



North Carolina Department of Health and Human Services
Division of Social Services

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Courier 56-20-25 Fax 919-715-0023

Michael F. Easley, Governor
Carmen Hooker Buell, Secretary

Pheon E. Beal, Director
(919) 733-3055

August 14, 2001

Dear County Director of Social Services, Area Mental Health Director, Local Health Director, and County Department on Aging Director

ATTENTION: ADULT SERVICES SUPERVISOR

Subject: Guardianship Training for Supervisors, Social Workers, Case Managers, and Nurses

The Division of Social Services is pleased to announce that four guardianship workshops titled, **Guardianship: "Planning Services With Wards and Their Families"**, will be held during FY 2001 – 2002. These workshops are being cosponsored with the regional Area Health Education Centers (AHECs). The workshops will be held in the following locations:

October 11 & 12, 2001

Guilford County EMS Training Room
1002 Meadowood Street
Greensboro, NC
(Co-Sponsor: Greensboro AHEC)

January 10 & 11, 2002

Gaston County DSS
330 N Marietta Street
Gastonia, NC
(Co-Sponsor: Charlotte AHEC)

February 14 & 15, 2002

New Hanover Regional Medical Center
Canterbury Annex
Wilmington, NC
(Co-Sponsor: Coastal AHEC)

May 14 & 15, 2002

Beaufort County DSS
632 W. 5th Street
Washington, NC
(Co-Sponsor: Eastern AHEC)

These two-day workshops are primarily designed for supervisors, social workers, case managers, and public health nurses who provide the day-to-day case management responsibility for wards and their families. The workshops will focus on a framework that may be used for organizing work with wards and their families to create positive change and enhance decision making. This framework includes the following core activities: conducting a comprehensive functional assessment, identifying areas for change, establishing goals, planning for services, implementing a service/treatment plan, monitoring & reassessment and case closing.

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Those attending should bring copies of the North Carolina Division of Social Services, Family Services Manual, Volume V, Chapter VIII: Guardianship. Each of the workshops will begin at 9:00 AM and end at 4:30 AM on both days.

Brochures with registration information for the workshops will be mailed to your agencies by the AHECs. **Please note that registration information is to be returned to the AHEC listed on the particular brochure.** Please make copies of the registration information if more than one person from your staff plans to attend a workshop. A maximum of thirty-five (35) participants will be accepted for registration at each workshop site. Registration will be accepted on a first come, first served basis. There is a registration fee of \$35.00 per person for each workshop. Substitutions may be sent for staff who have registered for a workshop and are unable to attend.

Completion of the basic guardianship training titled, “Guardianship: A Systematic Approach” is a prerequisite for attending these workshops.

Please share this information with the appropriate staff and mark these dates on your calendar. If you have questions or need additional information, please contact Rosalyn Pettyford, Guardianship Program Consultant at (919) 733-3818, or for county departments of social services staff, your Adult Programs Representative.

Sincerely,



John T. Tanner, Chief
Adult and Family Services Section

JTT: rp

AFS-15-2001