen, Brunswick, Columbus, Duplin, New Hanover, Pender, Robeson, Sampson	BRUNSWICK COUNTY CO-OP EXT SERVICES 26 Referendum Dr. NE (Bldg "N") Bolivia, NC 28422
Tuesday October 2	Bertie, Edgecombe, Gates, Granville, Halifax, Hertford, Martin, Northampton, Vance, Warren	NORTHAMPTON COUNTY DSS 9588 NC Hwy 305 Jackson, NC 27845
Wednesday October 3	Camden, Chowan, Currituck, Dare, Hyde, Pasquotank, Perquimans, Tyrrell, Washington	DARE COUNTY ADMINISTRATIVE BUILDING (Room 168) 954 Marshall C. Collins Dr. Manteo, NC 27954
Tuesday October 9	Avery, Buncombe, Burke, Cleveland, Henderson, Madison, McDowell, Mitchell, Polk, Rutherford, Transylvania, Yancey	McDOWELL TECHNICAL COMM. COLLEGE – Universal Advanced Manufacturing Center 634 College Dr. Marion, NC 28752
Wednesday October 10	<i>Cherokee, Clay, Graham, Haywood, Jackson, Macon, Swain</i>	CLAY COUNTY DSS (DSS Training Room) 119 Courthouse Dr. Hayesville, NC 28904