



North Carolina Department of Health and Human Services
Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27603
Courier # 56-20-25

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Pheon Beal, Director
(919) 733-3055

May 20, 2002

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: Intake Supervisors, Work First Supervisors, Family and Children's Medicaid Supervisors, and Adult Medicaid Supervisors

SUBJECT: Refugee Assistance Program Manual

The Refugee Assistance Program is pleased to issue the *Refugee Assistance Program Manual*, which contains policy on Refugee Medical Assistance (RMA) and Refugee Cash Assistance (RCA). Previously RMA policy was in the Refugee Assistance Program Manual, Volume I, issued July 01, 2000. RCA policy was previously in the AFDC Manual 2700. The Refugee Assistance Program Manual will be on-line at the DHHS manual site, titled *Refugee Assistance Manual*. We hope this gives workers the information they need to better serve our refugee and asylee population.

Also, there is now a Refugee Assistance Program Consultant to answer questions and assist counties in serving refugees. If you have any questions about refugees and their eligibility, you may call Gail Andersen at (919) 733-3810, or e-mail Gail.Andersen@ncmail.net. (Please make sure you spell AndersEn correctly.)

Please share this information with your staff. If you have questions or need additional information, please contact Marlene Myers, State Coordinator of Refugee Resettlement, or Gail Andersen, Refugee Assistance Program Consultant, at (919) 733-3810.

Sincerely,

A handwritten signature in black ink, appearing to read "John T. Tanner".

John T. Tanner, Chief
Adult and Family Services Section

Gda

AFS-04-2002