



North Carolina Department of Health and Human Services
Division of Social Services

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Courier 56-20-25 Fax 919-715-0023

Michael F. Easley, Governor
Carmen Hooker Buell, Secretary

Pheon E. Beal, Director
(919) 733-3055

September 5, 2002

Dear County Director of Social Services

Attention: Adult Services Social Workers and Supervisors

Subject: Effective Social Work Practice in Adult Services: A Core Curriculum

I am pleased to inform you that Effective Social Work Practice In Adult Services: A Core Curriculum will be conducted on **October 15-17 and November 19-21, 2002** at the **Hampton Inn in Chapel Hill, February 18-20 and March 11-13, 2003** at the **Stanly County Department of Social Services in Albemarle**; and **April 1-3 and 8-10, 2003** at the **Watauga County Department of Social Services in Boone**. The Adult Services Branch of the North Carolina Division of Social Services and the Center for Aging Research and Educational Services (CARES), part of the Jordan Institute for Families at UNC-Chapel Hill School of Social Work, sponsor this event.

The purpose of this **six day training** is to assist adult services social workers and supervisors to incorporate and integrate into practice the concepts in A Model for Excellence in Adult Services Administration and Social Work Practice. The training will focus heavily on the core skills for adult services social work practice described in A Model for Excellence, including screening/intake, functional assessments, checklist for change, setting goals, planning and implementing services, monitoring and reassessment of services, termination of services and basic counseling skills. The training will emphasize increasing awareness of and sensitivity to cultural differences affecting social workers' relationships with adults and their families.

The curriculum is designed for both new adult services social workers and supervisors. More experienced social workers and supervisors desiring a stronger understanding of how to apply the core concepts in A Model for Excellence may also want to attend.

Registration information for the training is attached and is also available through the **CARES website**: <http://ssw.unc.edu/cares/trnall.htm>. Registration is limited to **40** participants. The fee for this six-day training is **\$50.00**. The **registration deadline is (ten) working days before the first day of the event**. If you need additional information, you are welcome to contact Suzanne Merrill in the Adult Services Branch (919) 733-3818, your Adult Programs Representative, Libby Phillips at CARES, (919) 962-0650 or Jane Armstrong at CARES (919) 962-6419.

Sincerely,

A handwritten signature in black ink, appearing to read "John T. Tanner".

John T. Tanner, Chief
Adult and Family Services Section

JTT/ks

Attachment

AFS-12-2002