



North Carolina Department of Health and Human Services  
Division of Social Services

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James B. Hunt, Jr., Governor  
Carmen Hooker Buell, Secretary

E. C. Modlin, ACSW, Director  
(919) 733-3055

February 13, 2001

Dear County Director of Social Services:

**Attention: Adult Services Supervisors, Program Managers, and Lead Workers**

**Subject: The Supervisor's Role in Developing a Supportive Community Environment—  
Module 3 of the Adult Services Supervisors' Curriculum**

I am pleased to inform you that Module 3 of the six-part curriculum designed for adult services supervisors and program managers will be offered at the University of North Carolina School of Social Work in Chapel Hill on May 10-11, 2001. This is the only offering of Module 3 this fiscal year. Co-sponsors of this workshop are the Division of Social Services and the Center for Aging Research and Educational Services (CARES), part of the Jordan Institute for Families at UNC-Chapel Hill School of Social Work.

This workshop is especially appropriate for adult services supervisors and program managers who have already attended Module 1 of the curriculum. It is not necessary to have taken any of the other modules as a prerequisite to Module 3. Lead workers in adult services, especially in smaller county departments, will also find this training useful.

In Module 3, participants will identify and practice effective ways to develop and strengthen support for adult services within the agency and community. Similar to the other five modules of the curriculum, this workshop will encourage active participation in learning. Please refer to the FY 00-01 Adult Services Training Schedule for additional information about this training.

Participants who complete all six modules of the curriculum will receive a certificate signed by the Dean of the UNC-CH School of Social Work and the Director of the Division of Social Services. This is in recognition of the knowledge and skills gained in their pursuit of excellence in adult services supervision and management.

Registration information is enclosed. Enrollment is limited to 20 participants. The registration fee of \$25.00 for the training covers educational materials and refreshments. The registration deadline is April 25, 2001. If you need additional information about the training, you are welcome to contact Suzanne Merrill (919-733-3818), Linda Rahija at CARES (919-962-5163), or your Adult Programs Representative.

Sincerely,

John T. Tanner, Chief  
Adult and Family Services Section

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Attachment

AFS-08-2001