



North Carolina Department of Health and Human Services  
Division of Aging and Adult Services

Pat McCrory  
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Aldona Z. Wos, M.D.  
Ambassador (Ret.)  
Secretary DHHS

Suzanne P. Merrill  
Division Director

**DAAS ADMINISTRATIVE LETTER NO. 15-01**

**To: Area Agencies on Aging Directors**

**Subject: SFY 13-14 County Aging Services Data and SFY 15-16 County Budget Instructions**

**Date: January 29, 2015**

It is once again time for the Aging County Data Package for use by local committees in recommending a funding plan for the Home and Community Care Block Grant (HCCBG). The explanation of the State and County Expenditure Report for State Fiscal Year (SFY) 2013-2014, as well as the expenditure reports by county, agency, and service can be accessed at <http://www.ncdhhs.gov/aging/expendeddata.htm>. The Area Agency on Aging (AAA) will provide these reports to the lead planning agency for the Home and Community Care Block Grant in the county by March 1, 2015. The AAA's will also share the information with Chairs of the County Boards of Commissioners, County Managers and Local Aging Services Providers. The AAA can forward this Administrative Letter and/or develop its own correspondence.

The SFY 2015-16 Home and Community Care Block Grant (HCCBG) Budget Instructions, along with HCCBG formats will be available during the week of February 18<sup>th</sup> through the Division's website at <http://www.ncdhhs.gov/aging/cobudget/cobudgdn.htm>. HCCBG instructions are unchanged from last year. Effective cost development for services should continue to be emphasized. Potential service providers must give lead agencies service cost-computation worksheets and labor distribution schedules along with their service summaries, as specified on page 16 of the HCCBG Budget Instructions.

**SFY 15-16 Service Allocations**

The Division of Aging and Adult Services (DAAS) is presently reviewing current demographics related to the HCCBG Intrastate Funding Formula with Area Agencies on Aging and will allocate the funding to counties upon receipt of full FY 2014 Title III funding through the U.S. Administration for Community Living. Until the new HCCBG allocations are received, SFY 2014-15 funding should be a satisfactory planning estimate for next year.

Sincerely,

Suzanne P. Merrill, Director

SPM:hb

cc: DAAS Staff

Rebecca Troutman, NC Association of County Commissioners

Sherry Bradsher, DHHS Acting Deputy Director for Long Term Care and Family Services

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Tel 919-855-3400 • Fax 919-733-0443

Location: Taylor Hall, 693 Palmer Drive • Raleigh, NC 27603

Mailing Address: 2101 Mail Service Center • Raleigh, NC 27699-2101

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