



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

**ROY COOPER** • Governor

**MANDY COHEN, MD, MPH** • Secretary

**JOYCE MASSEY-SMITH, MPA** •  
Director, Division of Aging and Adult Services

September 8, 2021

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES**

**ATTENTION:** ADULT SERVICES SUPERVISORS AND PROGRAM MANAGERS

**SUBJECT:** ADULT SERVICES SURVEY SFY 2020 – 2021

**REQUIRED ACTION:**     Information Only     Time Sensitive     Immediate

The Division of Aging and Adult Services is conducting the annual survey of Adult Services programs in your agency. The survey covers the period of July 1, 2020 through June 30, 2021 and captures data not collected in the Adult Protective Services Register (APS-R) and Disinterested Public Agent Guardians (DPAG) systems. The Division uses this data when providing information to community partners and other stakeholders. Once the survey data is collected, a report will be generated and shared with County Departments of Social Services and other stakeholders.

The survey will be completed this year using the Microsoft (MS) Forms program and can be accessed by clicking [here](#). MS Forms should be familiar as it is the same program used to collect information via the monthly APS survey. Please continue to use data you have collected through your agency's internal logs. The fiscal questions on this year's survey have been changed and only include questions regarding county funding expensed for supplemental cost of care and guardianship contracts, if applicable.

For the Division to review, verify, and compile the data timely, please complete the survey no later than **October 1, 2021**. Please note that the survey must be reviewed by the Director prior to submission. If your agency's data is not received by the deadline then it will reflect zero on the data results in the final report.

We have included an attachment to this letter, that includes both the questions asked in the survey as well as additional guidance. It is recommended that you review the document prior to completing the survey. If you have questions or need additional information, please contact Sarah M. Smith at [sarah.smith@dhhs.nc.gov](mailto:sarah.smith@dhhs.nc.gov) or the Adult Services listserv at [DAAS.AdultServices@dhhs.nc.gov](mailto:DAAS.AdultServices@dhhs.nc.gov).

Sincerely,

Karey Perez  
Adult Services Section Chief

KP/sms/ctw

Attachment: AS 20-21 Survey Document

DAAS\_AS\_07\_2021

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF AGING AND ADULT SERVICES**

LOCATION: 693 Palmer Drive, Taylor Hall, Raleigh, NC 27603  
MAILING ADDRESS: 2101 Mail Service Center, Raleigh, NC 27699-2101  
www.ncdhhs.gov • TEL: 919-855-3400 • FAX: 919-733-0443

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER