



North Carolina Department of Health and Human Services
Division of Social Services

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Courier 56-20-25 Fax 919-715-0023

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director
(919) 733-3055

August 25, 2003

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES:

ATTENTION: ADULT SERVICES SUPERVISORS AND PROGRAM MANAGERS

SUBJECT: ADULT SERVICES TRAINING SCHEDULE FOR FY 03-04

We are pleased to announce the Adult Services Training Schedule for FY 03-04 is now available on-line. Copies of the training schedule can be downloaded and printed from the Adult and Family Services area of the Division of Social Services web site at: http://www.dhhs.state.nc.us/dss/afs/afs_hm.htm - select the link to "Adult Services Training Schedule FY2003-2004."

The schedule describes training offered by the Adult Services Branch and training provided through the Division's contract with the Center for Aging Research and Educational Services (CARES). In addition, the schedule describes certain training events provided through the Divisions of Aging and Facility Services.

You will receive registration information for each of these training events through a Dear County Director letter closer to the time of the actual training. These announcement letters, including registration forms, will be e-mailed to all 100 county directors and faxed to the agency as well. Also, Dear County Director letters are posted on the Division of Social Services web site at: <http://www.dhhs.state.nc.us/dss/> - select the link to "Dear County Director Letters." On-line registration is also available at <http://www.ncswtrain.org/>.

Announcement letters and registration forms for CARES training events will be issued in the same manner. You may also visit the CARES training events web site for copies of registration forms and other event information, including driving directions and motels, at: <http://ssw.unc.edu/cares/trnall.htm>. On-line registration is available for CARES events at <http://www.ncswtrain.org/>.

We hope the schedule will be useful to you in planning your training needs this year. If you have questions about the specific training events, please call the contact person listed in the training schedule or your Adult Programs Representative. If you have general questions about the adult services training scheduled for this year, please contact Suzanne Merrill at (919) 733-3818.

Sincerely,

A handwritten signature in black ink, appearing to read "John T. Tanner".

John T. Tanner, Chief
Adult and Economic Services Section

JTT:gcs
AFS-13-2003
Attachment