



North Carolina Department of Health and Human Services  
Division of Social Services

2405 Mail Service Center • Raleigh, North Carolina 27699-2405

Courier 56-20-25 Fax 919-715-0023

Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director  
(919) 733-3055

April 17, 2003

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES:

ATTENTION: Adult Protective Services Supervisors

**SUBJECT: NEW TRAINING ON APS IN FACILITIES**

The Division of Social Services is pleased to announce the availability of a new two-day training entitled, "*Protecting Adults In Facilities.*" This training was developed in collaboration with county DSS Adult Services staff.

The workshop will provide participants an excellent opportunity to learn about and discuss the function of Adult Protective Services in facilities. This new curriculum will further an understanding of the difference between protecting disabled adults and regulating facilities, stress collaboration with other agencies and disciplines, and cover diverse methods of protecting disabled adults in facilities.

Social workers and supervisors with responsibility for evaluating and planning service interventions in APS cases will benefit from attending this workshop. The workshop is being offered as an advanced level training (beyond the Basic Skills Training) for APS staff. **All participants must have completed both Modules I and II of the "Adult Protective Services Basic Skills Training" before attending this workshop.**

A maximum of thirty participants will be accepted at each of the training sites and registration will be accepted on a first come, first served basis. There is no cost for this training however, **you must pre-register.** A registration form is attached. Please make copies as needed. Participants can expect to receive a confirmation letter and specific information about the training site after registering. Each workshop **begins at 9:30 a.m.** and will **end by 4:00 p.m.** on the **first day.** The **second day will begin at 9:00 a.m.** and will **end at 3:00 p.m.** There will be no on-site registration.

Please choose one of the workshops on the attached registration form. If the site you request is full, you will be notified and offered another site, if available. Refreshments will not be provided this year due to lack of funds, however, participants may bring their own drinks and snacks.

If you need additional information about the workshops or have questions, please contact your Adult Programs Representative or Vicki Kryk, APS Program Coordinator at (919) 733-3818.

Sincerely,

A handwritten signature in black ink, appearing to read "John T. Tanner".

John T. Tanner, Chief  
Adult and Family Services Section

JTT/vlk  
Attachment  
AFS-04-2003

# PROTECTING ADULTS IN FACILITIES REGISTRATION FORM

Each workshop **begins at 9:30 a.m.** and will **end by 4:00 p.m.** on the **first day**. The **second day** will **begin at 9:00 a.m.** and will **end at 3:00 p.m.** There will be no on-site registration. Please choose one of the workshops listed below. If the site you request is full, you will be notified and offered another site, if available.

Dr.  Mr.  Ms. Name \_\_\_\_\_  
FIRST MI LAST

\*Social Security Number \_\_\_\_\_ \*\*Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_ Work Fax \_\_\_\_\_

E-mail Address \_\_\_\_\_

\*Used for internal record-keeping

\*\*We ask for your home phone in case the training session must be postponed because of inclement weather

Place of Employment \_\_\_\_\_ Job Title \_\_\_\_\_

Work County \_\_\_\_\_

Work Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Courier # \_\_\_\_\_

Program Area \_\_\_\_\_

I have attended the APS Basic Skills Training:  Yes  No Date/Location \_\_\_\_\_

## WORKSHOP DATES AND LOCATIONS

\_\_\_\_\_ May 15-16, 2003 Craven County D.S.S.  
2818 Neuse Blvd.  
New Bern, NC 28561

\_\_\_\_\_ May 19-20, 2003 Catawba County D.S.S.  
3030 11<sup>th</sup> Ave. Dr.  
Hickory, NC 28602

\_\_\_\_\_ June 2-3, 2003 Wake Human Services Eastern Regional Center  
1002 Dogwood Drive  
Zebulon, NC 27597

To insure registration at a selected location, send registration as soon as possible. **This registration form may be mailed or faxed to:**

Monica Nealous  
North Carolina Department of Health and Human Services  
Division of Social Services / Adult & Family Services Section  
325 North Salisbury Street, 2405 MSC  
Raleigh, NC 27699-2405  
FAX: (919) 715-0023